

## CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

13151 E. Industrial Dr., Parlier, CA 93648

559-896-1085 | [www.mosquitobuzz.net](http://www.mosquitobuzz.net)

Board of Trustees Meeting

Monday, August 21, 2023

1:00PM

### AGENDA

**1. Roll Call:**

**2. Introduction of Visitors:**

The public may address the Board on each agenda item during the consideration of that item.

**3. Public Comments:**

This is an opportunity for public comment on non-agenda items. The President reserves the right to limit the duration of each speaker to five (5) minutes. It is the policy of the Board not to answer any questions impromptu.

**4. Items of General Consent:**

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Approval of July Minutes**
- B. Approval of July Payroll**
- C. Approval of July Bills**
- D. Quarterly Investment Report**

**5. Introduction of New Employee:**

The Board will be introduced to Don McNeil who was recently promoted to Area Supervisor.

**6. Dental and Vision Benefits:**

The Board will consider current and proposed dental and vision benefits for employees.

**7. Parlier Facility Landscape Maintenance:**

The Board will consider a proposal for landscape maintenance at the Parlier facility.

**8. Purchase of Vehicle:**

The Board will be asked to approve vehicle model specifications and to request dealer price quotations for the purchase of new vehicles.

**9. Meeting Attendance:**

The Board will be asked to approve the attendance of Office Administrator, Karan Cox to the CSDA Board/Secretary/Clerk Conference November 6-8, 2023, in Monterey, CA.

**10. Change September Meeting Date:**

The Board will be asked to cancel the regular September 18, 2023, meeting and call for a special meeting of the Board.

**11. Meeting Reports:**

Reports on District participation at authorized meetings will be given by those who attended.

**12. Board General Discussion:**

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**13. Staff Reports:**

This is an opportunity for staff to report on District activities.

**14. Adjournment:**

**Minutes of a Meeting of the Board of Trustees of the  
Consolidated Mosquito Abatement District  
July 17, 2023**

A meeting of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier at 1:00 PM on July 17, 2023.

1. **Roll Call:**

**Trustees Present:**

Tok Fukuda	Kingsburg
Leonard Hammer	Fowler
Mary Anne Hill	County of Fresno
Abe Isaak	Reedley
Charles Lockhart	Orange Cove
Karen Steinhauer	Sanger
Bruce Taylor	County of Fresno
Jennifer Willems	Clovis

**Trustees Absent:**

Pete Esraelian	Selma
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**Vacancy:**

Fresno
Parlier

**Others Present:**

Jodi Holeman	District Manager
Karan Cox	Office Administrator
Rogelio Benavides	City of Parlier resident
Devon Cornel	CMAD Rural Program Coordinator
John Kalmbach	Sol-Tek Solar

2. **President Taylor called the meeting to order at 1:00 PM:**

3. **Public Comments:** None.

4. **Items of General Consent:** The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Approval of June Minutes**
- B. Approval of June Payroll**
- C. Approval of June Bills**

A motion was made by Trustee Lockhart, seconded by Trustee Isaak, and passed by unanimous vote to approve the Items of General Consent.

5. **District 2023/2024 Professional Development Calendar:** A motion was made by Trustee Fukuda, seconded by Trustee Willems and passed by unanimous vote to approve the 2023 – 2024 Professional Development Calendar and to authorize the attendance of Trustees Fukuda and Taylor at the MVCAC fall meeting on October 2 – 4, 2023 in Palm Springs, Ca.
6. **Purchase of Pressure Washer:** A motion was made by Trustee Fukuda, seconded by Trustee Lockhart and passed by unanimous vote to approve the purchase of a new pressure washer from Steam Cleaners, Inc. at a cost of \$7,723.00 plus tax.
7. **Solar Covered Parking Project:** A motion was made by Trustee Hammer, seconded by Trustee Fukuda and passed by unanimous vote to approve the purchase and installation of solar-covered parking structures at the Parlier and Clovis facilities from Sol-Tek Solar at a cost of \$708,937.00 and \$339,193.00, respectively.
8. **Right to Monitor Policy:** A motion was made by Trustee Willems, seconded by Trustee Fukuda and passed by a roll call vote of 8 – 0 – 1 (Esraelian absent) to approve resolution 02-2023 “A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District Adopting Right to Monitor as a District Policy”.
9. **Vehicle GPS & Camera System:** Trustee Isaak left the meeting. Rural Coordinator Cornel read an opinion letter to the Board. After discussion, a motion was made by Trustee Fukuda, seconded by Trustee Willems and passed by a vote of 6 – 1 – 1 (Hill opposed, Isaak absent) to approve a system for District vehicle tracking and video monitoring through Verizon Connect.
10. **Employee Medical Health Benefits Plan:** Trustee Isaak returned to the meeting. A motion was made by Trustee Lockhart, seconded by Trustee Hill and passed by unanimous vote to continue to have the District cover the full cost of health insurance plans premiums and HSA payments for regular and probationary employees, their spouses and qualified dependents as defined in our benefits policy.
11. **FEMA Reimbursement Through CalOES Update:** The Board was provided with an update on the status of the California Office of Emergency Services (CalOES) approved Project Application submitted by the District for the California Disaster Assistant Act (CDAA) program for damage caused by the CDAA-2023-05, 2023 February – April Storms.

12. **Meeting Reports:** An oral report was given by Manager Holeman on her participation at the California Special Districts Association (CSDA) annual General Manager Leadership Summit on June 25-27, 2023, in Olympic Valley, CA.
13. **Board General Discussion:** None
14. **Staff Reports:** A Program Report on current activities was provided to the Board.
15. **Adjournment:** The meeting was adjourned at 3:42 PM. The next Board meeting will be held on August 21, 2023.

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Attested  
Member, Board of Trustees

**Consolidated Mosquito Abatement District**  
**Payroll Expenses**  
**July 2023**

<b>Check #</b>	<b>Gross Pay</b>	<b>Net Pay</b>	<b>Payee</b>	<b>Description</b>
29270	\$3,124.00	\$2,114.67	Amy Garcia	Full-Time Employee
29271	\$2,037.75	\$1,519.35	Anita Munoz	Seasonal Employee
29272	\$1,520.00	\$1,335.95	Anthony Marty Martinez	Seasonal Employee
29273	\$3,425.50	\$2,288.19	Brittany Deegan	Full-Time Employee
29274	\$1,520.00	\$1,372.95	Cha Her	Seasonal Employee
29275	\$1,640.00	\$1,366.91	Cheng Vang	Seasonal Employee
29276	\$3,480.00	\$2,492.24	Chris Monis	Full-Time Employee
29277	\$1,640.00	\$1,366.91	Chulong Vang	Seasonal Employee
29278	\$1,760.00	\$1,541.45	Clarita Ramblas	Seasonal Employee
29279	\$74.00	\$68.34	Collin Buchan	Seasonal Employee
29280	\$2,881.00	\$2,029.98	Conner Schaak	Full-Time Employee
29281	\$1,500.00	\$1,253.36	Daivd Rodriguez	Seasonal Employee
29282	\$3,805.50	\$2,737.57	Derek Hill	Full-Time Employee
29283	\$3,625.00	\$2,395.55	Devon Cornel	Full-Time Employee
29284	\$2,375.31	\$1,848.68	Donald McNeil	Seasonal Employee
29285	\$1,332.00	\$1,207.61	Emilia Reyes	Seasonal Employee
29286	\$2,120.00	\$1,530.74	Eric Ferguson	Seasonal Employee
29287	\$3,480.00	\$2,459.07	Gha Vang	Full-Time Employee
29288	\$1,578.50	\$1,334.23	Heidi Hubbard	Seasonal Employee
29289	\$2,120.00	\$1,785.71	Jacob Uribe	Seasonal Employee
29290	\$1,578.50	\$1,457.75	Jesse Hernandez	Seasonal Employee
29291	\$1,225.63	\$1,107.05	Jesus Garcia	Seasonal Employee
29292	\$6,041.67	\$3,818.30	Jodi Holeman	Full-Time Employee
29293	\$1,225.50	\$1,044.94	Jorge Rivas Maya	Seasonal Employee
29294	\$3,480.00	\$2,079.79	Jose Moreno	Full-Time Employee
29295	\$2,881.00	\$1,996.40	Jovana Benavides	Full-Time Employee
29296	\$1,640.00	\$1,360.49	Justin Lor	Seasonal Employee
29297	\$3,777.00	\$2,560.54	Karan Cox	Full-Time Employee
29298	\$3,073.50	\$2,146.32	Katherine Brisco	Full-Time Employee
29299	\$4,726.50	\$2,919.18	Katherine Ramirez	Full-Time Employee
29300	\$1,408.00	\$1,245.28	Lewis Nunes	Seasonal Employee
29301	\$1,480.00	\$1,238.77	McKay Cornelius	Seasonal Employee
29302	\$1,659.00	\$1,374.20	Melissa Thies	Seasonal Employee
29303	\$1,593.00	\$1,305.00	Michael Scotty Dunn	Seasonal Employee
29304	\$1,480.00	\$1,238.77	Rachel Sherman-Castanon	Seasonal Employee
29305	\$1,036.00	\$897.35	Ricardo Castaneda	Seasonal Employee
29306	\$1,908.00	\$1,611.71	Robert Martinez	Seasonal Employee
29307	\$1,512.00	\$1,341.10	Rogelio Benavides	Seasonal Employee
29308	\$1,640.00	\$1,461.09	Roger Vang	Seasonal Employee

**Consolidated Mosquito Abatement District  
Payroll Expenses  
July 2023**

<b>Check #</b>	<b>Gross Pay</b>	<b>Net Pay</b>	<b>Payee</b>	<b>Description</b>
29309	\$1,705.00	\$1,301.40	Tracy Autrey	Seasonal Employee
29310	\$1,560.00	\$1,426.78	William Monge	Seasonal Employee
29332	\$3,124.00	\$2,114.66	Amy Garcia	Full-Time Employee
29333	\$2,422.50	\$1,776.85	Anita Munoz	Seasonal Employee
29334	\$1,634.00	\$1,425.21	Anthony Marty Martinez	Seasonal Employee
29335	\$3,425.50	\$2,288.18	Brittany Deegan	Full-Time Employee
29336	\$1,672.00	\$1,506.63	Cha Her	Seasonal Employee
29337	\$1,804.00	\$1,490.87	Cheng Vang	Seasonal Employee
29338	\$3,480.00	\$2,492.24	Chris Monis	Full-Time Employee
29339	\$1,804.00	\$1,490.86	Chulong Vang	Seasonal Employee
29340	\$1,936.00	\$1,671.04	Clarita Ramblas	Seasonal Employee
29341	\$2,881.00	\$2,029.97	Conner Schaak	Full-Time Employee
29342	\$1,600.00	\$1,329.31	David Rodriguez	Seasonal Employee
29343	\$3,805.50	\$2,736.66	Derek Hill	Full-Time Employee
29344	\$3,625.00	\$2,395.54	Devon Cornel	Full-Time Employee
29345	\$2,832.50	\$2,161.41	Donald McNeil	Seasonal Employee
29346	\$1,313.50	\$1,191.33	Emilia Reyes	Seasonal Employee
29347	\$2,120.00	\$1,530.74	Eric Ferguson	Seasonal Employee
29348	\$3,480.00	\$2,459.07	Gha Vang	Full-Time Employee
29349	\$1,599.00	\$1,350.28	Heidi Hubbard	Seasonal Employee
29350	\$2,279.00	\$1,899.31	Jacob Uribe	Seasonal Employee
29351	\$1,614.38	\$1,490.88	Jesse Hernandez	Seasonal Employee
29352	\$1,433.75	\$1,269.10	Jesus Garcia	Seasonal Employee
29353	\$6,041.67	\$3,818.29	Jodi Holeman	Full-Time Employee
29354	\$1,273.00	\$1,081.71	Jorge Rivas	Seasonal Employee
29355	\$3,480.00	\$2,079.36	Jose Moreno	Full-Time Employee
29356	\$2,881.00	\$1,996.39	Jovana Benavides	Full-Time Employee
29357	\$1,804.00	\$1,484.45	Justin Lor	Seasonal Employee
29358	\$3,777.00	\$2,760.52	Karan Cox	Full-Time Employee
29359	\$3,073.50	\$2,146.30	Katherine Brisco	Full-Time Employee
29360	\$4,726.50	\$2,919.19	Katherine Ramirez	Full-Time Employee
29361	\$1,584.00	\$1,389.84	Lewis Nunes	Seasonal Employee
29362	\$1,628.00	\$1,350.94	McKay Cornelius	Seasonal Employee
29363	\$1,816.50	\$1,493.18	Melissa Thies	Seasonal Employee
29364	\$1,888.00	\$1,522.04	Michael Scotty Dunn	Seasonal Employee
29365	\$1,628.00	\$1,350.93	Rachel Sherman - Castanon	Seasonal Employee
29366	\$1,466.13	\$1,227.57	Ricardo Castaneda	Seasonal Employee
29367	\$2,106.75	\$1,777.47	Robert Martinez	Seasonal Employee

**Consolidated Mosquito Abatement District  
Payroll Expenses  
July 2023**

<b>Check #</b>	<b>Gross Pay</b>	<b>Net Pay</b>	<b>Payee</b>	<b>Description</b>
29368	\$1,827.00	\$1,594.05	Rogelio Benavides	Seasonal Employee
29369	\$1,804.00	\$1,592.93	Roger Vang	Seasonal Employee
29370	\$582.75	\$538.17	Rolando Perez Ortiz	Seasonal Employee
29371	\$1,936.00	\$1,457.21	Tracy Autrey	Seasonal Employee
29372	\$1,677.00	\$1,532.27	William Monge	Seasonal Employee
<b>Total</b>	<b>\$188,555.29</b>	<b>\$142,194.62</b>		

**Employee Deductions and Liabilities**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
29311	\$2,772.86	EDD	State Income Tax
29313	\$14,690.37	CMAD	Federal, Social Security, Medicare
29314	\$4,187.40	CalPERS	Retirement
29315	\$675.00	Mission Square	457K Retirement
29316	\$250.00	Valley First Credit Union	Credit Union
29378	\$71.67	Aflac	Disability Insurance
29373	\$2,975.52	EDD	State Income Tax
29374	\$15,572.96	CMAD	Federal, Social Security, Medicare
29375	\$4,288.45	CalPERS	Retirement
29376	\$675.00	Mission Square	457K Retirement
29377	\$50.00	Valley First Credit Union	Credit Union
29399	\$151.44	Mutual of Omaha	Life Insurance
<b>Total Deductions</b>	<b>\$46,360.67</b>		
<b>Total Net Pay</b>	<b>\$142,194.62</b>		
<b>Total Gross Pay</b>	<b>\$188,555.29</b>		



**Consolidated Mosquito Abatement District  
Maintenance and Operations Expenses  
July 2023**

**Bank of the West Checks**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
29312	\$9,636.45	EDD	Unemployment Insurance
29313	\$7,018.37	CMAD	District Social Security & Medicare
29314	\$4,938.73	CalPERS	District Retirement
29317	\$6,750.00	Premier Valley Bank	H S A Deductible - 3rd quarter
29318	\$750.00	Chris Monis	H S A Deductible - 3rd quarter
29319	\$1,500.00	Jose Moreno	H S A Deductible - 3rd quarter
29320	\$1,500.00	Gha Vang	H S A Deductible - 3rd quarter
29321	\$2,929.50	AMCA	Yearly dues
29322	\$268.29	AT&T	Telephone - Parlier
29323	\$886.57	AT&T	Internet - Parlier
29324	\$732.41	PG&E	Light Power - Clovis
29325	\$8.11	PG&E	Heat - Clovis
29326	\$13.46	PG&E	Heat Light Power - Caruthers
29327	\$103.73	City of Sanger	Water Sewer Disposal - Sanger facility
29328	\$12,136.49	SDRMA	Health Insurance Premium
29329	\$203,947.74	Vector Control JPA	Liability, property & worker's comp insurance
29330	\$16,943.63	Wex Bank - Valero	Fuel
29374	\$7,418.96	CMAD	District Social Security & Medicare
29375	\$5,563.41	CalPERS	District Retirement
29379	\$265.00	AT&T	Telephone - Parlier
29380	\$886.57	AT&T	Internet - Parlier
29381	\$581.43	AT&T	Telephone / Internet - Clovis
29382	\$37.94	California Water Service	Water
29383	\$43.95	DoorKing, Inc.	Gate service
29384	\$600.00	Hughes Ag Air	Pesticide application by air
29385	\$493.06	Matson Alarm Co	Alarm systems
29386	\$799.43	City of Parlier	Water Sewer Disposal - Parlier facility
29387	\$118.36	PG&E	Heat Light Power - Sanger
29388	\$77.51	PG&E	Heat Light Power - Selma
29389	\$29.09	PG&E	Heat Light Power - Selma
29390	\$19.90	PG&E	Light Power - Caruthers
29391	\$3,410.10	PG&E	Light Power - Parlier
29392	\$15.29	SoCal Gas	Heat - Caruthers
29393	\$91.03	SoCal Gas	Heat - Parlier
29394	\$16,960.00	Solar-Tek Solar	Solar installation initial payment - Clovis
29395	\$35,447.00	Solar-Tek Solar	Solar installation initial payment - Parlier
29396	\$173.00	Vector-borne Disease Account	Mosquito certification renewal fee
29397	\$2,359.59	Verizon Wireless	Cell phone & tablet services
29398	\$42.34	Waste Management	Disposal - Selma
29399	\$124.89	Mutual of Omaha	Life Insurance

**Consolidated Mosquito Abatement District  
Maintenance and Operations Expenses  
July 2023**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
29400	\$124,540.72	Adapco	Insecticides
29401	\$352.50	A.S. Tech Communication	Phone system maintenance
29402	\$3,714.01	Associated Compressor	Air compressor repair and maintenance
29403	\$196.12	AutoZone, Inc.	Repair parts
29404	\$472.86	Battery Systems, Inc.	Batteries
29405	\$165.00	Bellwether, Inc.	IT remote support
29406	\$387.78	California Industrial Rubber	Rubber boots
29407	\$172,315.33	Clarke Mosquito Control	Insecticides
29408	\$25.30	Fahrney Automotive Group	Repair parts
29409	\$158.93	FedEx	Mosquito sample shipping
29410	\$19.56	Gordon Industrial Supply	Field Equipment
29411	\$151.82	Kimball Midwest	Shop supplies
29412	\$640.00	Kings Industrial Occ Med Ctr	Pre-employment physicals & drug screens
29413	\$3,517.57	Linde Gas & Equipment	Dry ice for surveillance traps
29414	\$585.00	Lozano Smith	Legal fees
29415	\$723.10	Mission Uniform	Uniforms, mats, towels, rags
29416	\$3,080.00	MVCAC	Mosquito sample testing
29417	\$105.39	Napa	Repair parts
29418	\$100.00	Navia Benefit Solutions	Cobra Administration
29419	\$282.31	Nelson's Ace Hardware	Shop supplies / building & ground supplies
29420	\$721.46	Nelson's Power Center	Honda motor for pump
29421	\$181.58	O'Reilly Auto Parts	Repair parts
29422	\$136.02	Office Depot	Misc office supplies
29423	\$152.26	PBM Supply & Mfg, Inc.	Field equipment & supplies
29424	\$515.00	Specialized Air Conditioning	A/C maintenance & repair - Clovis facility
29425	\$1,580.00	Starace Mechanical Heating & A	A/C maintenance & repair - Parlier facility
29426	\$2,988.00	Streamline	Website Design & Maintenance - 12 months
29427	\$4,028.70	Target Specialty Products	Insecticides
29428	\$387.60	Terminal Air Brake Supply	Repair parts
29429	\$629.94	Tulare Polaris	Repair parts
29430	\$314.63	Uline	Field equipment & supplies
29431	\$2,076.00	Vector-Borne Disease Account	Mosquito certification renewal fees
29432	\$138.04	Wizix Technology Group, Inc.	Copier maintenance
29433	\$300.00	All-Pro Janitorial	Janitorial services
29434	\$9,466.50	U.S. Bank Corporate Payment	Credit card statement - see transaction list
<b>Total</b>	<b>\$680,770.36</b>		

**Consolidated Mosquito Abatement District  
Maintenance and Operations Expenses  
July 2023**

**County of Fresno Checks**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
304070	\$361,291.50	Consolidated Mosquito	Transfer funds to checking
304071	\$172,608.79	Consolidated Mosquito	Transfer funds to checking
304072	\$335,425.36	Consolidated Mosquito	Transfer funds to checking
	<b>\$869,325.65</b>		

**Summary of July Expenses**

July 2023 Salaries & Wages	\$188,555.29
July 2023 Maintenance & Operations	\$680,770.36
<b>Total July 2023 Expenditures</b>	<b>\$869,325.65</b>

**Consolidated Mosquito Abatement District  
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2023/2024	SPENT TO DATE	BALANCE JULY 31, 2023
<b><u>SALARIES, WAGES &amp; EMPLOYEE BENEFITS</u></b>				
6101-01	Salaried Wages	\$1,340,000.00	\$95,601.34	\$1,244,398.66
6101-06	Hourly Wages & Extra Help	\$730,000.00	\$92,953.95	\$637,046.05
6101-02	FICA Employers Contribution	\$162,000.00	\$14,437.33	\$147,562.67
6101-03	Unemployment Insurance	\$24,000.00	\$998.41	\$23,001.59
6101-04	Retirement District's Payment	\$150,000.00	\$10,502.14	\$139,497.86
6101-05	Group Health Insurance	\$300,000.00	\$22,861.38	\$277,138.62
6101-07	Pre-Employment & Misc. Expenses	\$8,000.00	\$974.94	\$7,025.06
	<b>TOTALS</b>	<b>\$2,714,000.00</b>	<b>\$238,329.49</b>	<b>\$2,475,670.51</b>
<b><u>OPERATING &amp; MAINTENANCE SUPPLIES &amp; EXPENSE</u></b>				
6102-01	Insecticides & Herbicides	\$500,000.00	\$300,046.46	\$199,953.54
6102-02	Power Spray & Field Equipment	\$25,000.00	\$3,282.70	\$21,717.30
6102-03	Misc Operating Supplies & Expense	\$5,000.00	\$16.06	\$4,983.94
6102-04	Fish Program	\$25,000.00	\$78.19	\$24,921.81
6102-05	Building & Ground Maintenance	\$30,000.00	\$3,736.48	\$26,263.52
6102-06	Airplane Expense	\$50,000.00	\$600.00	\$49,400.00
	<b>TOTALS</b>	<b>\$635,000.00</b>	<b>\$307,759.89</b>	<b>\$327,240.11</b>
<b><u>MOTOR VEHICLE SUPPLIES &amp; EXPENSE</u></b>				
6103-01	Fuel & Lubricants	\$180,000.00	\$16,943.63	\$163,056.37
6103-02	Repairs & Shop Tools	\$45,000.00	\$6,149.85	\$38,850.15
6103-03	Tires & Batteries	\$12,000.00	\$472.86	\$11,527.14
	<b>TOTALS</b>	<b>\$237,000.00</b>	<b>\$23,566.34</b>	<b>\$213,433.66</b>
<b><u>UTILITIES &amp; COMMUNICATIONS</u></b>				
6104-01	Heat, Light & Power	\$40,000.00	\$4,515.26	\$35,484.74
6104-04	Water Sewer & Disposal	\$18,000.00	\$983.44	\$17,016.56
6105-01	Telephone	\$25,000.00	\$2,887.86	\$22,112.14
6105-02	Cellular Phones & Tablets	\$30,000.00	\$2,359.59	\$27,640.41
	<b>TOTALS</b>	<b>\$113,000.00</b>	<b>\$10,746.15</b>	<b>\$102,253.85</b>
<b><u>OFFICE SUPPLIES &amp; EXPENSE</u></b>				
6106-02	Postage, Printing & Stationery	\$6,000.00	\$65.45	\$5,934.55
6106-04	Repairs & Maintenance	\$6,000.00	\$138.04	\$5,861.96
6106-05	Misc Office Supplies	\$13,000.00	\$1,627.54	\$11,372.46
6106-06	Office Equipment & Furniture	\$10,000.00	\$1,189.03	\$8,810.97
	<b>TOTALS</b>	<b>\$35,000.00</b>	<b>\$3,020.06</b>	<b>\$31,979.94</b>
<b><u>INSURANCE</u></b>				
6107-01	Liability, Property & Auto	\$128,000.00	\$125,066.99	\$2,933.01
6107-02	Workers Compensation	\$80,000.00	\$78,883.02	\$1,116.98
	<b>TOTALS</b>	<b>\$208,000.00</b>	<b>\$203,950.01</b>	<b>\$4,049.99</b>

**Consolidated Mosquito Abatement District  
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2023/2024	SPENT TO DATE	BALANCE JULY 31, 2023
<b><u>TRAVEL &amp; SUBSISTENCE EXPENSE</u></b>				
6108-01	Meetings & Travel Allowance	\$75,000.00	\$2,933.99	\$72,066.01
6108-02	Trustee Allowance	\$1,000.00	\$0.00	\$1,000.00
6108-03	Meal Allowance	\$8,000.00	\$85.31	\$7,914.69
	<b>TOTALS</b>	<b>\$84,000.00</b>	<b>\$3,019.30</b>	<b>\$80,980.70</b>
<b><u>MISCELLANEOUS EXPENDITURES</u></b>				
6109-01	Rent: Land, Buildings and Equipment	\$2,000.00	\$0.00	\$2,000.00
6109-02	Dues, Subscriptions and Fees	\$32,000.00	\$3,434.50	\$28,565.50
6109-03	Education & Publicity	\$30,000.00	\$6,023.18	\$23,976.82
6109-04	Accounting	\$14,000.00	\$0.00	\$14,000.00
6109-05	Legal	\$12,000.00	\$585.00	\$11,415.00
6109-06	County Service Charge	\$63,000.00	\$0.00	\$63,000.00
6109-07	Uniforms, Safety Apparel & Equipment	\$32,000.00	\$1,110.88	\$30,889.12
6109-08	Surveillance & Research	\$65,000.00	\$6,766.30	\$58,233.70
6109-09	Other Miscellaneous Expenditures	\$18,000.00	\$385.52	\$17,614.48
6109-10	GIS & GPS	\$82,000.00	\$0.00	\$82,000.00
	<b>TOTALS</b>	<b>\$350,000.00</b>	<b>\$18,305.38</b>	<b>\$331,694.62</b>
<b>TOTAL OPERATIONAL EXPENDITURES</b>		<b>\$4,376,000.00</b>	<b>\$808,696.62</b>	<b>\$3,567,303.38</b>
<b><u>CAPITAL OUTLAY</u></b>				
6110-01	Office & Lab Furniture & Equipment	\$15,000.00	\$0.00	\$15,000.00
6110-02	Auto Equipment	\$500,000.00	\$0.00	\$500,000.00
6110-03	Shop Equipment	\$10,000.00	\$0.00	\$10,000.00
6110-04	Field Equipment	\$150,000.00	\$0.00	\$150,000.00
6110-05	Building & Ground Improvement	\$1,500,000.00	\$52,407.00	\$1,447,593.00
6110-06	Loan & Lease Purchase Payments	\$290,000.00	\$0.00	\$290,000.00
	<b>TOTAL CAPITAL OUTLAY EXPENDITURE</b>	<b>\$2,465,000.00</b>	<b>\$52,407.00</b>	<b>\$2,412,593.00</b>
<b>TOTAL EXPENDITURES</b>		<b>\$6,841,000.00</b>	<b>\$861,103.62</b>	<b>\$5,979,896.38</b>
<b><u>Special Projects Reserve</u></b>		\$150,000.00	\$0.00	\$150,000.00
<b><u>MVCAC SSJVR Mutual Aid Reserve</u></b>		\$100,000.00	\$0.00	\$100,000.00
<b><u>Contingency Reserve</u></b>		\$500,000.00	\$0.00	\$500,000.00
<b><u>Building Reserve</u></b>		\$2,000,000.00	\$0.00	\$2,000,000.00
<b><u>Equipment Reserve</u></b>		\$500,000.00	\$0.00	\$500,000.00
<b><u>General Reserve</u></b>		\$3,126,000.00	\$0.00	\$3,126,000.00
	<b>TOTAL RESERVES</b>	<b>\$6,376,000.00</b>	<b>\$0.00</b>	<b>\$6,376,000.00</b>
<b>TOTAL EXPENDITURES AND RESERVES</b>		<b>\$13,217,000.00</b>	<b>\$861,103.62</b>	<b>\$12,355,896.38</b>

**Consolidated Mosquito Abatement District  
Monthly Expenditures**

<b>FRESNO COUNTY ACCOUNT- BANK OF THE WEST</b>	
<b>CASH ON HAND, JUNE 30, 2023</b>	<b>\$9,279,979.42</b>
PROPERTY TAXES WITHHELD BY FRS COUNTY	\$0.00
JULY REVENUE	\$0.00
JULY INTEREST	\$1,783.70
TAXES - FRESNO COUNTY / KINGS COUNTY	\$0.00
TOTAL REVENUE FOR JULY	<u>\$1,783.70</u>
<b>SUB-TOTAL</b>	<b>\$9,281,763.12</b>
COUNTY ADMIN COST FOR FY WITHHELD BY COUNTY	\$0.00
MONEY TRANSFERRED TO CHECKING	<u>(\$869,325.65)</u>
<b>CASH ON HAND, JULY 31, 2023</b>	<b>\$8,412,437.47</b>

<b>YEARLY REVENUE THROUGH 07-01-23</b>	<b>\$0.00</b>
JULY REVENUE	\$1,783.70
<b>YEARLY REVENUE THROUGH 07-31-23</b>	<b><u>\$1,783.70</u></b>

<b>CMAD CHECKING ACCOUNT - BANK OF THE WEST</b>	
<b>CASH ON HAND, JUNE 30, 2023</b>	<b>\$135,000.00</b>
MONEY TRANSFERRED FROM FRS CO ACCT	\$869,325.65
JULY EXPENDITURES	<u>(\$869,325.65)</u>
<b>CASH ON HAND, JULY 31, 2023</b>	<b>\$135,000.00</b>

<b>SALE OF REEDLEY DEPOT</b>	<b>\$185,000.00</b>
DOWN PAYMENT	(\$25,000.00)
MONTHLY PAYMENTS PAID TO DATE	<u>(\$16,970.50)</u>
<b>BALANCE DUE AS OF JULY 31, 2023</b>	<b>\$143,029.50</b>



P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER** 4866 9145 5553 7171  
**STATEMENT DATE** 08-07-2023  
**AMOUNT DUE** \$9,466.50  
**NEW BALANCE** \$9,466.50  
 PAYMENT DUE ON RECEIPT



000000345 01 SP 106481804700079 S

CONSOLIDATED MOSQUITO  
ATTN KARAN COX  
13151 E. INDUSTRIAL DR.  
PARLIER CA 93648-9661

**AMOUNT ENCLOSED**

\$

*Please make check payable to "U.S. Bank"*

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

486691455537171 000946650 000946650

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

CONSOLIDATED MOSQUITO 4866 9145 5553 7171	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$2,608.49	\$9,516.60	\$0.00	\$0.00	\$0.00	\$50.10	\$2,608.49	\$9,466.50

**CORPORATE ACCOUNT ACTIVITY**

CONSOLIDATED MOSQUITO 4866-9145-5553-7171				TOTAL CORPORATE ACTIVITY \$2,608.49 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-20	07-20	32010009387747409970101	PAYMENT-THANK YOU Q	2,608.49 PY

**NEW ACTIVITY**

KATHERINE RAMIREZ 4866-9100-2755-0271		CREDITS \$0.00	PURCHASES \$2,043.32	CASH ADV \$0.00	TOTAL ACTIVITY \$2,043.32
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-21	07-20	24793383201002705808073	NATIONAL PEN CO. LLC US DOVER DE	151.46	
07-24	07-21	24492163202000030123886	STICKER MULE STICKERMULE.C NY	62.12	
07-25	07-24	24445003205300626220291	FSP*ENTOMOLOGICAL SOCIETY 301-731-4535 MD	161.00	
07-25	07-24	24445003205300626220374	FSP*ENTOMOLOGICAL SOCIETY 301-731-4535 MD	505.00	

**CUSTOMER SERVICE CALL**

800-344-5696

**ACCOUNT NUMBER**

4866-9145-5553-7171

**STATEMENT DATE**

08/07/23

**DISPUTED AMOUNT**

.00

**ACCOUNT SUMMARY**

PREVIOUS BALANCE	2,608.49
PURCHASES & OTHER CHARGES	9,516.60
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	50.10
PAYMENTS	2,608.49
<b>ACCOUNT BALANCE</b>	<b>9,466.50</b>

**SEND BILLING INQUIRIES TO:**

U.S. Bank National Association  
C/O U.S. Bancorp Purchasing Card Program  
P.O. Box 6335  
Fargo, ND 58125-6335

**AMOUNT DUE**

**9,466.50**



Company Name: CONSOLIDATED MOSQUITO
Corporate Account Number: 4866 9145 5553 7171
Statement Date: 08-07-2023

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-25	07-24	24943003205634001163115	AMERICAN AIR0012465810458 FORT WORTH TX RAMIREZ/KATHERINE 11-04-23	470.40
07-26	07-24	24692163206109862341583	FAT AA O DFW AA O DCA AA Q DFW GAYLORD NATIONAL F/D OXON HILL MD M20723 ARRIVAL: 07-24-23	270.22
08-01	07-31	24492163212000037759839	STICKER MULE STICKERMULE.C NY	251.18
08-04	08-03	24492153215713075012584	SHUTTERFLY, INC. 650-610-5200 CA	171.94

<b>DEVON CORNEL</b> 4866-9100-2755-0297	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$869.62	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$869.62
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-10	07-07	24492153188852016732836	NK KESTREL AMBIENT 480-346-3385 AZ	869.62

<b>CONNER SCHAAK</b> 4866-9100-2755-0347	<b>CREDITS</b> \$50.10	<b>PURCHASES</b> \$2,703.72	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$2,653.62
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-17	07-14	24000973197107912021304	HORTON GRAND HOTEL SAN DIEGO CA 0000042947 ARRIVAL: 07-09-23	1,284.80
07-17	07-14	24055223196207218100029	LAZ PARKING 640601 SAN DIEGO CA	60.00
08-02	08-02	24692163214106040584928	AMAZON.COM*TH2DP9ML1 AMZN.COM/BILL WA	50.10
08-03	08-03	24430993215083318716654	DMI* DELL BUS ONLINE 800-456-3355 TX	1,189.03
08-04	08-04	74692163216107597049219	AMAZON.COM AMZN.COM/BILL WA	50.10 CR
08-04	08-04	24431063216083732542462	AMAZON.COM*TA48X2CF0 AMZN AMZN.COM/BILL WA	84.99
08-07	08-04	24692163216108252124383	AMAZON.COM*TA74K8490 AMZN.COM/BILL WA	34.80

<b>JOVANA BENAVIDES</b> 4866-9110-0016-4536	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$78.19	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$78.19
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-03	24431063215083332069354	AMZN MKTP US*TH1A18Y32 AM AMZN.COM/BILL WA	17.14
08-04	08-03	24431063215083313544854	AMZN MKTP US*TA7CU5ON2 AM AMZN.COM/BILL WA	8.71
08-04	08-03	24431063215083729981898	AMZN MKTP US*TA0YZZ2OH2 AM AMZN.COM/BILL WA	52.34

<b>KARAN COX</b> 4866-9123-5638-5899	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$2,209.44	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$2,209.44
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-07	07-06	24943003187091901000248	TOM'S DONUT SHOP KINGSBURG CA	26.75
07-14	07-13	24692163194100153292043	AMAZON.COM*SE2FF5GG3 AMZN.COM/BILL WA	22.31
07-18	07-17	24692163198103507840331	IN *AMERICAN HEART SAVER 352-2866924 FL	535.00
07-19	07-17	24427333199710037245854	SAVEMART #654 KINGS KINGSBURG CA	15.99
07-21	07-20	24692163201105996634724	AMAZON.COM*XX5RA0L73 AMZN.COM/BILL WA	19.24





Company Name: CONSOLIDATED MOSQUITO
Corporate Account Number: 4866 9145 5553 7171
Statement Date: 08-07-2023

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-21	07-19	24755423201162018328357	HILTON HOTELS 760-3206868 CA 892414 ARRIVAL: 07-19-23	229.19
07-21	07-19	24755423201162018328860	HILTON HOTELS 760-3206868 CA 892413 ARRIVAL: 07-19-23	229.19
07-24	07-23	24692163204108237677780	AMAZON.COM*NV23S2I23 AMZN.COM/BILL WA	12.83
07-24	07-23	24692163204108280962444	AMZN MKTP US*2D97O43B3 AMZN.COM/BILL WA	60.24
07-26	07-25	24692163206100136791711	AMAZON.COM*T620C1DZ2 AMZN.COM/BILL WA	217.38
07-26	07-25	24692163206109973311632	AMAZON.COM*T66RZ76X2 AMZN.COM/BILL WA	71.42
07-26	07-26	24692163207100358453189	AMAZON.COM*T69AY8M01 AMZN.COM/BILL WA	263.36
07-27	07-26	24692163207100651679084	AMZN MKTP US*T65LP5HX1 AMZN.COM/BILL WA	9.80
07-28	07-27	24492153208717006505573	CLAUSS CO. 203-254-6060 CT	69.00
07-28	07-27	24692163208101594138989	AMZN MKTP US*T61HU3SJ1 AMZN.COM/BILL WA	86.04
07-31	07-30	24011343211000022948356	CHECKR. INC CHECKR.COM HTTPS/CHECKR.C CA	334.94
08-07	08-04	24427333216740298955080	R-N MARKET PARLIER CA	6.76

<b>JOSE MORENO</b> 4866-9130-3733-4553	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$1,014.60	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$1,014.60
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-17	07-13	24707803195030052795312	FRESNO DISTRIBUTING COMPA FRESNO CA	96.27
07-19	07-17	24622753199200250660262	CYCLEPARTSNATIONCOM 269-381-5800 MI	90.90
07-27	07-26	24231683208091019214306	HARBOR FREIGHT TOOLS 600 CLOVIS CA	318.49
07-31	07-28	24492153209740134899006	SQ *SAL'S AUTO GLAS SELMA CA	230.00
08-07	08-04	24789303216213200185456	SHIVELY HARDWARE TIRE FAC 307-3268880 WY	278.94

<b>JODI HOLEMAN</b> 4866-9137-6373-6682	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$597.71	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$597.71
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Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-11	07-10	24137463192001559402245	USPS PO 0516560612 CLOVIS CA	65.45
07-17	07-14	24551943197018015847188	MAINSTREET CAFE REEDLEY CA	42.57
07-19	07-18	24055223199063417430593	PATRIOTICBRANDS.COM 800-628-3524 NC	142.05
07-21	07-19	24755423201162018329348	HILTON HOTELS 760-3206868 CA 892403 ARRIVAL: 07-19-23	229.19
07-24	07-22	24692163203107758770959	AMZN MKTP US*6F8JQ0EU3 AMZN.COM/BILL WA	35.95
07-25	07-25	24430993206400813003902	MSFT * E07000I0QG MSBILL.INFO WA	82.50

Department: 00000 Total:	\$9,466.50
Division: 00000 Total:	\$9,466.50

							CMAD	
Name	Date	Reference Number	Merchant Name	Amount	Item Description	Acct #	Purchase Purpose	
K. Ramirez	2023/07/20	24793383201002705808073	NATIONAL PEN CO.	\$151.46	Custom mugs	6109-09	Staff appreciation	
K. Ramirez	2023/07/21	24492163202000030123886	STICKER MULE	\$62.12	T-shirts	6109-09	Staff longevity	
K. Ramirez	2023/07/24	24445003205300626220374	ENTOMOLOGICAL	\$505.00	ESA Membership	6109-02	Kathy ESA membership	
K. Ramirez	2023/07/24	24943003205634001163115	AMERICAN AIR00124658104	\$470.40	Airplane fare	6108-01	ESA travel	
K. Ramirez	2023/07/24	24692163206109862341583	GAYLORD NATIONAL F/D	\$270.22	Hotel room - 1st night stay	6108-01	ESA travel	
K. Ramirez	2023/07/24	24445003205300626220291	ENTOMOLOGICAL	\$161.00	2023 ESA Annual meeting	6108-01	ESA attendance registration	
K. Ramirez	2023/07/31	24492163212000037759839	STICKER MULE	\$251.18	Customized City stickers	6109-03	outreach events	
K. Ramirez	2023/08/03	24492153215713075012584	SHUTTERFLY, INC.	\$171.94	Custom mugs	6109-09	Staff appreciation	
D. Cornel	2023/07/07	24492153188852016732836	NK KESTREL AMBIENT	\$869.62	Wind measurement device	6102-02	ULV fogging	
C. Schaak	2023/07/14	24000973197107912021304	HORTON GRAND HOTEL	\$1,284.80	Hotel room	6108-01	ESRI User Conference	
C. Schaak	2023/07/14	24055223196207218100029	LAZ PARKING 640601	\$60.00	parking fees	6108-01	ESRI User Conference	
C. Schaak	2023/08/02	24692163214106040584928	AMAZON.COM*TH2DP9ML1	\$50.10	Crucial RAM 8GB DDR5 4800M	6106-05	GIS computer (returned)	
C. Schaak	2023/08/03	24430993215083318716654	DMI* DELL BUS ONLINE	\$1,189.03	XPS DESKTOP Computer	6106-05	GIS computer replacement	
C. Schaak	2023/08/04	24431063216083732542462	AMAZON.COM*TA48X2CF0	\$84.99	CRUCIAL RAM 32GB DDR5 4800	6106-05	GIS computer memory upgrade	
C. Schaak	2023/08/04	24692163216108252124383	AMAZON.COM*TA74K8490	\$34.80	Monoprice Select Series Ap	6106-05	charging cables field crew	
C. Schaak	2023/08/04	74692163216107597049219	AMAZON.COM	(\$50.10)	Crucial RAM 8GB (returned)	6106-05	GIS computer (returned)	
J. Benavides	2023/08/03	24431063215083729981898	AMZN MKTP	\$52.34	API POWDER GENERAL CURE 20	6102-04	Fish medicine & filter	
J. Benavides	2023/08/03	24431063215083332069354	AMZN MKTP US*TH1AI8Y32	\$17.14	AQUEON GOLDFISH FISH FOOD	6102-04	Fish food & garlic	
J. Benavides	2023/08/03	24431063215083313544854	AMZN MKTP	\$8.71	NATURAL EPSOM SALT (ORIGIN	6102-04	internal parasite study	
K. Cox	2023/07/06	24943003187091901000248	TOM'S DONUT SHOP	\$26.75	Donuts for staff attending training	6108-03	First-aid / CPR certification	
K. Cox	2023/07/13	24692163194100153292043	AMAZON.COM*SE2FF5GG3	\$22.31	Aviditi 3 3/4" x 1 7/8" tags	6106-05	tags for pesticide labels	
K. Cox	2023/07/17	24692163198103507840331	AMERICAN HEART SAVER	\$535.00	CPR CLASS	6109-03	First-aid / CPR certification	
K. Cox	2023/07/17	24427333199710037245854	SAVEMART #654 KINGS	\$15.99	cookies	6108-03	refreshments - Board mtg	
K. Cox	2023/07/19	24755423201162018328357	HILTON HOTELS	\$229.19	Hotel room - 1st night stay	6108-01	MVCAC fall meeting - trustee	
K. Cox	2023/07/19	24755423201162018328860	HILTON HOTELS	\$229.19	Hotel room - 1st night stay	6108-01	MVCAC fall meeting - trustee	
K. Cox	2023/07/20	24692163201105996634724	AMAZON.COM*XX5RA0L73	\$19.24	Amazon Basics wide ruled note pad	6106-05	office supplies	
K. Cox	2023/07/23	24692163204108280962444	AMZN MKTP	\$60.24	pens, correction tape, painters tape	6106-05	office supplies	
K. Cox	2023/07/23	24692163204108237677780	AMAZON.COM*NV23S2I23	\$12.83	Amazon Basics narrow ruled note	6106-05	office supplies	
K. Cox	2023/07/25	24692163206100136791711	AMAZON.COM*T620C1DZ2	\$217.38	HP 206X Black XL toner	6106-05	Toner for Clovis printer	
K. Cox	2023/07/25	24692163206109973311632	AMAZON.COM*T66RZ76X2	\$71.42	HP 206A Black Toner	6106-05	Toner for Clovis printer	
K. Cox	2023/07/26	24692163207100358453189	AMAZON.COM*T69AY8M01	\$263.36	HP 206A yellow magenta cyan	6106-05	Toner for Clovis printer	
K. Cox	2023/07/26	24692163207100651679084	AMZN MKTP	\$9.80	Quatish Soap Holder 3 Pack	6109-08	surveillance trap component	
K. Cox	2023/07/27	24692163208101594138989	AMZN MKTP	\$86.04	8 x Energizer CRP2 (223A)	6102-05	replacement batteries faucets	
K. Cox	2023/07/27	24492153208717006505573	CLAUSS CO.	\$69.00	replacement cutting strips	6106-05	rotary paper trimmer	
K. Cox	2023/07/30	24011343211000022948356	CHECKR, INC	\$334.94	Tasker Pro screening	6101-07	background - new employees	
K. Cox	2023/08/04	24427333216740298955080	R-N MARKET	\$6.76	Granulated sugar	6102-03	misc operating expenses	
J. Moreno	2023/07/13	24707803195030052795312	FRESNO DISTRIBUTING CO	\$96.27	Bathroom sink water faucet	6102-05	replace leaky faucet - Clovis	
J. Moreno	2023/07/17	24622753199200250660262	CYCLEPARTSNATIONCOM	\$90.90	Honda carburetor assembly	6103-02	equipment repairs	

Name	Date	Reference Number	Merchant Name	Amount	Item Description	CMAD	
						Account	Purchase Purpose
J. Moreno	2023/07/26	24231683208091019214306	HARBOR FREIGHT TOOLS	\$318.49	Electric winch	6102-02	replace wornout offroad winch
J. Moreno	2023/07/28	24492153209740134899006	SQ *SAL'S AUTO GLAS	\$230.00	SERVICE1690564186527	6103-02	replace broken windshield
J. Moreno	2023/08/04	24789303216213200185456	SHIVELY HARDWARE TIRE	\$278.94	Polaris rear shaft	6103-02	replace worn ATV part
J. Holeman	2023/07/10	24137463192001559402245	USPS PO 0516560612	\$65.45	Priority postage	6106-02	postage to mail Board packet
J. Holeman	2023/07/14	24551943197018015847188	MAINSTREET CAFE	\$42.57	Lunch	6108-03	meeting with Board president
J. Holeman	2023/07/18	24055223199063417430593	PATRIOTICBRANDS.COM	\$142.05	Flag, flag poles	6102-05	Board room flags
J. Holeman	2023/07/19	24755423201162018329348	HILTON HOTELS	\$229.19	Hotel room - 1st night stay	6108-01	MVCAC fall meeting - Manager
J. Holeman	2023/07/22	24692163203107758770959	AMZN MKTP	\$35.95	USB 3.0 Flash Drive 2TB,Hi	6106-05	extra back-up for Amy
J. Holeman	2023/07/25	24430993206400813003902	MSFT * E0700OIOQG	\$82.50	Microsoft 365 for business	6106-05	monthly subscription charge

**Total \$9,466.50**

6101-07	Pre-Employment expense	\$334.94
6102-02	Field Equipment	\$1,188.11
6102-03	Misc Operating Expenses	\$6.76
6102-04	Fish Program	\$78.19
6102-05	Building & Ground	\$324.36
6103-02	Vehicle Repairs / shop supplie	\$599.84
6106-02	Postage	\$65.45
6106-05	Office supplies	\$974.02
6106-06	Office equipment	\$1,189.03
6108-01	Travel expenses	\$2,933.99
6108-03	Meals	\$85.31
6109-02	Dues	\$505.00
6109-03	Education & Publicity	\$786.18
6109-08	Surveillance	\$9.80
6109-09	Other misc purchases	\$385.52
	<b>Total</b>	<b>\$9,466.50</b>

# Consolidated Mosquito Abatement District

## Investment Report

Quarter Ending June 30, 2023

A review of the financial statements indicates there are sufficient funds to meet the expected requirements for the next six months.

The County of Fresno Treasury is the primary investment instrument for District funds, including the District's unobligated funds maintained by the Central California Vector Control Joint Powers Agency (CCVCJPA). A business checking account at Bank of the West is maintained by the District for payment of District payroll and bills. District funds are also invested as member contingency funds in the Vector Control Joint Powers Agency (VCJPA). Copies of the most recent financial statements from these institutions are attached.

The foregoing accounts, cash and investments of the Consolidated Mosquito Abatement District are in conformity with the District's Investment Policy.

Respectfully submitted,



Jodi Holeman  
District Manager

Report ID: GLSF9109  
 Program: GLSF9109

PeopleSoft  
 MONTHLY GENERAL LEDGER TRIAL BALANCE

Fiscal Year 2023  
 Through Period 12

Page No. 1  
 Run Date 07/27/2023  
 Run Time 11:22:11

Fund: Subclass: General Subclass	Beginning Balance		Year-to-Date		Transaction		Current Balances	
	Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts	Debits Accts	Credit Accts
0110 Cash In Treasury	7,779,572.25	0.00	1,124,951.36	0.00	8,904,523.61	0.00	8,904,523.61	0.00
0315 Interest Receivable	25,332.19	0.00	31,953.19	0.00	57,285.38	0.00	57,285.38	0.00
1435 Due To Other Governmental	0.00	8,131,972.65	0.00	37,637.36	0.00	0.00	8,169,610.01	0.00
1450 Deposits Held For Others-T	0.00	1,668.49	0.00	0.00	0.00	0.00	1,668.49	0.00
1480 Fiduciary Closing	0.00	26,580,111.14	0.00	0.00	0.00	0.00	26,580,111.14	0.00
2230 Fund Balance - Unassigned	0.00	-26,908,847.84	3,754,059.04	0.00	0.00	0.00	-30,662,906.88	0.00
3005 RDA ABX1 26 Property Tax	0.00	0.00	0.00	168,774.55	168,774.55	0.00	168,774.55	0.00
3006 Redev Tax Increm Reimb	0.00	0.00	0.00	81,550.56	81,550.56	0.00	81,550.56	0.00
3008 Suppl-Prior Secured	0.00	0.00	0.00	18,441.87	18,441.87	0.00	18,441.87	0.00
3009 Suppl-Current Unsecured	0.00	0.00	0.00	609.17	609.17	0.00	609.17	0.00
3010 Property Taxes-Current Sec	0.00	0.00	0.00	4,099,093.41	4,099,093.41	0.00	4,099,093.41	0.00
3011 Supplemental-Curr Secured	0.00	0.00	0.00	90,518.60	90,518.60	0.00	90,518.60	0.00
3013 Property Taxes-Curr Unsec Pr	0.00	0.00	0.00	1,048.56	1,048.56	0.00	1,048.56	0.00
3015 Property Taxes-Curr Unsec	0.00	0.00	0.00	193,041.43	193,041.43	0.00	193,041.43	0.00
3017 Property Taxes-Prior Unsec	0.00	0.00	0.00	6,116.36	6,116.36	0.00	6,116.36	0.00
3025 Property Taxes-Costs-Dealing T	0.00	0.00	0.00	3,278.75	3,278.75	0.00	3,278.75	0.00
3030 Penalties & Costs-Dealing T	0.00	0.00	0.00	5,378.01	5,378.01	0.00	5,378.01	0.00
3046 Joint County Funds	0.00	0.00	0.00	10,547.46	10,547.46	0.00	10,547.46	0.00
3380 Interest	0.00	0.00	0.00	165,993.90	165,993.90	0.00	165,993.90	0.00
3565 State-I/L Homeowners Prop	0.00	0.00	0.00	28,530.62	28,530.62	0.00	28,530.62	0.00
4369 Federal In Lieu - Housing	0.00	0.00	0.00	344.32	344.32	0.00	344.32	0.00
5804 ABX126 Other Revenue	0.00	0.00	0.00	58.66	58.66	0.00	58.66	0.00
SUB CLASS TOTAL	7,804,904.44	7,804,904.44	4,910,963.59	4,910,963.59	8,961,808.99	8,961,808.99	8,961,808.99	8,961,808.99

End of Report

# BANK OF THE WEST

A trade name used by BMO Harris Bank N.A.

P.O. Box 2830, Omaha, NE 68103-2830

## Account Statement

June 1, 2023 - June 30, 2023

Page 1 of 18



CONSOLIDATED MOSQUITO DISTRICT  
P O BOX 784  
PARLIER CA 93648-0784

### At your service



bankofthewest.com



1-800-488-2265



1-800-659-5495 TTY

## CHOICE BUSINESS CHECKING 097-005029

CONSOLIDATED MOSQUITO DISTRICT

### ACCOUNT SUMMARY

<b>Beginning Balance</b>	<b>\$178,961.49</b>
0 Credits	0.00
3 Deposits	325,943.38
19 Withdrawals	-91,686.98
130 Checks	-230,680.88
<b>Ending Balance</b>	<b>\$182,537.01</b>

### EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$164,865.64



#### For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.







# Vector Control Joint Powers Agency

## Member Contingency Fund

For the Quarter Ended  
June 30, 2023

Member District	Balance at Beginning of Quarter	Contribution	(Withdrawals)	Interest Earned	Allocated Admin.	Balance at End of Quarter
Alameda County	353,832			(1,135)	(8)	352,689
Burney Basin	34,889			(112)	(1)	34,776
Butte County	342,327			(1,098)	(8)	341,221
Coachella Valley	905,776			(2,905)	(20)	902,851
Coalinga-Huron	7,779			(25)	0	7,754
Colusa	90,279			(290)	(2)	89,987
Compton Creek	66,772			(214)	(1)	66,557
Consolidated	410,464			(1,317)	(9)	409,138
Contra Costa	1,234,916		(436)	(3,960)	(27)	1,230,493
Durham	4,564	190		(15)	0	4,739
Fresno	213,983			(686)	(5)	213,292
Glenn County	41,266			(132)	(1)	41,133
Greater Los Angeles County	1,583,492			(5,081)	(35)	1,578,376
Lake County	140,585			(451)	(3)	140,131
Los Angeles County West	717,467			(2,301)	(16)	715,150
Marin-Sonoma	813,972			(2,611)	(18)	811,343
Monterey County	22,146			(71)	0	22,075
Napa County	1,303,991			(4,182)	(29)	1,299,780
Northwest	260,440			(835)	(6)	259,599
Orange County	541,008			(1,735)	(12)	539,261
Oroville *	0			0	0	0
Pine Grove	32,250			(103)	(1)	32,146
Placer	240,828			(772)	(5)	240,051
Sacramento-Yolo	1,705,123			(5,469)	(38)	1,699,616
San Gabriel Valley	128,168		(18,323)	(382)	(3)	109,460
San Joaquin County	452,907	270,851		(1,887)	(13)	721,858
San Mateo County	479,266			(1,537)	(11)	477,718
Santa Barbara County	81,093			(260)	(2)	80,831
Shasta	248,846			(798)	(6)	248,042
Sutter-Yuba	282,289			(905)	(6)	281,378
Tehama County	267,698			(859)	(6)	266,833
Turlock	37,552			(120)	(1)	37,431
West Valley	311,540			(999)	(7)	310,534
<b>Total</b>	<b>13,357,507</b>	<b>271,041</b>	<b>(18,759)</b>	<b>(43,247)</b>	<b>(300)</b>	<b>13,566,242</b>

**Notes:**

Yield to maturity rate on the VCIPA portfolio is 2.20% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.

\* Oroville MCF balance of \$11,063 as of September 30, 2022 was transferred to Butte County MCF at December 31, 2022.





## **Agenda Item 6: Dental and Vision Benefits:**

### **Background:**

The District has been a member of the Central Valley Vector Control Joint Powers Agency (CCVCJPA) since 1998, when the CCVCJPA provided all medical (health/dental/vision) benefits to its members. Over time, the membership and benefits have dwindled, with only two members (CMAD and Fresno Westside MAD) currently participating in dental and vision benefits. The reduction in participating members has resulted in a significant change in how the CCVCJPA is managed. Given the lack of participating members and the level of communication from the CCVCJPA, it is in the District's best interests to seek alternatives to its current dental and vision benefits provider.

The District's health benefits are currently managed through the Special District Risk Management Authority (SDRMA). The District can also obtain dental and vision benefits from SDRMA, which provides comprehensive dental and vision plans. The District Manager recommends the Delta dental PPO high plan and the VSP vision option 3 plan for District employees. The costs and associated benefits are enclosed.

### **Action requested:**

The Board is asked to approve switching to SDRMA for dental and vision benefits for employees during the current open enrollment period, with benefits starting January 1, 2024, as proposed by the Manager.

**Dental / Vision  
Cost Comparison  
2023**

<b>Employee</b>	CCVCJPA Rates	CCVCJPA Yearly Total	SDRMA Dental - High Rates	SDRMA Vision - 3 Rates	SDRMA Total Dental & Vision	SDRMA Yearly Total	Increase per month
Employee	\$36.66	\$439.92	\$51.50	\$8.03	\$59.53	\$714.36	\$22.87
Employee	\$36.66	\$439.92	\$51.50	\$8.03	\$59.53	\$714.36	\$22.87
Employee	\$36.66	\$439.92	\$51.50	\$8.03	\$59.53	\$714.36	\$22.87
Employee + 2	\$146.72	\$1,760.64	\$131.84	\$24.62	\$156.46	\$1,877.52	\$9.74
Employee	\$36.66	\$439.92	\$51.50	\$8.03	\$59.53	\$714.36	\$22.87
Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee	\$36.66	\$439.92	\$51.50	\$8.03	\$59.53	\$714.36	\$22.87
Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee + 2	\$146.72	\$1,760.64	\$131.84	\$24.62	\$156.46	\$1,877.52	\$9.74
Employee + 1	\$73.35	\$880.20	\$86.73	\$15.45	\$102.18	\$1,226.16	\$28.83
Employee + 2	\$146.72	\$1,760.64	\$131.84	\$24.62	\$156.46	\$1,877.52	\$9.74
Employee	\$36.66	\$439.92	\$51.50	\$8.03	\$59.53	\$714.36	\$22.87
Employee + 2	\$146.72	\$1,760.64	\$131.84	\$24.62	\$156.46	\$1,877.52	\$9.74
Annual Membership Fee		\$800.00				\$ -	
Cobra fee to Navia		\$1,200.00				\$ -	
<b>Yearly Total</b>		<b>\$12,562.28</b>				<b>\$13,022.40</b>	
							<b>\$460.12</b>

**Total Increase for the year**

**\$460.12**

## Dental Benefits

Dental Benefits	SDRMA						CCVCJPA	
	PPO	Low Non-PPO	PPO	Medium Non-PPO	PPO	High Non-PPO	In Network	Out of Network
Calendar Year Maximum (Per patient per calendar year)	\$ 1,000.00	\$ 500.00	\$ 1,500.00	\$ 1,000.00	\$ 2,000.00	\$ 1,250.00	\$ 1,750.00	\$ 1,500.00
Calendar Year Deductible Individual / Family	\$50/\$150 (waived for preventative)		\$50/\$150 (waived for preventative)		\$50/\$150 (waived for preventative)		\$50/\$150	
Age Limitations	Dependents to Age 26		Dependents to Age 26		Dependents to Age 26		Dependents to Age 26	
Diagnostic and Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Oral Exam								
Routine Cleaning								
X-Rays								
Fluoride Treatment								
Space Maintainers								
Specialist Consultations								
Basic Services	80%	80%	80%	80%	80%	80%	90%	80%
Fillings								
Endodontics (Root Canal)								
Periodontics (Gum Treatment)								
Tissue Removal (Biopsy)								
Extractions & Other Oral Sealants								
Major Services	50%	50%	60%	60%	80%	80%	60%	50%
Crown Repair								
Inlays, Onlays								
Cast Restorations								
Bridges								
Partial and Full Dentures								
Orthodontics			50%	50%	50%	50%		
Eligible for Benefit Not Covered	Not Covered		Child & Adult		Child & Adult		Not Covered	
Lifetime Maximum			\$500		\$1,000			
Rates								
Employee Only		\$29.56		\$40.17		\$51.50		36.66*
Employee + 1 Dependent		\$50.57		\$68.08		\$86.73		73.35*
Employee + 2 or More		\$89.10		\$106.71		\$131.84		146.72*

\*CCVCJPA provides cost for dental and vision combined.

## Vision Benefits

	SDRMA										CCVCJPA
Vision Benefits	Option 1		Option 2		Option 3		Option 4		Option 5		In-Network
	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	
Co-pay	\$25 for Exam and/or Materials Plan pays up to:		\$25 for Exam and/or Materials Plan pays up to:		\$15 for Exam and/or Materials Plan pays up to:		\$25 for Exam and/or Materials Plan pays up to:		\$0 for Exam and/or Materials Plan pays up to:		No Co-pay
Exam	Covered after Co-pay	\$50	Covered after Co-pay	\$50	Covered after Co-pay	\$50	Covered after Co-pay	\$50	Covered after Co-pay	\$50	100% up to \$100
<b>Lenses</b>											
Single	Covered after Co-pay	\$50	Covered after Co-pay	\$50	Covered after Co-pay	\$50	Covered after Co-pay	\$50	Covered	\$50	100% up to \$82
Bifocal	Covered after Co-pay	\$75	Covered after Co-pay	\$75	Covered after Co-pay	\$75	Covered after Co-pay	\$75	Covered	\$75	100% up to \$119
Trifocal	Covered after Co-pay	\$100	Covered after Co-pay	\$100	Covered after Co-pay	\$100	Covered after Co-pay	\$100	Covered	\$100	100% up to \$124
Lenticular											100% up to \$249
Frames	\$130 Allowance 20% off amount over allowance	\$70	\$130 Allowance 20% off amount over allowance	\$70	\$130 Allowance 20% off amount over allowance	\$70	\$130 Allowance 20% off amount over allowance	\$70	\$130 Allowance 20% off amount over allowance	\$70	100% up to 485
Contact Lenses - Elective	\$130 Allowance	\$105	\$130 Allowance	\$105	\$130 Allowance	\$105	\$130 Allowance	\$105	\$130 Allowance	\$105	
Contact Lenses - Medically Necessary	Covered after Co-pay	\$210	Covered after Co-pay	\$210	Covered after Co-pay	\$210	Covered after Co-pay	\$210	No co-pay	\$210	100% up to \$200
Contact Exam and Fitting	Up to \$60	\$0	Up to \$60	\$0	Up to \$60	\$0	Up to \$60	\$0	Up to \$60	\$0	
<b>Frequency of Services</b>											
Eye Examination	12 months		12 months		12 months		12 months		12 months		12month
Lenses	24 months		12 months		12 months		12 months		12 months		12month
Frames	24 months		24 months		24 months		12 months		12 months		24 months
Contact Lens	24 months		12 months		12 months		12 months		12 months		12 month
<b>Rates</b>											
Employee Only	\$6.59		\$7.62		\$8.03		\$10.92		\$17.41		
Employee + 1 Dependent	\$12.77		\$14.83		\$15.45		\$21.42		\$34.20		
Employee + 2 or More	\$20.19		\$23.48		\$24.62		\$34.09		\$54.80		

## **Agenda Item 7: Parlier Facility Landscape and Maintenance**

### **Background:**

The District has contracted for single-service cleanup of the Parlier facility landscaping in the past. Routine landscaping is sometimes completed by District staff, but during the season, this can be a challenge, since time and availability are limited for landscape maintenance. Enclosed is a monthly service agreement and a single service cleanup for the landscape at the Parlier facility.

### **Action requested:**

The Board is asked to approve the expenditure of funds for landscape maintenance services at the Parlier facility.

# ESTIMATE

## Ricardo's Yard Care

698 Peachtree Avenue  
Dinuba, CA 93618  
(925) 395-0630

To:  
Consolidated Mosquito Abatement District (Karan Cox)  
13151 E Industrial Dr  
Parlier, CA 93648

Estimate # 2161  
Estimate Date 07/04/2023  
**Total Amount \$500.00**

Item	Quantity	Price	Tax1	Tax2	Line Total
Landscape Maintenance	1.0	\$500.00			\$500.00

Subtotal: \$500.00  
Tax: \$0.00  
Past Due Amount: \$0.00  
**Total Amount: \$500.00**

### Notes

Landscape Maintenance
Service will be done every other week. Service Includes: Hedge trimming Weeding Leaf blowing Trimming low hanging tree branches Regular irrigation checks and adjustments Debris will be removed and disposed at local landfill

# ESTIMATE

## Ricardo's Yard Care

698 Peachtree Avenue  
Dinuba, CA 93618  
(925) 395-0630

To:  
Consolidated Mosquito Abatement District (Karan Cox)  
13151 E Industrial Dr  
Parlier, CA 93648

Estimate #	2182
Estimate Date	07/27/2023
<b>Total Amount</b>	<b>\$1,500.00</b>

Item	Quantity	Price	Tax1	Tax2	Line Total
Single Service Clean up	1.0	\$1,500.00			\$1,500.00

Subtotal:	\$1,500.00
Tax:	\$0.00
Past Due Amount:	\$0.00
<b>Total Amount:</b>	<b>\$1,500.00</b>

### Notes

#### Clean up

Shrubs will be trimmed  
Ground Cover will be cut back along walkways and buildings  
Low or dead branches will be removed  
Weeds will be removed  
Debris will be removed offsite  
Irrigation Controller will be adjusted to meet plant needs

## Agenda Item 8: Purchase of New Vehicles

### Background:

Keeping fleet vehicles current offers several benefits that positively impact operations. Newer vehicles improved reliability and performance. As vehicles age, their maintenance costs rise. Keeping a newer fleet helps manage maintenance and often comes with better fuel efficiency and reduced emissions. The following vehicles are all over ten years old with mileage exceeding 100,000K miles. Enclosed is a quotation request for ten 4WD trucks with listed specifications.

	Vehicle Number	Year	Type	Mileage*
1	41	2007	Silverado 4X4	150836
2	24	2007	Silverado 4X4	122978
3	38	2011	F150 4X4	184104
4	19	2010	F150 4X4	131982
5	52	2014	F150 4X4	127895
6	28	2010	F150 4X4	127859
7	21	2008	Canyon 4X4	112710
8	17	2009	Colorado 4X4	122798
9	13	2009	Colorado 4X4	115168
10	36	2009	Colorado 4X4	113533

\*Mileage was pulled on listed vehicles in April 2023

### Action requested:

The Board will be asked to approve the specifications to go out for bidding on ten new 4WD trucks.





# Consolidated Mosquito Abatement District

13151 E. INDUSTRIAL DR  
MAIL: P.O. BOX 784  
PARLIER, CALIFORNIA 93648  
(559) 896-1085  
FAX (559) 896-6425  
www.mosquitobuzz.net

August 21, 2023

## REQUEST FOR PRICE QUOTATIONS: Ten (10) 4WD trucks

The Board of Trustees of the Consolidated Mosquito Abatement District will accept price quotations for ten (10) 2023 or 2024 one-half ton 4WD trucks. **Quotations are to be submitted at or before 12:00 noon, (to be determined)**, at the District office, 13151 E. Industrial Dr., Parlier, California. Quotations will be opened at the District office **(to be determined)**, at or shortly after 1:00 P.M. Quotations shall have **“BID”** plainly marked on the outside of the envelope.

### SPECIFICATIONS NO. 2023 – 1

Specifications for ten (10) 2023 or 2024 one-half ton, two door, regular cab, short bed, **4WD** trucks are:

- 4 Wheel Drive – Ford, Chevrolet or Dodge – regular cab, standard bed – 6.3 feet minimum
- Ford F150 XL, Chevrolet Silverado 1500 Work Truck or Ram 1500
- Fleet side / style side body
- Minimum Engine Size: standard V-6 gas engine**
- California emissions equipment
- Automatic transmission with overdrive
- Power equipment package: including power windows, power doors
- Axle, locking / limited slip rear differential – Axle ratio to be determined after bid award
- Radio – factory AM-FM stereo
- Factory air conditioning
- Tinted glass
- Tan or grey vinyl interior, with matching vinyl bench seat
- Standard wheels and tires
- 1-full size spare tire and wheel
- Rear step bumper
- Paint: white, solid color
- Delete On-Star ©, XM ©, or other satellite radio if included in standard equipment
- All other standard equipment to be included

**Dealer shall add destination charges, State and city taxes to price quotation.**

**Federal excise taxes and California license are exempt.**

**The Board of Trustees reserves the right to reject any or all quotations.**

Contact person: Jodi Holeman, District Manager  
Phone: (559) 896-1085

**Vehicle Price Quotation  
Consolidated Mosquito Abatement District**

---

**Ten (10) 2023 or 2024 One-half ton 4WD Trucks  
As per CMAD Vehicle Specification No. 2023 – 1**

<u>Item</u>	<u>Unit Price</u>	<u>Total Price 10 Vehicles</u>
One-half ton, 4WD truck	_____	_____
Applicable sales tax & fees	_____	_____
Total Price	_____	_____

---

Dealer Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail or fax quotes to Jodi Holeman  
Consolidated Mosquito Abatement District  
13151 E. Industrial Dr.  
PO Box 784  
Parlier, CA 93648  
896-1085 phone  
896-6425 fax

## Agenda Item 9: District Participation at Meetings

### Background:

The Board approved the attendance of Office Administrator, Karan Cox and District Manager, Jodi Holeman to attend the CalPERS educational forum October 2-4 at the May 2023 Board meeting. After further consideration, the timing would place an additional burden to completing payroll on schedule. The CalPERS educational forum also coincides with the MVCAC Fall meeting, preventing the District Manager from participating. The CSDA Board Secretary/Clerk Conference is held November 6-8, 2023 in Monterey, CA. This conference would not create any conflicts for Office Administrator, Karan Cox to attend, and travel cost is estimated to be less than the CalPERS educational forum (\$1755.64) due to location. While the content of the two conferences is different, the CSDA Board Secretary/Clerk Conference provides an excellent educational opportunity to strengthen skills that are essential to staff that support the District's Board of Trustees.

The California Special Districts Association (CSDA) has scheduled its annual CSDA Board Secretary/Clerk Conference for November 6-8, 2023, in Monterey, CA. (see attachment).

Item	Cost	Notes
Registration	\$625	Conference
Hotel	\$424	2 nights Room (\$157) + fee (\$25) + parking (\$20) (tax not included)
Mileage	\$75.24	342 miles round trip @ \$0.22/mile
Meals per diem	\$222	\$74 per diem rate; 3 full days
<b>Estimate Total Expense</b>	<b>\$1,347</b>	

### Action requested:

The District Manager requests that the Board approve and authorize the following:

1. Office Administrator, Karan Cox to attend the CSDA Board Secretary/Clerk Conference November 6-8, 2023, in Monterey, CA, in lieu of the CalPERS Educational Forum in Los Angeles, CA.

### Specifically Developed and Designed for Special Districts

Whether you are a new or seasoned board secretary/clerk, continuing education is essential to keeping current on the many aspects of your job. In an effort to expand educational opportunities for this important position in special districts, and to provide an opportunity to recognize individuals who invest the time in becoming trained in the various components of the job, CSDA created this certificate program.

The Board Secretary/Clerk Certificate has become the gold standard for special district board secretaries/clerks throughout California. We invite you to participate as a first-time attendee to earn your certificate or come back year after year to advance your knowledge of special districts through new and exciting breakout sessions tailored to your position.



### Did You Know?

The Board Secretary/Clerk Conference Qualifies for SDRMA Credit Incentive Points (CIPs)!



Special District Risk Management Authority is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit Incentive Points can be earned based on an Agency's attendance at the Board Secretary/Clerk Conference, as well as the webinars and workshops associated with the Board Secretary/Clerk Certificate. [\*SDRMA CIP]

### Certified Municipal Clerk (CMC) and/or Master Municipal Clerk (MMC)

The CSDA Conference beginning November 6, 2023, is eligible for 2 CMC Experience or 2 MMC Professional Contribution points per education day of attendance toward the IIMC designation programs.

**DATE & LOCATION**  
**November 6 – 8, 2023**

Embassy Suites Monterey Bay Seaside  
1441 Canyon Del Rey  
Seaside, CA 93955

Room reservations are available at rates starting at \$179 plus tax. The room reservation cut-off is October 5, 2023; however, space is limited and may sell out before this date.

Attendees will be emailed a link to obtain reservations at the CSDA rate within 24 hours of registering for the conference.



*"It was so nice to come together with my peers. I loved the campfire theme (especially the s'more taffy.) I met so many great individuals who I hope to build lasting relationships with. The food was super amazing as well as the musical talent. A big WOO-HOO!!! to the CSDA staff who pulled together an excellent conference."*

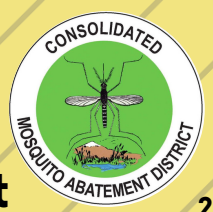
-Danita Hirsh, South Orange County Wastewater Authority

# SCHEDULE Overview

8:00 a.m.	Pre-Conference Workshop Registration		
9:00 a.m. - 4:00 p.m.	Pre-Conference Workshops: <ul style="list-style-type: none"> <li>NEW! Tips for Managing the Records Retention Lifecycle* OR</li> <li>NEW! How to Get Started with a Diversity, Equity, Inclusion and Belonging Program*</li> </ul>		
4:15 - 5:15 p.m.	CSDA Benefits Trivia <i>(optional)</i>		
5:30 - 7:30 p.m.	Registration and Opening Reception		
<b>Tuesday, November 7, 2023</b>			
	<b>First-Time Attendees</b>	<b>Advanced: Returning Attendees</b>	
7:30 - 8:30 a.m.	Registration		
8:30 - 9:45 a.m.	Opening Keynote "Change Chose Me...Now What?" <i>(All attendees)</i>		
9:45 - 10:15 a.m.	Break and Networking with the Exhibitors		
10:15 a.m. - 12:15 p.m.	First-Time: Board Secretary/Clerk Foundations	Advanced: NEW! FPPC Form 700 and Conflicts of Interest	Advanced: NEW! 'Not My Job' is Not Acceptable: Public Agency Customer Service
12:15 - 1:15 p.m.	Networking Luncheon <i>(All attendees)</i>		
1:30 - 2:45 p.m.	First-Time Attendees: Staying in Compliance <i>(part one)</i>	Advanced: NEW! Get Reacquainted with the Public Records Act and Recent Updates	Advanced: NEW! Where Do I Begin? Building a Strong Data Backup Strategy Step by Step
2:45 - 3:15 p.m.	Break, Networking with the Exhibitors		
3:30 - 5:00 p.m.	First-Time: Advanced Training in the California Public Records Act	Advanced: NEW! Project Management Best Practices: The Key to On-Time and Under-Budget	Advanced: NEW! When the Gavel Strikes: Tips for Efficient and Effective Board Meetings
5:30 - 7:30 p.m.	Reception <i>(All Attendees)</i>		
<b>Wednesday, November 8, 2023</b>			
8:30 - 10:00 a.m.	First-Time: Staying in Compliance <i>(part two)</i>	Advanced: NEW! Recent Legislative Updates to the Brown Act, the Public Records Act, and More	Advanced: NEW! Using Marketing Techniques to Attract and Retain Employees
10:00 - 10:30 a.m.	Break, Networking with the Exhibitors		
10:30 a.m. - 12:00 p.m.	First-Time: Best Practices for Taking & Processing Meeting Minutes	Advanced: NEW! Elections Update: The Status of the California Voting Rights Act	Advanced: NEW! Write for Effortless Reading, Even in Government
12:00 - 1:00 p.m.	Networking Luncheon <i>(All Attendees)</i>		
1:15 - 2:30 p.m.	First-Time: Website Compliance 101: Everything Board Secretaries Need to Know	Advanced: NEW! The Brown Act in a Modern World	Advanced: NEW! Challenging Situations for Board Secretaries and Clerks
2:30 - 2:45 p.m.	Break		
2:45 - 4:00 p.m.	First-Time: Understanding Board Member & District Liability Issues	Advanced: NEW! Your Board Member Resigned . . . Now What?	Advanced: NEW! Practicing Emotional Intelligence

\*optional/additional fee, includes lunch





### First Aid CPR Training

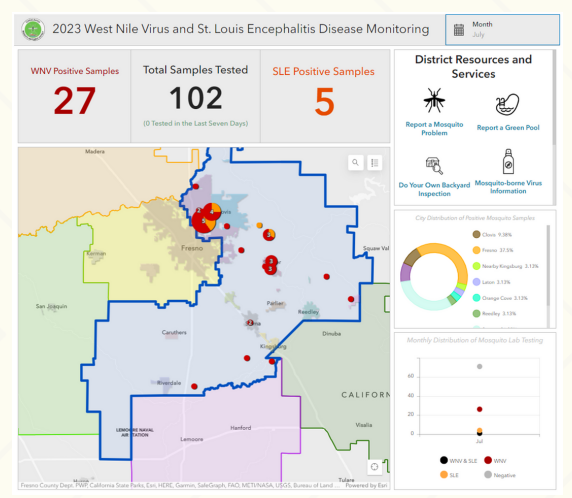
District staff attended first aid and CPR training held at the Parlier facility. All fulltime and select seasonal staff were trained in basic first aid and CPR. First aid training provides staff with the skills and knowledge to provide immediate assistance and care in medical emergencies until professional medical help can arrive. This training will enable staff to be proactive and recognize when medical aid may need to be rendered or when to call emergency responders.



District staff learning how to do chest compressions.

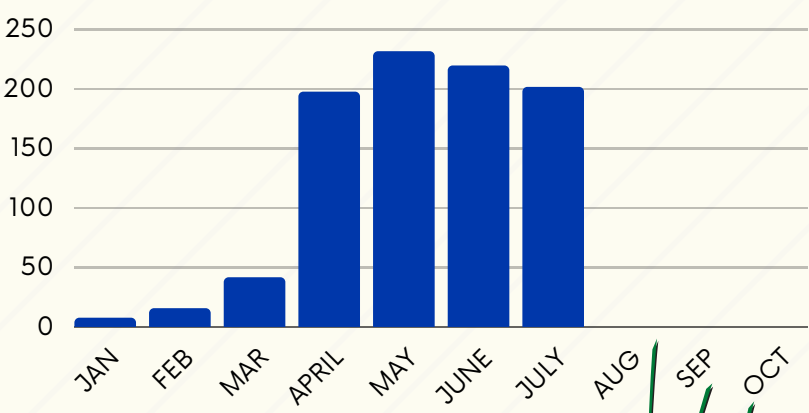
### Disease Testing

The District tested 102 mosquito samples (pools) in July, of which 27 were positive for WNV and 5 for SLEv (31% positivity rate).

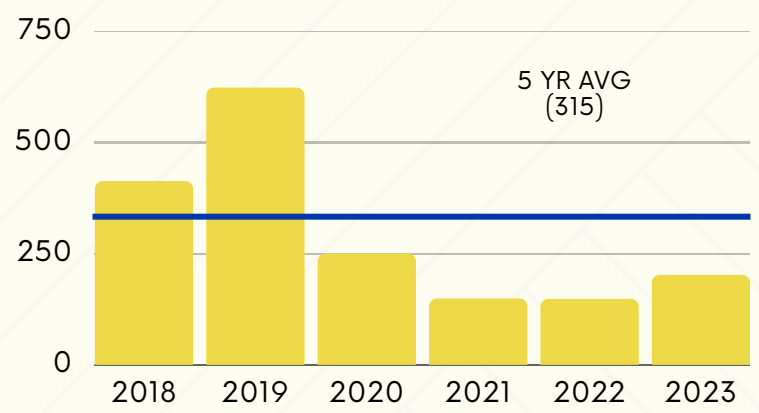


<https://mosquitobuzz.specialdistrict.org/disease-monitoring>

### 2023 Service Requests



### July Service Requests 2018-2023



### Field Operations

6,798

Site Inspections/Visits

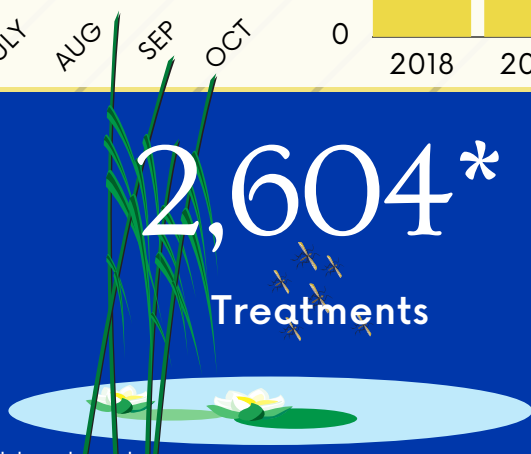
2,604\*

Treatments

38%

Percent of site visits requiring treatment

\*Does not include catch basin or utility vault treatments



# OUTREACH EVENTS SUMMARY

## CLOVIS HEALTH AND WELLNESS FAIR

On Wednesday, July 12th, District staff engaged with around forty senior residents at the Health and Wellness Fair (Clovis HWF) held at the Clovis Senior Center in Clovis. This free community event provided residents with information about physical health, wellness, financial well-being, and more. The District's information table was among twenty other tables at the fair.

## NATIONAL NIGHT OUT EVENTS



On Saturday, August 5th, the Parlier National Night Out (Parlier NNO) took place at Earl Ruth Park in Parlier. Approximately forty residents engaged with District staff during the event. This marked the first outreach event attended in Parlier after many years.

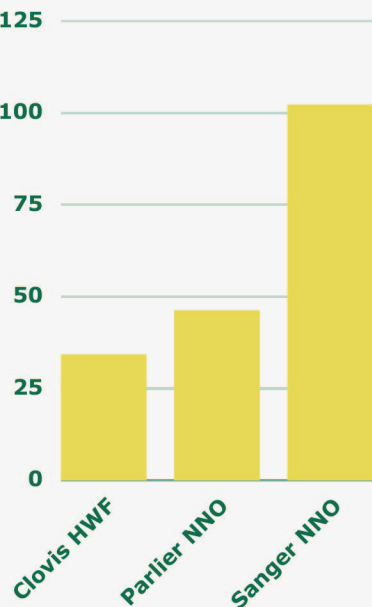
On Friday, August 11th, the Sanger National Night Out (Sanger NNO) took place at JFK Park in Sanger. Around 110 residents engaged with District staff during the event. The District has been a part of Sanger's National Night Out for several years. The event featured numerous vendor tables, and each resident received a participation card with each vendor listed. After getting five vendors' signatures, a resident could exchange their card for a raffle ticket.



## TOTAL GIVEAWAYS AND BROCHURES HANDED OUT



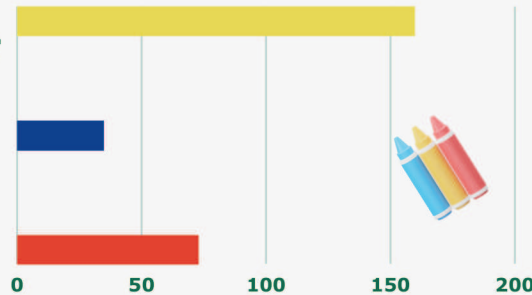
### Heard the Buzz



### Mosquito Buster Sticker

### Color Sheet

### Crayon Packs



### Repellent Wipes



\*Oil of Lemon Eucalyptus

### Tote Bags



### Checklist Magnets

