CONSOLIDATED MOSQUITO ABATEMENT DISTRICT
13151 E. Industrial Dr., Parlier, CA 93648

TELECONFERENCE DIAL-IN NUMBER
(669)900-9128
- or -
ZOOM VIDEO CONFERENCE
https://us02web.zoom.us/j/89485901403
Meeting ID 894 8590 1403

AGENDA

BOARD OF TRUSTEES MEETING **1:00 PM** **OCTOBER 17, 2022**

1. **ROLL CALL:**

2. **INTRODUCTION OF VISITORS:**
   The public may address the Board on each agenda item during consideration of that item.

3. **PUBLIC COMMENTS:**
   This is an opportunity for public comment on non-agenda items. The President reserves the right to limit the duration of each speaker to five (5) minutes. It is the policy of the Board not to answer any questions impromptu.

4. **APPROVAL OF SEPTEMBER MINUTES:**

5. **APPROVAL OF SEPTEMBER PAYROLL:**

6. **APPROVAL OF SEPTEMBER BILLS:**

7. **CLOSED SESSION:**
   a. Pursuant to Government Code Section 54957 (b):
   Public Employee Appointment, Employment
   Title: District Manager

8. **REPORT FROM CLOSED SESSION:**

9. **JOB DESCRIPTION: DISTRICT MANAGER:**
Changes to the job description for the District Manager will be presented to the Board for approval.

10. **QUARTERLY INVESTMENT REPORT:**
The investment report for the quarter ending September 30, 2022, will be presented.

11. **EMPLOYEE POLICY AMENDMENT– BEREAVEMENT LEAVE:**
A resolution to amend Employee Policy Handbook Section 2050.8 Bereavement Leave will be presented to the Board for approval.

12. **COOPERATIVE AGREEMENT:**
The Cooperative Agreement with the CA Department of Public Health for applying pesticides for public health purposes will be presented for authorization.

13. **TRUSTEE TERM EXPIRATION:**
The current terms of trustees Isaak, Mejia, Reyna, Taylor, and Willems will expire on December 31, 2022.

14. **BOARD GENERAL DISCUSSION:**
This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

15. **STAFF REPORTS:**
This is an opportunity for staff to report on District activities.

16. **RENEW REMOTE TELECONFERENCE MEETINGS OF THE BOARD:**
Consider finding by a majority vote under Gov. Code § 54953(e)(3) that as a result of the continuing COVID-19 emergency the Board: (i) has reconsidered the circumstances of the state of emergency; (ii) renews prior findings that meeting in person would continue to present imminent risks to the health or safety of attendees; and (iii) authorizes meetings to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C) is renewed.

17. **ADJOURNMENT:**

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE CONSOLIDATED MOSQUITO ABATEMENT DISTRICT SEPTEMBER 27, 2022

A special meeting of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier, and by teleconference at l:00 PM on September 27, 2022.

1. **Roll Call:**

Trustees Present at the Parlier Office:

Pete Esraelian	Selma	Arrived at 1:10 PM
Tok Fukuda	Kingsburg	
Mary Anne Hill	County of Fresno	
Charles Lockhart	Orange Cove	
Karen Steinhauer	Sanger	
Bruce Taylor	County of Fresno	

Trustees Present by Teleconference:

Peggy Brisendine	Fresno	Arrived at 1:06 PM
Joe Reyna	Parlier	
Jennifer Willems	Clovis	Arrived at 1:10 PM

Trustees Absent:

Abe Isaak	Reedley
Juan Mejia	Fowler

Others Present at the Parlier Office:

Steve Mulligan	District Manager
Karan Cox	Office Administrator
Jodi Holeman	Superintendent of Operations

2. **President Taylor called the meeting to order at 1:02 PM:**

3. **Public Comments:** None.

4. **Authorize Remote Teleconference Meetings of the Board:** A motion was made by Trustee Reyna, seconded by Trustee Fukuda and passed by 6 – 0 – 5 roll call vote (Brisendine, Esraelian, Isaak, Mejia, Willems absent) to find that, as a result of the state of the COVID-19 emergency, meeting of the Board in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by subdivision (e)(1)(C) of section 54943 of the Government Code. Trustee Brisendine joined teleconference.

5. **Approval of August Minutes:** A motion was made by Trustee Lockhart, seconded by Trustee Fukuda and passed by 7 – 0 – 4 roll call vote (Esraelian, Isaak, Mejia, Willems absent) to approve the minutes of the August 15, 2022 meeting of the Board.

6. **Approval of August Payroll:** A motion was made by Trustee Brisendine, seconded by Trustee Reyna and passed by 7 – 0 – 4 roll call vote (Esraelian, Isaak, Mejia, Willems absent) to approve the August payroll checks having District numbers, 27933 – 27977, 27987 – 28028, 28087 and 28098 – 28099 in the total amount of $183,925.33.

7. **Approval of August Bills:** Trustees Esraelian arrived and Trustee Willems joined by teleconference. A motion was made by Trustee Fukuda, seconded by Trustee Esraelian and passed by 9 – 0 – 2 roll call vote (Isaak, Mejia absent) to approve the August commercial checks having District numbers, 27974 – 27975, 27978 – 27986, 28026 – 28027, 28029 – 28044 and 28098 – 28127 in the total amount of $106,840.52.

8. **Review of District Investment Policy:** After review of the District's Investment Policy, a motion was made by Trustee Reyna, seconded by Trustee Hill and passed by 9 – 0 – 2 roll call vote (Isaak, Mejia absent) to approve the Investment Policy without amendment.

9. **CalPERS Actuarial Valuation Reports:** Actuarial valuation reports for the District's CalPERS Miscellaneous Plan and the District's CalPERS PEPRA Miscellaneous Plan, as of June 30, 2021, were presented to the Board for consideration and discussion. No action was taken.

10. **Employee Policy Handbook Amendment:** A motion was made by Trustee Reyna, seconded by Trustee Esraelian and passed by 9 – 0 – 2 roll call vote (Isaak, Mejia absent) to approve to table the item.

11. **COVID-19 Leave Provision:** A motion was made by Trustee Reyna, seconded by Trustee Fukuda and passed by 8 – 1 – 2 roll call vote (Taylor oppose, Isaak, Mejia absent) to approve the provision of up to five (5) days of supplemental leave for District employees who test positive for COVID-19 and require quarantine from the workplace. Extension of supplemental COVID-19 leave by the State or federal government would supersede leave provision by the District.

12. **District Participation at Meeting:** A motion was made by Trustee Lockhart, seconded by Trustee Steinhauer and passed by 9 – 0 – 2 roll call vote (Isaak, Mejia absent) to consider and vote on District participation at each of the following meetings separately:
a.) Superintendent of Operations Holeman was authorized to attend the Northwest Mosquito and Vector Control Association annual meeting October 18–20, 2022, in Stevenson, WA, by 7 – 2 – 2

roll call vote (Steinhauer, Taylor oppose, Isaak, Mejia absent);
b.) Interested trustees and selected staff were authorized to attend the MVCAC fall meeting November 1-3, 2022, in Visalia, CA, by 9 – 0 – 2 roll call vote (Isaak, Mejia absent);
c.) Superintendent of Operations Holeman was authorized to attend the MVCAC planning meeting December 6-7, 2022 in Oakland, CA, by 9 – 0 – 2 roll call vote (Isaak, Mejia absent);
d.) District staff as selected by the Manager and Superintendent of Operations and interested trustees were authorized to attend the MVCAC Annual Conference January 29 - February 1, 2023, in Anaheim, CA, by 9 – 0 – 2 roll call vote (Isaak, Mejia absent); and
e.) District staff as selected by the Manager and Superintendent of Operations and all interested trustees were authorized to attend the AMCA Annual Conference February 27 – March 3, 2023, in Reno, NV, by 9 – 0 – 2 roll call vote (Isaak, Mejia absent).

13. **Meeting Reports:** Oral reports on their attendance at the SOVE International Congress in Honolulu, Hawai'i on September 18 – 23, 2022 were presented to the Board by District Manager Mulligan and Superintendent of Operations Holeman. Written reports were submitted by Trustee Fukuda and Area Supervisor Brisco on their attendance at the SOVE Congress.

14. **CLOSED SESSION:** The Board went into closed session at 2:30 PM for the following:
    a. Pursuant to Government Code Section 54957 (b):
    Public Employee Performance Evaluation
    Title: District Manager

15. **Report from Closed Session:** District Manager Mulligan announced that he will be retiring as District Manager on December 31, 2022.

16. **Board General Discussion:** Trustee Esraelian request that the District consider scheduling an open house at the Parlier office by the end of the year.

17. **Staff Reports:** Superintendent of Operations Holeman presented the August Program Report on District activities.

18. **Adjournment:** The meeting was adjourned at 3:32 PM. The next Board meeting will be held on October 17, 2022.

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Attested
Member, Board of Trustees

Consolidated Mosquito Abatement District
Payroll Expenses
September 2022

Check #	Gross Pay	Net Pay	Payee	Description
28045	$2,827.50	$1,904.82	Amy Garcia	Full-Time Employee
28046	$2,312.13	$1,687.25	Anita Munoz	Seasonal Employee
28047	$1,365.00	$1,204.86	Anthony Martinez	Seasonal Employee
28048	$1,540.00	$1,359.77	Bai Thao	Seasonal Employee
28049	$3,107.00	$2,083.53	Brittany Deegan	Full-Time Employee
28050	$1,540.00	$1,387.77	Cha Her	Seasonal Employee
28051	$1,520.00	$1,288.10	Cheng Vang	Seasonal Employee
28052	$3,107.00	$2,233.43	Chris Monis	Full-Time Employee
28053	$820.00	$753.82	Clarita Ramblas	Seasonal Employee
28054	$2,744.00	$1,923.92	Conner Schaak	Full-Time Employee
28055	$1,295.00	$1,090.29	David Rodriguez	Seasonal Employee
28056	$3,352.00	$2,428.26	Derek Hill	Full-Time Employee
28057	$2,975.00	$2,013.04	Devon Cornel	Full-Time Employee
28058	$2,317.32	$1,784.00	Donald McNiel	Seasonal Employee
28059	$2,156.00	$1,516.89	Eric Ferguson	Seasonal Employee
28060	$3,107.00	$2,320.67	Gha Vang	Full-Time Employee
28061	$1,463.00	$1,331.88	Heidi Hubbard	Seasonal Employee
28062	$2,094.75	$1,755.19	Jacob Uribe	Seasonal Employee
28063	$999.00	$922.59	Jesse Hernandez	Seasonal Employee
28064	$5,136.00	$3,267.81	Jodi Holeman	Full-Time Employee
28065	$840.00	$735.94	John Ricky Quiroz	Seasonal Employee
28066	$1,513.75	$1,256.69	Jorge Rivas Maya	Seasonal Employee
28067	$3,107.00	$1,806.82	Jose Moreno	Full-Time Employee
28068	$2,744.00	$1,889.83	Jovana Benavides	Full-Time Employee
28069	$1,672.00	$1,376.48	Justin Lor	Seasonal Employee
28070	$3,597.00	$2,480.08	Karan Cox	Full-Time Employee
28071	$2,744.00	$1,935.76	Katherine Brisco	Full-Time Employee
28072	$4,501.50	$2,764.06	Katherine Ramirez	Full-Time Employee
28073	$1,476.00	$1,323.09	Lewis Nunes	Seasonal Employee
28074	$1,716.00	$1,408.21	Melissa Thies	Seasonal Employee
28075	$1,512.50	$1,280.30	Michael Scotty Dunn	Seasonal Employee
28076	$1,923.25	$1,538.86	Robert Martinez	Seasonal Employee
28077	$1,520.00	$1,355.46	Roger Vang	Seasonal Employee
28078	$1,482.25	$1,102.89	Ronnie Blunt	Seasonal Employee
28079	$6,975.00	$4,627.94	Steve Mulligan	Full-Time Employee
28080	$1,281.00	$1,000.89	Tracy Autrey	Seasonal Employee
28081	$1,672.00	$1,376.47	Tuacheng Vang	Seasonal Employee
28082	$1,540.00	$1,417.49	William Monge	Seasonal Employee
28128	$2,827.50	$1,904.83	Amy Garcia	Full-Time Employee
28129	$2,027.25	$1,501.25	Anita Munoz	Seasonal Employee

Consolidated Mosquito Abatement District
Payroll Expenses
September 2022

Check #	Gross Pay	Net Pay	Payee	Description
28130	$1,159.38	$1,045.02	Anthony Martinez	Seasonal Employee
28131	$1,540.00	$1,359.77	Bai Thao	Seasonal Employee
28132	$3,262.50	$2,166.73	Brittany Deegan	Full-Time Employee
28133	$1,540.00	$1,387.77	Cha Her	Seasonal Employee
28134	$1,596.00	$1,345.94	Cheng Vang	Seasonal Employee
28135	$3,107.00	$2,233.42	Chris Monis	Full-Time Employee
28136	$1,722.00	$1,502.27	Clarita Ramblas	Seasonal Employee
28137	$2,744.00	$1,923.93	Conner Schaak	Full-Time Employee
28138	$1,406.00	$1,174.93	David Rodriguez	Seasonal Employee
28139	$3,352.00	$2,428.28	Derek Hill	Full-Time Employee
28140	$2,975.00	$2,013.04	Devon Cornel	Full-Time Employee
28141	$2,167.50	$1,680.88	Donald McNiel	Seasonal Employee
28142	$2,107.00	$1,484.16	Eric Ferguson	Seasonal Employee
28143	$3,107.00	$2,318.36	Gha Vang	Full-Time Employee
28144	$1,567.50	$1,423.79	Heidi Hubbard	Seasonal Employee
28145	$1,972.25	$1,667.03	Jacob Uribe	Seasonal Employee
28146	$999.00	$922.57	Jesse Hernandez	Seasonal Employee
28147	$5,136.00	$3,268.27	Jodi Holeman	Full-Time Employee
28148	$770.00	$679.84	John Ricky Quiroz	Seasonal Employee
28149	$140.00	$129.29	Jorge Rivas Maya	Seasonal Employee
28150	$3,107.00	$1,806.82	Jose Moreno	Full-Time Employee
28151	$2,744.00	$1,889.84	Jovana Benavides	Full-Time Employee
28152	$1,596.00	$1,319.02	Justin Lor	Seasonal Employee
28153	$3,597.00	$2,480.06	Karan Cox	Full-Time Employee
28154	$2,744.00	$1,935.75	Katherine Brisco	Full-Time Employee
28155	$4,501.50	$2,764.06	Katherine Ramirez	Full-Time Employee
28156	$1,230.00	$1,120.91	Lewis Nunes	Seasonal Employee
28157	$1,716.00	$1,408.20	Melissa Thies	Seasonal Employee
28158	$1,656.88	$1,400.70	Michael Scotty Dunn	Seasonal Employee
28159	$1,310.75	$1,089.02	Robert Martinez	Seasonal Employee
28160	$1,577.00	$1,400.83	Roger Vang	Seasonal Employee
28161	$1,935.50	$1,409.60	Ronnie Blunt	Seasonal Employee
28162	$6,975.00	$4,627.26	Steve Mulligan	Full-Time Employee
28163	$1,538.25	$1,178.13	Tracy Autrey	Seasonal Employee
28164	$1,444.00	$1,203.34	Tuacheng Vang	Seasonal Employee
28165	$1,470.00	$1,354.38	William Monge	Seasonal Employee
Total	**$173,962.71**	**$128,884.44**		

Consolidated Mosquito Abatement District
Payroll Expenses
September 2022

Employee Deductions and Liabilities

Check #	Amount	Payee	Description
28083	$2,842.12	EDD	State Income Tax
28084	$14,242.49	CMAD	Federal, Social Security, Medicare
28085	$4,430.65	CalPERS	Retirement
28086	$833.00	VantagePoint Transfer	457K Retirement
28087	$200.00	Valley First Credit Union	Credit Union
28166	$2,835.40	EDD	State Income Tax
28167	$14,015.19	CMAD	Federal, Social Security, Medicare
28168	$4,423.31	CalPERS	Retirement
28169	$833.00	VantagePoint Transfer	457K Retirement
28170	$200.00	Valley First Credit Union	Credit Union
28171	$71.68	Aflac	Life Insurance
28179	$151.43	Mutual of Omaha	Disability Insurance
Total Deductions	**$45,078.27**		
Total Net Pay	**$128,884.44**		
Total Gross Pay	**$173,962.71**		

Consolidated Mosquito Abatement District
Maintenance and Operations Expenses
September 2022

Bank of the West Checks

Check #	Amount	Payee	Description
28084	$6,706.49	CMAD	District Social Security & Medicare
28085	$5,265.14	CalPERS	District Retirement
28088	$2,235.18	Jodi Holeman	Travel Expenses
28089	$2,235.18	Tokuo Fukuda	Travel Expenses
28090	$10,500.00	MVCAC	Annual Dues
28091	$732.01	City of Parlier	Water Sewer Disposal
28092	$728.39	PG&E	Heat Light Power
28093	$35.80	Republic Services	Disposal
28094	$12,521.71	SDRMA	Health Insurance Premium
28095	$117.37	SoCal Gas	Heat
28096	$17,611.35	Wex Bank - Valero	Fuel
28097	$40.68	Waste Management	Disposal
28167	$6,615.19	CMAD	District Social Security & Medicare
28168	$5,263.30	CalPERS	District Retirement
28172	$240.48	AT&T	Telephone
28173	$51.76	Chris Monis	Employee Appreciation
28174	$43.95	DoorKing, Inc.	Gate Service
28175	$250.00	Northwest Mosquito Annual Meeti	Meeting Registration
28176	$2,891.44	PG&E	Heat Light Power
28177	$1,877.38	Verizon Wireless	Cell Phones & Tablets
28178	$40.68	Waste Management	Disposal
28179	$120.25	Mutual of Omaha	Life Insurance
28180	$38,905.26	Adapco	Insecticides
28181	$646.85	American Press, Inc.	Brochures
28182	$474.37	AT&T	Telephone - Clovis
28183	$886.57	AT&T	Internet - Parlier
28184	$261.14	AT&T	Telephone - Parlier
28185	$471.37	Battery Systems, Inc.	Surveillance Batteries
28186	$40,110.64	Clarke Mosquito Control	Insecticides
28187	$6,639.61	CitiBusiness Card	Meetings & Travel / Employee Appreciation
28188	$435.00	Expert Gate Repair	Gate Repair
28189	$156.41	FedEx	Mosquito Sample Shipping
28190	$383.29	Home Depot	Building & Ground / Shop Supplies
28191	$464.24	Jorgensen Company	Safety Equipment
28192	$138.36	Kimball Midwest	Shop Supplies
28193	$45.00	Lee's Service	Tire Disposal
28194	$3,156.95	Linde Gas & Equipment	Dry Ice
28195	$574.28	Mission Uniform Service	Uniforms & Safety
28196	$2,090.00	MVCAC	Mosquito Testing
28197	$528.79	Napa	Repair Parts

Consolidated Mosquito Abatement District
Maintenance and Operations Expenses
September 2022

Check #	Amount	Payee	Description
28198	$100.00	Navia Benefit Solutions	Cobra Administration
28199	$480.01	Nelson's Ace Hardware	Field Equipment / Building & Ground
28200	$496.82	O'Reilly Auto Parts	Repair Parts
28201	$113.50	Ono's Auto Repair	Smog Checks
28202	$631.77	PBM Supply & Mfg, Inc.	Field Equipment
28203	$843.91	Silvas Oil Company, Inc.	Lubricants
28204	$300.00	Streamline	Website Design & Maintenance
28205	$5,012.85	Target Specialty Products	Insecticides
28206	$500.00	Tire Hub LLC	Tires
28207	$92.96	Wizix Technology	Copier Maintenance
Total	**$181,063.68**		

County of Fresno Checks

Check #	Amount	Payee	Description
300064	$146,226.11	Consolidated Mosquito	Transfer funds to checking
300066	$103,602.50	Consolidated Mosquito	Transfer funds to checking
300067	$105,197.78	Consolidated Mosquito	Transfer funds to checking
	$355,026.39		

Summary of September Expenses

September 2022 Salaries & Wages	$173,962.71
September 2022 Maintenance & Operations	$181,063.68
Total September 2022 Expenditures	**$355,026.39**

Consolidated Mosquito Abatement District
Monthly Expenditures

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2022/2023	SPENT TO DATE	BALANCE SEP 30, 2022
SALARIES, WAGES & EMPLOYEE BENEFITS				
6101-01	Salaried Wages	$1,274,000.00	$299,924.50	$974,075.50
6101-06	Hourly Wages & Extra Help	$665,000.00	$242,905.83	$422,094.17
6101-02	FICA Employers Contribution	$150,000.00	$41,570.60	$108,429.40
6101-03	Unemployment Insurance	$24,000.00	$419.62	$23,580.38
6101-04	Retirement District's Payment	$150,000.00	$40,029.45	$109,970.55
6101-05	Group Health Insurance	$300,000.00	$52,374.24	$247,625.76
6101-07	Pre-Employment & Misc. Expenses	$8,000.00	$35.00	$7,965.00
	TOTALS	**$2,571,000.00**	**$677,259.24**	**$1,893,740.76**
OPERATING & MAINTENANCE SUPPLIES & EXPENSE				
6102-01	Insecticides & Herbicides	$400,000.00	$172,154.72	$227,845.28
6102-02	Power Spray & Field Equipment	$25,000.00	$3,020.80	$21,979.20
6102-03	Misc Operating Supplies & Expense	$6,000.00	$2,351.98	$3,648.02
6102-04	Fish Program	$10,000.00	$0.00	$10,000.00
6102-05	Building & Ground Maintenance	$40,000.00	$4,378.07	$35,621.93
6102-06	Airplane Expense	$3,000.00	$0.00	$3,000.00
	TOTALS	**$484,000.00**	**$181,905.57**	**$302,094.43**
MOTOR VEHICLE SUPPLIES & EXPENSE				
6103-01	Fuel & Lubricants	$180,000.00	$60,863.16	$119,136.84
6103-02	Repairs & Shop Tools	$45,000.00	$5,739.80	$39,260.20
6103-03	Tires & Batteries	$12,000.00	$2,084.95	$9,915.05
	TOTALS	**$237,000.00**	**$68,687.91**	**$168,312.09**
UTILITIES & COMMUNICATIONS				
6104-01	Heat, Light & Power	$40,000.00	$13,217.18	$26,782.82
6104-04	Water Sewer & Disposal	$18,000.00	$3,403.60	$14,596.40
6105-01	Telephone	$25,000.00	$5,745.75	$19,254.25
6105-02	Cellular Phones & Tablets	$30,000.00	$5,843.16	$24,156.84
	TOTALS	**$113,000.00**	**$28,209.69**	**$84,790.31**
OFFICE SUPPLIES & EXPENSE				
6106-02	Postage, Printing & Stationery	$6,000.00	$153.44	$5,846.56
6106-04	Repairs & Maintenance	$6,000.00	$1,199.72	$4,800.28
6106-05	Misc Office Supplies	$13,000.00	$1,546.10	$11,453.90
6106-06	Office Equipment & Furniture	$12,000.00	$0.00	$12,000.00
	TOTALS	**$37,000.00**	**$2,899.26**	**$34,100.74**
INSURANCE				
6107-01	Liability, Property & Auto	$98,000.00	$91,673.00	$6,327.00
6107-02	Workers Compensation	$70,000.00	$66,041.00	$3,959.00
	TOTALS	**$168,000.00**	**$157,714.00**	**$10,286.00**

Consolidated Mosquito Abatement District
Monthly Expenditures

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2022/2023	SPENT TO DATE	BALANCE SEP 30, 2022
TRAVEL & SUBSISTENCE EXPENSE				
6108-01	Meetings & Travel Allowance	$75,000.00	$12,112.13	$62,887.87
6108-02	Trustee Allowance	$1,000.00	$0.00	$1,000.00
6108-03	Meal Allowance	$8,000.00	$662.08	$7,337.92
	TOTALS	**$84,000.00**	**$12,774.21**	**$71,225.79**
MISCELLANEOUS EXPENDITURES				
6109-01	Rent: Land, Buildings and Equipment	$2,000.00	$0.00	$2,000.00
6109-02	Dues, Subscriptions and Fees	$28,000.00	$10,500.00	$17,500.00
6109-03	Education & Publicity	$30,000.00	$3,181.04	$26,818.96
6109-04	Accounting	$14,000.00	$0.00	$14,000.00
6109-05	Legal	$10,000.00	$0.00	$10,000.00
6109-06	County Service Charge	$55,000.00	$0.00	$55,000.00
6109-07	Uniforms, Safety Apparel & Equipment	$30,000.00	$4,848.40	$25,151.60
6109-08	Surveillance & Research	$50,000.00	$17,402.73	$32,597.27
6109-09	Other Miscellaneous Expenditures	$15,000.00	$0.00	$15,000.00
6109-10	GIS & GPS	$65,000.00	$9,840.40	$55,159.60
	TOTALS	**$299,000.00**	**$45,772.57**	**$253,227.43**
	TOTAL OPERATIONAL EXPENDITURES	**$3,993,000.00**	**$1,175,222.45**	**$2,817,777.55**
CAPITAL OUTLAY				
6110-01	Office & Lab Furniture & Equipment	$15,000.00	$0.00	$15,000.00
6110-02	Auto Equipment	$300,000.00	$0.00	$300,000.00
6110-03	Shop Equipment	$10,000.00	$0.00	$10,000.00
6110-04	Field Equipment	$50,000.00	$33,592.35	$16,407.65
6110-05	Building & Ground Improvement	$50,000.00	$0.00	$50,000.00
6110-06	Loan & Lease Purchase Payments	$290,000.00	$0.00	$290,000.00
	TOTAL CAPITAL OUTLAY EXPENDITURI	**$715,000.00**	**$33,592.35**	**$681,407.65**
	TOTAL EXPENDITURES	**$4,708,000.00**	**$1,208,814.80**	**$3,499,185.20**
SPECIAL PROJECTS RESERVE		$250,000.00	$0.00	$250,000.00
CONTINGENT LIABILITY RESERVE		$500,000.00	$0.00	$500,000.00
BUILDING RESERVE		$2,000,000.00	$0.00	$2,000,000.00
EQUIPMENT RESERVE		$600,000.00	$0.00	$600,000.00
GENERAL RESERVE		$3,416,000.00	$0.00	$3,416,000.00
	TOTAL RESERVES	**$6,766,000.00**	**$0.00**	**$6,766,000.00**
	TOTAL EXPENDITURES AND RESERVES	**$11,474,000.00**	**$1,208,814.80**	**$10,265,185.20**

Consolidated Mosquito Abatement District
Monthly Expenditures

FRESNO COUNTY ACCOUNT- BANK OF THE WEST	
CASH ON HAND, AUGUST 31, 2022	**$6,692,583.73**
PROPERTY TAXES WITHHELD BY FRS COUNTY	$0.00
SEPTEMBER REVENUE	$0.00
SEPTEMBER INTEREST	$23,441.40
TAXES - FRESNO COUNTY / KINGS COUNTY	$5,267.65
TOTAL REVENUE FOR SEPTEMBER	$28,709.05
SUB-TOTAL	**$6,721,292.78**
COUNTY ADMIN COST FOR FY WITHHELD BY COUNTY	$0.00
MONEY TRANSFERRED TO CHECKING	($355,026.39)
CASH ON HAND, SEPTEMBER 30, 2022	**$6,366,266.39**

YEARLY REVENUE THROUGH 08-31-22	**$29,597.36**
SEPTEMBER REVENUE	$0.00
YEARLY REVENUE THROUGH 09-30-22	**$29,597.36**

CMAD CHECKING ACCOUNT - BANK OF THE WEST	
CASH ON HAND, AUGUST 31, 2022	**$135,000.00**
MONEY TRANSFERRED FROM FRS CO ACCT	$355,026.39
SEPTEMBER EXPENDITURES	($355,026.39)
CASH ON HAND, SEPTEMBER 30, 2022	**$135,000.00**

SALE OF REEDLEY DEPOT	**$185,000.00**
DOWN PAYMENT	($25,000.00)
MONTHLY PAYMENTS PAID TO DATE	($16,970.50)
BALANCE DUE AS OF SEPTEMBER 30, 2022	**$143,029.50**

6102-05 52.01
6103-02 8.00
6108-01 5300.00
6102-03 126.95
6108-03 469.71
6106-05 97.49
6109-03 159.54
6102-02 74.97
6109-08 35.94
6106-02 99.60
6109-10 215.40

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Print Close

STEVE MULLIGAN - XXXX-XXXX-XXX:

Statement Balance:	$6,639.61
Last Payment Amount:	$4,144.46
Minimal Payment Due on 11/02/22:	**$189.56**
Statement/Closing Date:	10/10/2022

ACCOUNT SUMMARY

Previous Balance	$4,144.46
Payments. Credits, and Adjustments	$4,144.46
Purchases	$6,516.05
Cash Advances	$0.00
Fees	$0.00
Interest Charges	$0.00
New Balance	**$6,639.61**

QUICK REFERENCE

Minimum Payment	**$189.56**
New Balance	**$6,639.61**
Payment Due Date	**11/02/2022**
Business Credit Line	$50,900.00
Cash Advance Line	$21,500.00
Available Credit Line	$44,260.00
Available Cash Advance Line	$21,500.00

STATEMENT MESSAGES

Please be sure to pay on time. If you submit your payment by mail, we suggest you mail it no later than 09/26/2022 to allow enough time for regular mail to reach us.

FINANCE CHARGE SUMMARY

	Nominal APR	Periodic Finance Change	Transaction Fee/Interest Change
Purchases (Standard Purch)	15.990%	$0.00	$0.00
Cash Advances (Standard Adv)	23.490%	$0.00	$0.00
TOTAL Interest Charge	**$0.00**		

BUSINESS PAYMENTS, CREDITS, AND ADJUSTMENTS

Post Date	Description	Amount
10/04	ONLINE PAYMENT, THANK YOU	($4,144.46)

CARDHOLDER SUMMARY

Cardholder	Account Number (Last 4 digits)	Employee Credit Line	Employee Cash Advance Line	Total Activity Amount
FRED S MULLIGAN		$15,100	$0	$6,451.12

Transaction Date:	Post Date:	Description:	Charged to:	Amount:	
10/04	10/04	ZOOM.US 888-799-9666 SAN JOSE CA meeting access	Standard Purch	$14.99	6106-05
10/03	10/03	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
10/03	10/03	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
10/03	10/03	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
09/30	09/30	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
09/30	09/30	MOSQUITO & VECTOR CONT SACRAMENTO CA MVCAC Conference	Standard Purch	$450.00	6108-01
09/30	09/30	MOSQUITO & VECTOR CONT SACRAMENTO CA MVCAC Conference	Standard Purch	$375.00	6108-01
09/30	09/30	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
09/30	09/30	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
09/30	09/30	MOSQUITO & VECTOR CONT SACRAMENTO CA MVCAC Annual Conference	Standard Purch	$825.00	6108-01
09/30	09/30	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
09/29	09/29	ALASKA A0272312982520 8006545669 WA NAME: HOLEMAN/JODI DEPART: 10/18/22 SJC TO PDX : AS: CLASS: G : STOP: Northwest Mosquito Annual Meeting	Standard Purch	$172.20	6108-01
09/29	09/29	MOSQUITO & VECTOR CONT SACRAMENTO CA MVCAC Annual Conference	Standard Purch	$425.00	6108-01
09/29	09/29	82858 - TERMINAL A EMP SAN JOSE CA Northwest Mosquito Annual Meeting	Standard Purch	$45.00	6108-01
09/29	09/29	DLR RESORT RES CRO 7147814669 CA MVCAC Conference Hotel	Standard Purch	$314.73	6108-01
09/29	09/29	HOTEL STEVENSON 360-9049072 WA Northwest Mosquito Annual Meeting	Standard Purch	$157.97	6108-01
09/28	09/28	WAL-MART #1882 SELMA CA Employee Appreciation Supplies	Standard Purch	$28.40	6102-03

09/27	09/27	WAL-MART #1882 SELMA CA Misc Supplies	Standard Purch	$57.49	6102-03
09/27	09/27	AMZN Mktp US*1U9HC3552 Amzn.com/bill WA Employee years of service gift	Standard Purch	$95.95	6109-03
09/25	09/25	MSFT * E0700KHXE5 MSBILL.INFO WA Monthly microsoft account	Standard Purch	$82.50	6106-05
09/23	09/23	SALS MEXICAN SELMA CA Employee Appreciation lunch	Standard Purch	$469.71	6108-03
09/23	09/23	AMZN Mktp US*1M4XD0RU2 Amzn.com/bill WA sprayer tank	Standard Purch	$74.97	6102-02
09/22	09/22	AMZN Mktp US*1U6JF04I0 Amzn.com/bill WA Masking tape - surveillance	Standard Purch	$21.78	6109-08
09/21	09/21	AMZN Mktp US*1U05T3FV0 Amzn.com/bill WA Address labels - surveillance	Standard Purch	$14.16	6109-08
09/20	09/20	USPS PO 0558560648 PARLIER CA postage to mail Board Packet + stamps	Standard Purch	$99.60	6106-02
09/17	09/17	FACEBK XU8NYEXJ92 Menlo Park CA Facebook Ads	Standard Purch	$63.59	6909-03
09/16	09/16	ALASKA A0272311685371 8006545669 WA NAME: FUKUDA/TOKUO SOVE meeting DEPART: 09/17/22 FAT TO SEA : AS: CLASS: X : STOP:	Standard Purch	$30.00	6108-01
09/16	09/16	ALASKA A0272311647810 8006545669 WA NAME: HOLEMAN/JODI SOVE meeting DEPART: 09/17/22 FAT TO SEA : AS: CLASS: X : STOP:	Standard Purch	$30.00	6108-01
09/16	09/16	CRESCO RESTAURANT EQUI FRESNO CA Misc Supplies	Standard Purch	$20.53	6102-03
09/16	09/16	CRESCO RESTAURANT EQUI FRESNO CA Misc Supplies	Standard Purch	$20.53	6102-03
09/13	09/13	PAYPAL *ALLWEBCO 4029357733 CA Website Hosting fees	Standard Purch	$215.40	6109-10
09/13	09/13	AMZN Mktp US*1F7S00MX2 Amzn.com/bill WA Gate opener remote	Standard Purch	$52.01	6102-05
09/12	09/12	CITY OF FRESNO AIRPORT FRESNO CA parking	Standard Purch	$14.00	6108-01
09/09	09/09	REALHAWAII* RHTPKBEGV KAILUA HI SOVE Meeting - shuttle	Standard Purch	$77.50	6108-01
STEVE MULLIGAN		$50,900	$21,500	$64.93	

Transaction Date:	Post Date:	Description:	Charged to:	Amount:
09/26	09/26	CITY OF FRESNO AIRPORT FRESNO CA parking	Standard Purch	$14.00 6108-01
09/19	09/19	UBER TRIP 8005928996 CA SOVE transportation	Standard Purch	$42.93 6108-01
09/10	09/10	RACEWAY CAR WASH - ACA SANGER CA Car wash	Standard Purch	$8.00 6103-02

AGENDA ITEM 9: JOB DESCRIPTION: DISTRICT MANAGER

Background:

At the September 27, 2022, special meeting of the Board, District Manager Mulligan announced his retirement on December 31, 2022. With the pending retirement, the Board President requested that a job announcement for recruitment be made and posted on the MVCAC, AMCA and SOVE websites. Job postings require the job description. The current job description for the District Manager was sent to legal counsel for review to determine if any update is needed. The only suggested modification was to clarify the at-will employment status of the position more strongly. This change was made, and the modification was used in the job announcements. The amended job description is attached for review and approval by the Board.

Action requested:

The Board is asked to ratify and approve the amended job description for the District Manager as proposed.

CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

DISTRICT MANAGER

Position Definition, Description and Characteristics:

Under authority vested by the Board of Trustees and derived from legislation, the District Manager is the chief administrative, operational, and financial officer of the District. As such, this position plans, organizes and directs the overall operations and works of the District, provides day-to-day leadership and does related work as required and necessary. While maintaining overall control and authority, the District Manager exercises discretionary delegation of authority by assigning daily program implementation and personnel supervision responsibilities to subordinate employees when possible. In addition to organizing the operational program for the present and immediate future, the position provides planning to prepare the District to adjust and modify its operations to respond to and to meet changing issues and trends. The District Manager is an at-will employee and is hired and employed at the collective will of the Board of Trustees. ~~and t~~ The position constitutes an exempt employee under the Fair Labor Standards Act who is subject to 24-~~-~~hour call.

Duties and Responsibilities:

Board Relations: Acts for the Board; reports directly to the Board on District matters; presents reports and recommendations to the Board; assists the Board in determination of general policy; prepares correspondence for the Board; prepares agendas for Board regular and special meetings; and oversees the preparation of such documents as lists of warrants and checks, financial reports, resolutions, minutes and other reports and documentation.

Budgeting and Accounting: Prepares and administers the annual budget, including analysis and justifications, and presents it to the Board for consideration and approval; is responsible for the establishment and maintenance of an accounting system; maintains budgetary controls over expenditures; insures that effective and lawful use is made of District property; directs the keeping of records of operations; and expenses funds and accounts for expenditures in program areas, in capital outlays and on preventative maintenance of facilities and equipment.

Policies, District Organization and Employee Relations: Determines and develops personnel and operating policies; defines the organizational structure, assignments of functions and duties and lines of authority necessary to carry out the District's purpose; recruits, selects, assigns, instructs, trains, evaluates work and disciplines personnel, and takes appropriate action necessary to maintain an effective workforce; and recommends salary structure and working conditions.

District Functions and Operations: Develops, implements and evaluates overall program and departmental operations based upon a scientific integrated mosquito management approach; confers with personnel regarding progress and problems and provides consultation and assistance; coordinates work of the various functional units; provides- for continuing and periodic surveys and performance of technical and scientific studies and research to develop effective vector and vector-

borne disease control, including collaborations with academic researchers and industry partners; uses current information, trends, forecasts, projections and scientific data to update and modify programs; secures legal assistance and retains consultants for projects as necessary or directed; and ensures compliance with laws and regulations.

Public, Community and Governmental Relations: Plans, develops and directs programs for public awareness and information and community education; writes articles and news releases; provides interviews for radio, television and print media; attends and addresses community meetings; assists schools in educational programs related to vector control; communicates with property owners and residents; meets with local, state and federal government officials and their staffs to address vector control issues; and consults and collaborates with regulatory agencies, county and state public health departments, universities and other public and private resource organizations.

Professional Development: Keeps informed of developments in vector control and related fields on a local, national and global scale; reads professional literature; participates in professional and scientific associations and organizations; attends meetings and conferences and participates in symposia, workshops and other forums and gives presentations of scientific and technical information; attends lectures, courses and classes to maintain professional skills; and attends appropriate workshops or other forums to develop and maintain management skills.

Other Duties: The Board of Trustees may require the performance of other duties or responsibilities as directed or necessary.

Position Requirements:

The educational requirements for position are as follows:
Doctorate degree or Master's degree in medical entomology, biological science or related field; or
Doctorate degree or Master's degree in business administration or other applicable field and a Bachelor's degree in biological science or related field; or
a combination of education and additional experience.
Degrees must be from an accredited educational institution.

Applicant must possess and demonstrate the experience, competence, ability, and mental and physical capability to accomplish and perform the functions, tasks and work involved in the position definition, description, characteristics, duties and responsibilities.

Certificates and Licenses:

The applicant must possess a valid California driver's license with a good driving record and be insurable using the accepted guidelines of the District's insurance provider. Must be able to obtain and maintain Vector Control Technician – Mosquitoes certification from the State of California Department of Public Health.

Essential Functions:

The physical demands and work environment characteristics described here are representative of those that must be met or would be encountered while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical demands: While performing the duties of this position, the employee is regularly required to sit; to use hands to finger, handle, or feel; to reach with hands and arms; to talk and to hear. The employee is frequently required to stand and to walk; and occasionally required to climb, balance, stoop or kneel. The employee must frequently lift and/or move objects up to 25 pounds in weight and occasionally to lift and/or move objects up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to focus. The employee is responsible for maintaining a state of physical condition that will not prevent the performance of duties or that will increase the danger or likelihood of injury on the job.

Work environment: While performing the duties of this job, the employee is frequently exposed to outdoor weather conditions. The noise level in the work environment is usually moderate. The employee is occasionally exposed to high, precarious places such as step stools or ladders; to fumes, airborne particles, caustic or toxic chemicals and pesticides; to biting insects; and to verbally abusive behavior from hostile individuals. Employee may be required to drive and/or travel long distances.

Consolidated Mosquito Abatement District

Investment Report

Quarter Ending September 30, 2022

A review of the financial statements indicates there are sufficient funds to meet the expected requirements for the next six months.

The Fresno County Treasury is the primary investment instrument for District funds, including the District's unobligated funds maintained by the Central California Vector Control Joint Powers Agency. A business checking account at Bank of the West is maintained by the District for payment of District payroll and bills. District funds are also invested as member contingency funds in the Vector Control Joint Powers Agency. Copies of the most recent financial statements from these institutions are attached.

The foregoing accounts, cash and investments of the Consolidated Mosquito Abatement District are in conformity with the District's Investment Policy.

Respectfully submitted,

Steve Mulligan
District Manager

Fund: 4580 Consolidated Mosquito Abtmnt Subclass: 10000 General Subclass	Beginning Balance Debit Accts	Beginning Balance Credit Accts	Year-to-Date Transaction Debits	Year-to-Date Transaction Credits	Current Balances Debits Accts	Current Balances Credit Accts
0110 Cash In Treasury	7,779,572.25	0.00	0.00	1,197,138.89	6,582,433.36	0.00
0315 Interest Receivable	25,332.19	0.00	0.00	25,332.19	0.00	0.00
1435 Due To Other Governmental	0.00	8,131,972.65	0.00	4,975.70	0.00	8,136,948.35
1450 Deposits Held For Others-T	0.00	1,668.49	0.00	0.00	0.00	1,668.49
1480 Fiduciary Closing	0.00	26,580,111.14	0.00	0.00	0.00	26,580,111.14
2230 Fund Balance - Unassigned	0.00	-26,908,847.84	1,255,445.30	0.00	0.00	-28,164,293.14
3011 Suppl-Current Secured	0.00	0.00	0.00	21,307.60	0.00	21,307.60
3017 Property Taxes-Curr Unsec	0.00	0.00	0.00	6,116.36	0.00	6,116.36
3046 Joint County Funds	0.00	0.00	0.00	574.56	0.00	574.56
3380 Interest	0.00	0.00	0.00	0.00	0.00	0.00
SUB CLASS TOTAL	7,804,904.44	7,804,904.44	1,255,445.30	1,255,445.30	6,582,433.36	6,582,433.36

End of Report

BANK OF THE WEST
BNP PARIBAS

P.O. Box 2830, Omaha, NE 68103-2830

Account Statement

August 1, 2022 - August 31, 2022

CONSOLIDATED MOSQUITO DISTRICT
P O BOX 784
PARLIER CA 93648-0784

At your service

bankofthewest.com

1-800-488-2265

1-800-659-5495 TTY

Be Green. Go Paperless.

Bank of the West now offers electronic bank account statements online in Treasury Now$_{TM}$ for no additional charge. Now you can view and download your bank account statement online and stop receiving paper bank statements in the mail. No more waiting for statements to arrive, and you'll also save valuable time and storage space by minimizing the need to store paper.

Remember to confirm your email during your next branch visit or call our Contact Center at 800-488-2265. Our emails keep you educated about our services, products and more.

00077 4354896 000733 001465 0002/0011

REGULAR BUSINESS CHECKING

CONSOLIDATED MOSQUITO DISTRICT

ACCOUNT SUMMARY

Beginning Balance	**$166,567.59**
0 Credits	0.00
2 Deposits	256,781.37
18 Withdrawals	-96,590.69
142 Checks	-268,186.74
Ending Balance	**$58,571.53**

EARNINGS SUMMARY

Interest this statement period	$0.00
Interest credited year-to-date	$0.00
Annual percentage yield earned	0.00%
Average monthly balance	$148,192.25

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

In South Dakota, Bank of the West operates under the name of Bank of the West California.

Member FDIC

EQUAL HOUSING LENDER

Vector Control Joint Powers Agency

Member Contingency Fund

For the Quarter Ended

June 30, 2022

Member District	Balance at Beginning of Quarter	Contribution	(Withdrawals)	Interest Earned	Allocated Admin.	Balance at End of Quarter
Alameda County	356,439			(5,290)	(8)	351,141
Burney Basin	34,555			(513)	(1)	34,041
Butte County	322,393			(4,785)	(7)	317,601
Coachella Valley	844,429			(12,533)	(19)	831,877
Coalinga-Huron	7,679			(114)	0	7,565
Colusa	88,911			(1,320)	(2)	87,589
Compton Creek	67,265			(998)	(2)	66,265
Consolidated	413,488			(6,137)	(9)	407,342
Contra Costa	1,236,499		(440)	(18,348)	(28)	1,217,683
Durham	4,190			(62)	0	4,128
Fresno	213,278			(3,165)	(5)	210,108
Glenn County	41,571			(617)	(1)	40,953
Greater Los Angeles County	1,490,280			(22,118)	(33)	1,468,129
Lake County	136,426			(2,025)	(3)	134,398
Los Angeles County West	725,829			(10,772)	(16)	715,041
Marin-Sonoma	808,593			(12,001)	(18)	796,574
Monterey County	18,794			(279)	0	18,515
Napa County	1,302,274			(19,328)	(29)	1,282,917
Northwest	332,555			(4,936)	(7)	327,612
Orange County	426,950			(6,337)	(10)	420,603
Oroville	11,530			(171)	0	11,359
Pine Grove	31,344	819		(471)	(1)	31,691
Placer	233,133			(3,460)	(5)	229,668
Sacramento-Yolo	1,699,165			(25,218)	(38)	1,673,909
San Gabriel Valley	129,112			(1,916)	(3)	127,193
San Joaquin County	692,245			(10,274)	(15)	681,956
San Mateo County	482,798			(7,165)	(11)	475,622
Santa Barbara County	77,440			(1,149)	(2)	76,289
Shasta	250,681			(3,720)	(6)	246,955
Sutter-Yuba	350,142			(5,197)	(8)	344,937
Tehama County	269,670			(4,002)	(6)	265,662
Turlock	30,460			(452)	(1)	30,007
West Valley	308,635			(4,581)	(7)	304,047
Total	13,438,753	819	(440)	(199,454)	(300)	13,239,377

Notes:

Yield to maturity rate on the VCJPA portfolio is 1.54% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.

CENTRAL CALIFORNIA VECTOR CONTROL JOINT POWERS AGENCY

UNOBLIGATED FUNDS — 4th Quarter (Ending 6/30/22)

	BEG. BAL.	ACTIV.	END. BAL.	(End Bal.) FUND SHARE
CONSOLIDATED-10	$129,641.73	$859.77	$130,501.50	6.842832822
FWMAD-19	$533,914.29	$3,540.87	$537,455.16	28.18140642
KINGS-23	$215,000.07	$1,425.86	$216,425.93	11.34827153
MADERA-27	$227,369.99	$1,507.90	$228,877.89	12.00118878
MERCED-29	$92,082.48	$610.68	$92,693.16	4.860356376
West Side - 47	$694,996.54	$4,609.15	$699,605.69	36.68375289
OPER. - 60	$1,557.17	$10.32	$1,567.49	0.082191178
TOTAL	$1,894,562.27	$12,564.55	$1,907,126.82	100.00

DETAIL SUMMARY OF ACTIVITY (operational fund & life funds)

CMAD	FWMAD	KINGS	MADERA	MERCED	WEST SIDE	OP FUND	
$ 859.77	$ 3,540.87	$ 1,425.86	$ 1,507.90	$ 610.68	$ 4,609.15	$ 10.33	Interest
							Dues
						$ -	Audit
						$ (0.01)	
$859.77	$3,540.87	$1,425.86	$1,507.90	$610.68	$4,609.15	$10.32	

AGENDA ITEM: AMENDMENT OF BEREAVEMENT LEAVE POLICY

Background:

The Personnel System Rules and Regulations (Employee Policy Handbook) has been approved by the Board by resolution to establish an equitable and uniform procedure for dealing with personnel matters. The District Manager is the Personnel Officer and administers the personnel system. From time-to-time, the Manager reviews the Employee Policy Handbook and makes recommendations to the Board for updates and amendments to the policies. Such amendments or additions are brought forward by resolution for the Board's consideration.

A request was made from the CMAD Employees' Association to amend the Employee Policy Handbook Section 2050.8 Bereavement Leave and a draft amendment was presented to the Board at its September 27th special meeting. After discussion, the Board tabled the item to be modified and returned for consideration at the October 17, 2022, meeting. The District Manager has incorporated changes to Section 2050.8 as discussed by the Board.

Resolution No. 4-2022 "A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District Amending Employee Policy Handbook Section 2050.8 Bereavement Leave" is attached. Proposed amendments have been incorporated into a draft of Section 2050.8 Bereavement Leave and is attached as "Exhibit A".

Action requested:

The Board is asked to consider amendment to Employee Policy Section 2050.8 Bereavement Leave. The Board will consider adoption of Resolution No. 4-2022 "A Resolution of the Board of Trustees of the Consolidated Mosquito Abatement District Amending Employee Policy Handbook Section 2050.8 Bereavement Leave."

RESOLUTION NO. 4-2022

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CONSOLIDATED MOSQUITO ABATEMENT DISTRICT AMENDING EMPLOYEE POLICY HANDBOOK SECTION 2050.8 PAID BEREAVEMENT LEAVE.

WHEREAS, the BOARD OF TRUSTEES (Board) of the CONSOLIDATED MOSQUITO ABATEMENT DISTRICT (District) is determined to regularly review the District's Personnel System Rules and Regulations (Employee Policy Handbook) and to update and amend policies when deemed necessary; and

WHEREAS, the CMAD Employees' Association has requested that additional paid leave be granted to Regular and Probationary Employees for purposes of bereavement; and

WHEREAS, the Board wishes to provide additional paid leave for purposes of bereavement to Regular and Probationary Employees.

NOW, THEREFORE, BE IT RESOLVED, that the BOARD OF TRUSTEES of the CONSOLIDATED MOSQUITO ABATEMENT DISTRICT does hereby approve and adopt amendment to a specific section of the Personnel System Rules and Regulations (Employee Policy Handbook) as follows:

1. Section 2050.8 Bereavement Leave, as amended and as attached and incorporated herein as "Exhibit A", as a policy of the District.
2. Foregoing action approved by the Board in this Resolution shall become effective on October 17, 2022.

PASSED AND ADOPTED by the Board of Trustees of the Consolidated Mosquito Abatement District on the 17th day of October 2022, by the following vote:

AYES:
NOES:
ABSENT:

_____
Member, Board of Trustees

_____
Member, Board of Trustees

Exhibit A

2050.8 BEREAVEMENT LEAVE: This policy shall apply to all Regular and Probationary Employees.

2050.8.1 In the event of death in the employee's family, an employee may be granted a paid leave of absence not to exceed~~Use of up to~~ three (3) days. ~~sick leave may be granted a Regular or Probationary Employee by the Manager in the event of death in the employee's family~~.

2050.8.2 If the employee requires additional leave, use of accumulated sick leave or vacation leave may be granted by the District Manager~~used~~.

2050.8.3 Certification may be required by the District Manager.

2050.8.4 For the purposes of this section only, the employee's family shall mean the spouse, parent, child, brother, sister, grandparent, ~~aunt, uncle, cousin, niece, nephew,~~ father-in-law, mother-in-law, brother-in-law, sister-in-law, ~~or a~~ close relative residing in the household of the employee, or employee's registered domestic partner.

State of California—Health and Human Services Agency
California Department of Public Health

TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

GAVIN NEWSOM
Governor

October 4, 2022

TO: Agencies Signatory to the Cooperative Agreement with the California Department of Public Health

SUBJECT: COOPERATIVE AGREEMENT WITH THE DEPARTMENT OF PUBLIC HEALTH

Please find enclosed a copy of the Cooperative Agreement between local agencies applying pesticides for public health purposes and the California Department of Public Health. The current Cooperative Agreement between our agencies shall expire on December 31, 2022. If your agency is interested in renewing this Cooperative Agreement for another year (through December 31, 2023), please return the enclosed form by December 31, 2022 to the Vector-Borne Disease Section (VBDS). Include the agency manager's signature in the appropriate space and the operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2023. Please send to:

DEPARTMENT OF PUBLIC HEALTH
CDPH – Vector Borne Disease Section
850 Marina Bay Parkway
Richmond, CA 94804

VBDS will endorse the Cooperative Agreement and return a copy to your agency immediately. If your agency is not interested in continuing the Cooperative Agreement, please notify VBDS as soon as possible.

Thank you for your cooperation in this matter. If you require additional information or clarification, please contact your VBDS regional office or the Sacramento headquarters at (916) 552-9730.

Vicki L. Kramer, Ph.D., Chief
Vector-Borne Disease Section

Enclosure

COOPERATIVE AGREEMENT
(PURSUANT TO SECTION 116180, HEALTH AND SAFETY CODE)

Date _____

This Agreement between the California Department of Public Health and

_____

(name and address of local vector control agency)

is effective on January 1, 2023 or on the subsequent date shown above, and expires December 31, 2023. It is subject to renewal by mutual consent thereafter.

Operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2023:

Operator ID # _____ License # _____

This agreement may be canceled for cause by either party by giving 30 days advance notice in writing, setting forth the reasons for the termination.

Part I. Pesticides

The vector control agency named herein agrees:

1. To calibrate all application equipment using acceptable techniques before using, and to maintain calibration records for review by the County Agricultural Commissioner.

2. To seek the assistance of the County Agricultural Commissioner in the interpretation of pesticide labeling.

3. To maintain for at least two years for review by the County Agricultural Commissioner a record of each pesticide application showing the target vector, the specific location treated, the size of the source, the formulations and amount of pesticide used, the method and equipment used, the type of habitat treated, the date of the application, and the name of the applicator(s).

4. To submit to the County Agricultural Commissioner each month a Pesticide Use Report, on Department of Pesticide Regulation form PR-ENF-060. The report shall include the manufacturer and product name, the EPA registration number from the label, the amount of each pesticide used, the number of applications of each pesticide, and the total number of applications, per county, per month.

5. To report to the County Agricultural Commissioner and the California Department of Public Health, in a manner specified, any conspicuous or suspected adverse effects upon humans, domestic animals and other non-target organisms, or property from pesticide applications.

6. To require appropriate certification of its employees by the California Department of Public Health in order to verify their competence in using pesticides to control pest and vector organisms, and to maintain continuing education unit information for those employees participating in continuing education.

7. To be inspected by the County Agricultural Commissioner on a regular basis to ensure that local agency activities are in compliance with state laws and regulations relating to pesticide use.

Part II. Environmental Modification

The vector control agency named herein agrees:

To comply with requirements, as specified, of any general permit issued to the California Department of Public Health as the lead agency, pertaining to physical environmental modification to achieve pest and vector prevention.

For California Department of Public Health

_____
Vicki Kramer, Ph.D.
Chief, Vector-Borne Disease Section

For Local Agency

_____
Print Name and Title

_____
Signature

Staff Report

To: **Board of Trustees**

From: **District Manager**

Re: **Agenda Item No. 16**

Date: **October 17, 2022**

For renewal: Consider finding by a majority vote under Gov. Code § 54953(e)(3) that as a result of the continuing COVID-19 emergency: (i) the Board has reconsidered the circumstances of the state of emergency; (ii) has renewed prior findings that meeting in person would continue to present imminent risks to the health or safety of attendees; and (iii) the authorization for meetings to be held by teleconference pursuant to Gov. Code, § 54953, subd. (e)(1)(C) is renewed.

In light of the Governor's declaration that a state of emergency exists due to the incidence and spread of the novel coronavirus, and the pandemic caused by the resulting disease COVID-19, the Board should consider whether meeting in person would present imminent risks to the health or safety of meeting attendees.

The Centers for Disease Control indicates that COVID-19 is a highly transmissible virus that is spread when an infected person breathes out droplets and very small particles that contain the virus, and such droplets and particles are breathed in by other people.[1] In November of 2021, a much more infectious variant of the virus, known as the Omicron variant, was reported and now accounts for the vast majority of COVID-19 cases**.** Although individual Omicron infections might be somewhat less severe than those of other variants, it is much more infectious and the increases in cases and hospitalizations have placed additional stress on the healthcare system. A new Omicron lineage, subvariant BA.5, is now responsible for most new infections in the U.S. and is even more highly transmissible.

Although effective vaccines have been approved by the U.S. Food and Drug Administration for emergency use, vaccination rates are slow and have not yet reached a point to significantly control community transmission. As of October 4, 2022, just 78.3% of Californians five years of age or older who are eligible to be vaccinated are fully vaccinated[2], and only 67.7% of Fresno County residents and 55.2% of Kings County residents who are eligible to be vaccinated are fully vaccinated (https://covid.cdc.gov/covid-data-tracker).

Those who become infected with COVID-19 are at risk of serious illness and death. Since the start of the pandemic there have been over 96 million cases of COVID-19 infections in the U.S and as of October 4, 2022, over 1,054,000 Americans have died from the virus.[3] Many more have been hospitalized with serious illness.

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[1] www.cdc.gov/cornonavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html
[2] State of California Covid-19 Dashboard https://covid19.ca.gov/vaccination-progress-data/
[3] Johns Hopkins University Coronavirus Resource Center https://coronavirus.jhu.edu/

Conducting meetings by teleconference would directly reduce the risk of transmission among meeting attendees, including members of the public and agency staff, which has the ancillary effect of reducing risk of serious illness and death as well as reducing community spread of the virus. Board members will need to make their own determinations in any decision whether to attend a Board meeting in person.

If the authorization to meet by teleconference is not approved by a majority vote, then the meeting will adjourn after this item and the remaining agenda items will be rescheduled to a future in-person meeting.

Recommendation:

For renewal: Move that the Board, after it has reconsidered the state of the COVID-19 emergency, find that meeting in person continues to present imminent risks to the health or safety of attendees, and that the Board renews the prior authorization for meetings to be held by teleconference as authorized by subdivision (e)(1)(C) of section 54943 of the Government Code.

CMAD Program Report

October 2022 Board Meeting

Steve Mulligan, District Manager

Jodi Holeman, *Superintendent of Operations* · Katherine Ramirez, *Science Education Coordinator*

B. Deegan, *Vector Biologist* · Jovana Benavides, *Associate Biologist* · Conner Schaak, *GIS Coordinator*

Karan Cox, *Office Administrator* · Amy Garcia, *Data Management Associate*

Jose Moreno, *Mechanic* · Derek Hill, *Urban Program Specialist* · Katherine Brisco, *Area Supervisor*

Devon Cornel, *Area Supervisor* · Chris Monis, *Area Supervisor* · Gha Vang, *Area Supervisor*

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CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

District fogger set up for Fowler parade.

GENERAL OPERATIONS

STAFF APPRECIATION

The District held the employee's appreciation lunch on September 28th. The employee appreciation lunch is an opportunity to acknowledge the hard work and dedication of District employees for the 2022 season. All staff were invited to lunch at the Parlier office, provided by the District. Staff were also given a small goodie bag and thank you note that included their name, a crew photo, listed achievements for the 2022 season, and years of service. Staff that hit significant milestones for years of service (see below) were individually recognized and thanked at the lunch.

Staff expressed their appreciation to the District and the Board of Trustees for the event and recognition.

Years of Service

15 Seasons
- Jose Moreno
- Amy Garcia

10 Seasons
- Don McNiel
- Annie Munoz

5 Seasons
- Jovana Benavides
- Heidi Hubbard
- Eric Ferguson
- Tua Vang

Clockwise from the upper right: Sanger Crew (Devon, Don, Cheng and Justin), Clovis Crew (Chris, Scotty, Jesse and Robert), Urban Crew (David, Ronnie, Marty, Tracy, Heidi, Eric, William and Derek), Laboratory/Education Staff (Katherine, Clarita, Melissa, Bai, Deegan and Jovana), Office Staff (Conner, Karan, Annie and Jose), Westside Crew (Katherine B., Tua, Lewis and Ricky), Reedley Crew (Cha, Gha, Jacob, Ronnie and Roger),

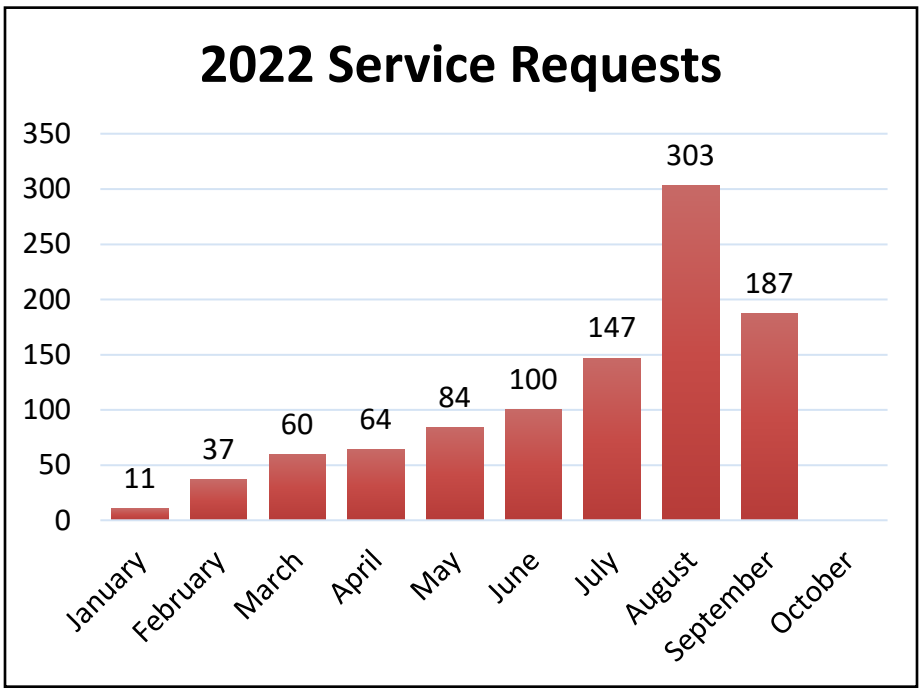
GENERAL OPERATIONS

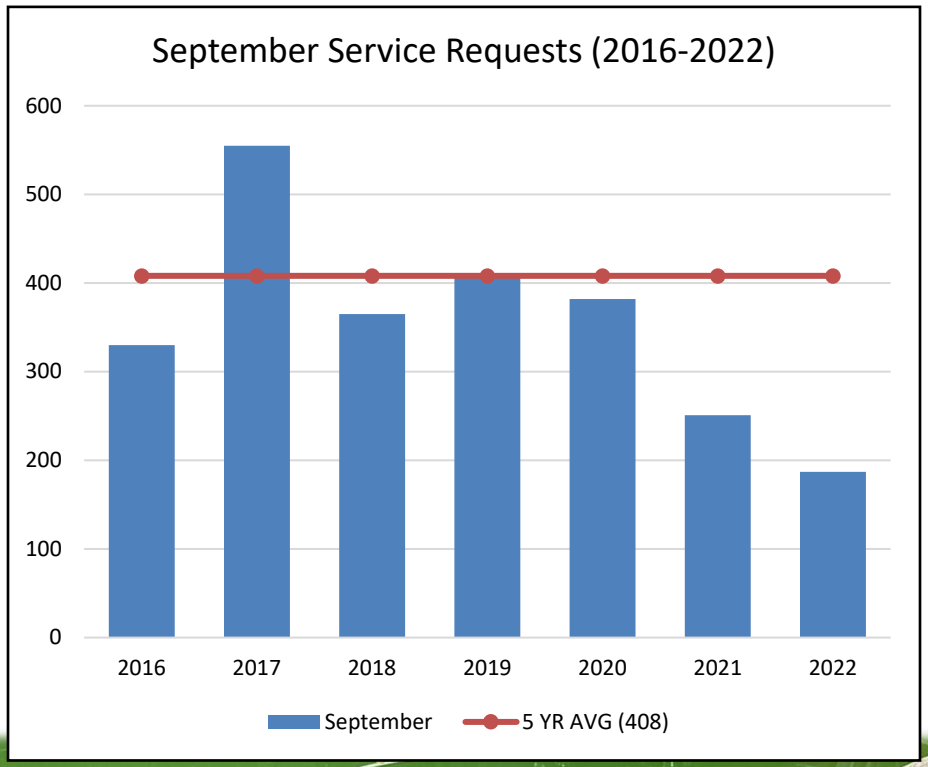
SEPTEMBER SERVICE REQUESTS

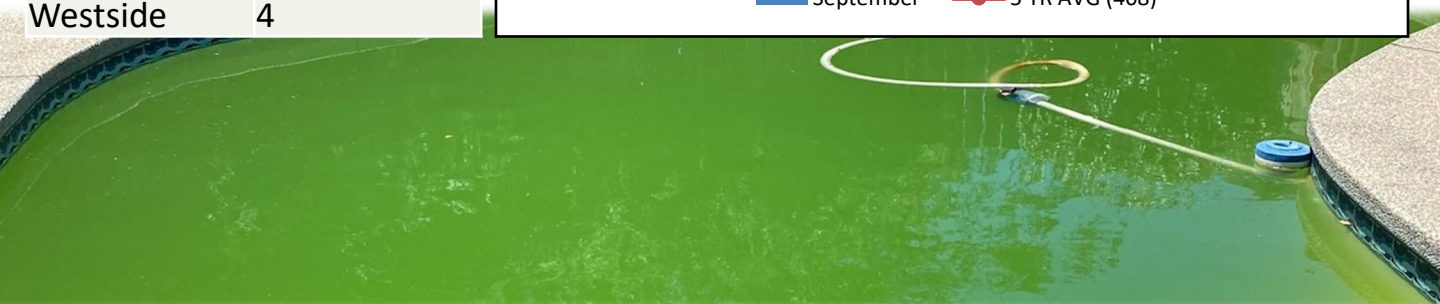
Service Requests: 187	
Traps	3
Fish	5
Mosquito	161
Swimming Pools	25

Service Requests by City/Town	
Caruthers	0
Clovis	52
Fowler	0
Fresno	57
Friant	0
Kingsburg	7
Laton	19
Orange Cove	1
Parlier	0
Reedley	17
Riverdale	6
Sanger	23
Selma	4

Appointments (by depot): 127	
Clovis	105
Reedley	11
Sanger	7
Westside	4

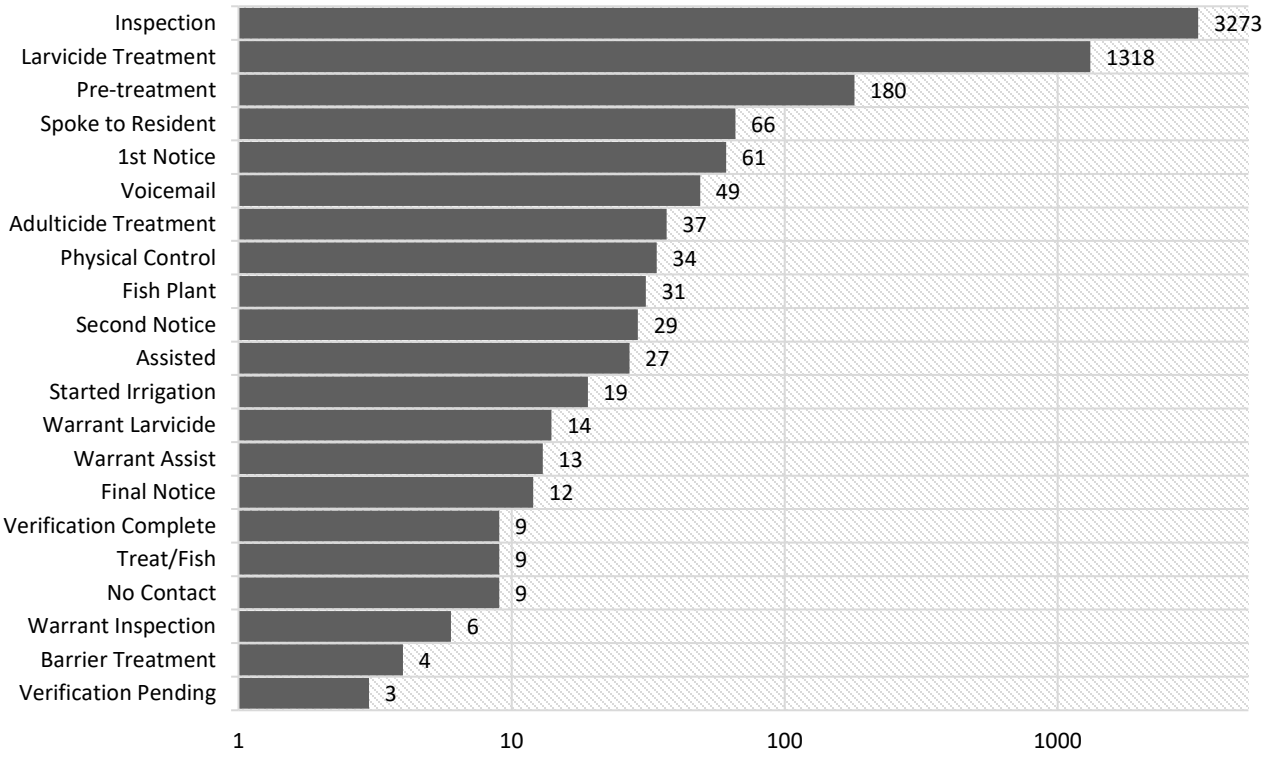






Field Technician Tua treating a walnut orchard for *Aedes nigromaculis* breeding.

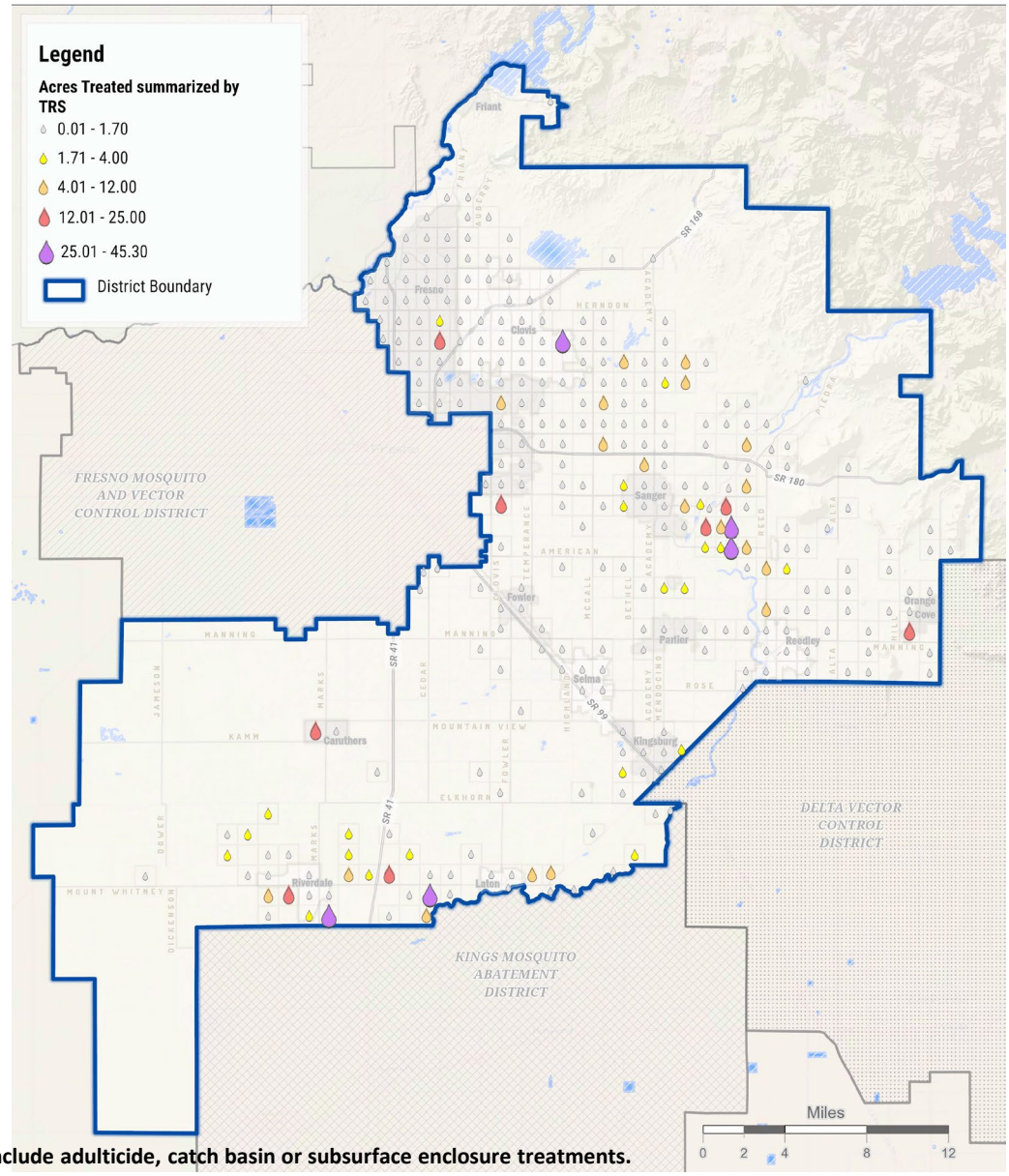
September 2022 Field Activity



Mosquito Control Applications: 8,768

Adulticide	Larvicide	Mosquitofish	Total
1,799 acres	4,366 acres	3.7 acres	6,169 acres

Larvicide Applications | September 2022



Map does not include adulticide, catch basin or subsurface enclosure treatments.

MOSQUITO AND DISEASE SURVEILLANCE

Mosquitoes: 108 mosquito pools* were submitted for disease testing in September. Of those six tested positive for WNv, three tested positive for WNv and SLE and one tested positive for SLE bringing the total to 82 positive mosquito pools 2022.

Total number of mosquitoes (male and female) collected and processed by the lab in September: 35,615.

Total number of trap nights conducted by surveillance staff in September: 860.

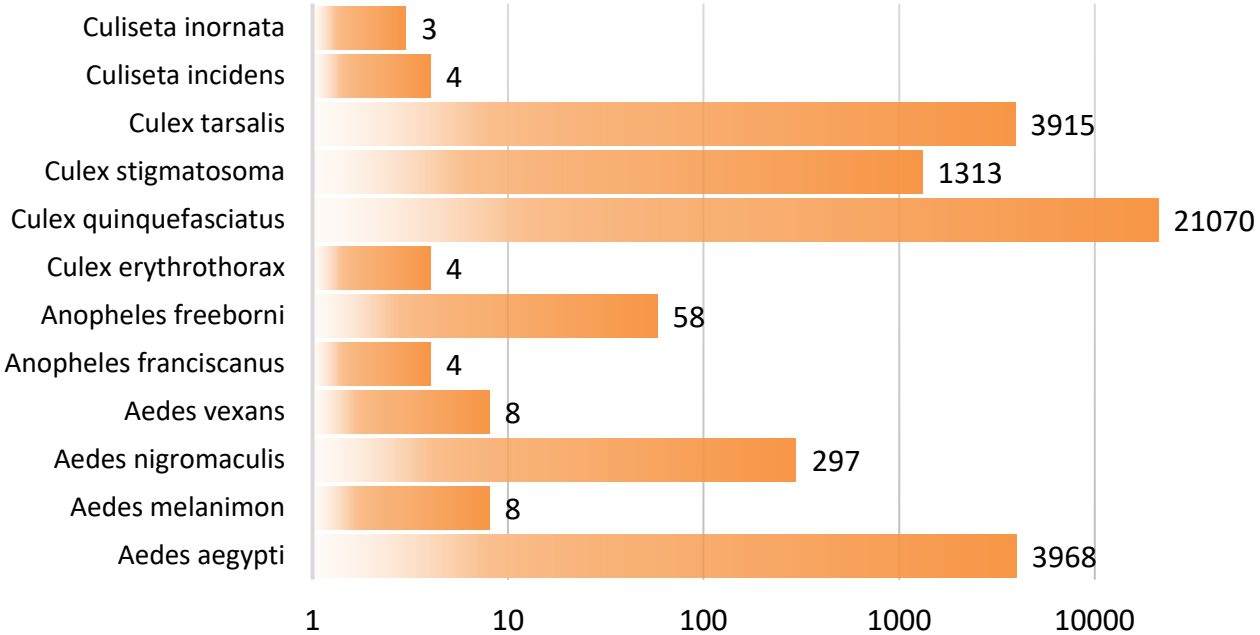
Human Cases: Five human WNV cases were confirmed in the month of September bringing the total of human cases to 14 in Fresno County.

2022 **WEST NILE VIRUS ACTIVITY** IN CALIFORNIA

LAST UPDATED: SEP 30, 2022 5:05PM PST

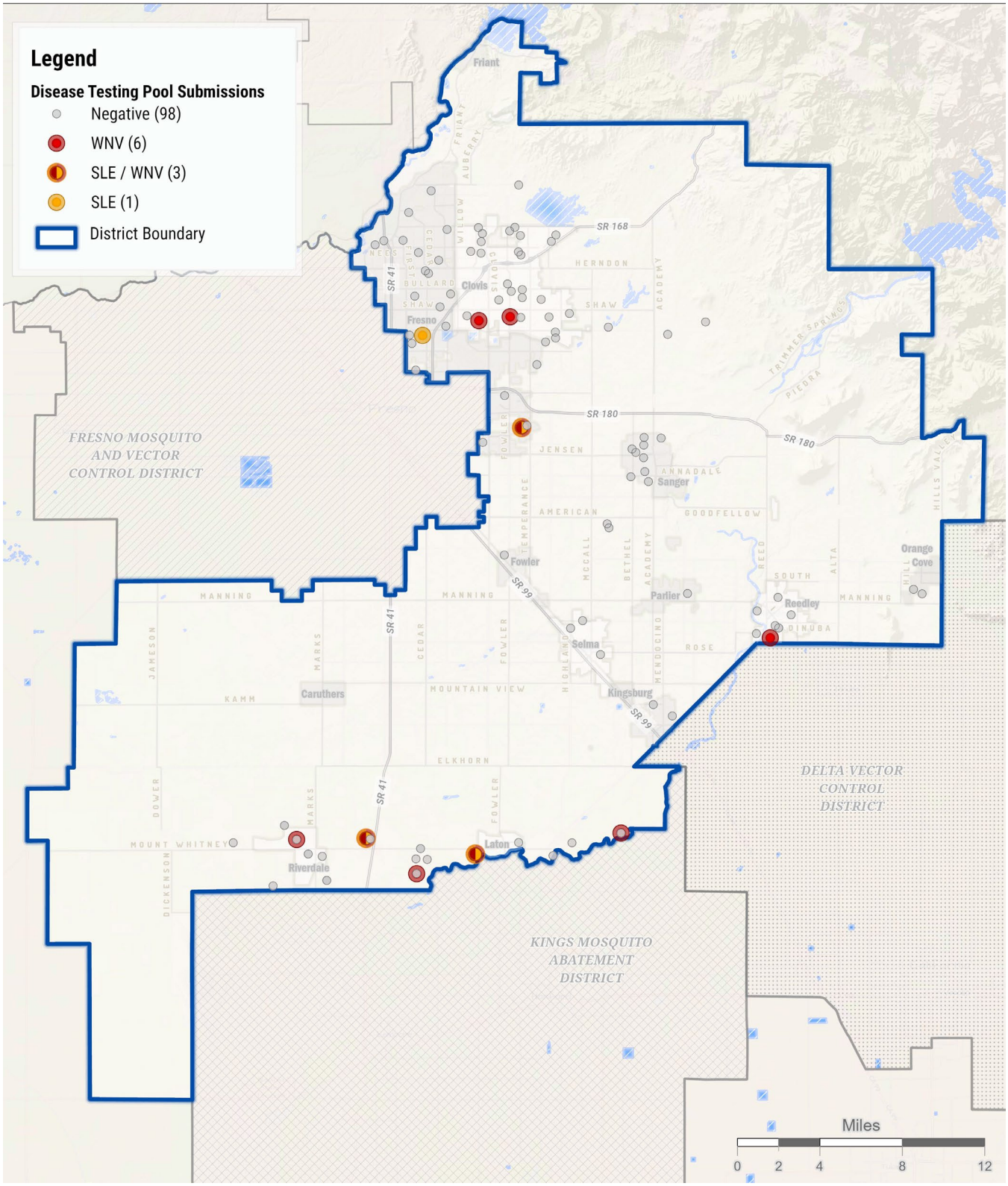
81	166	2,925	123	11
HUMAN CASES	DEAD BIRDS	MOSQUITO SAMPLES	SENTINEL CHICKENS	HORSES

TOTAL FEMALE MOSQUITOES COLLECTED

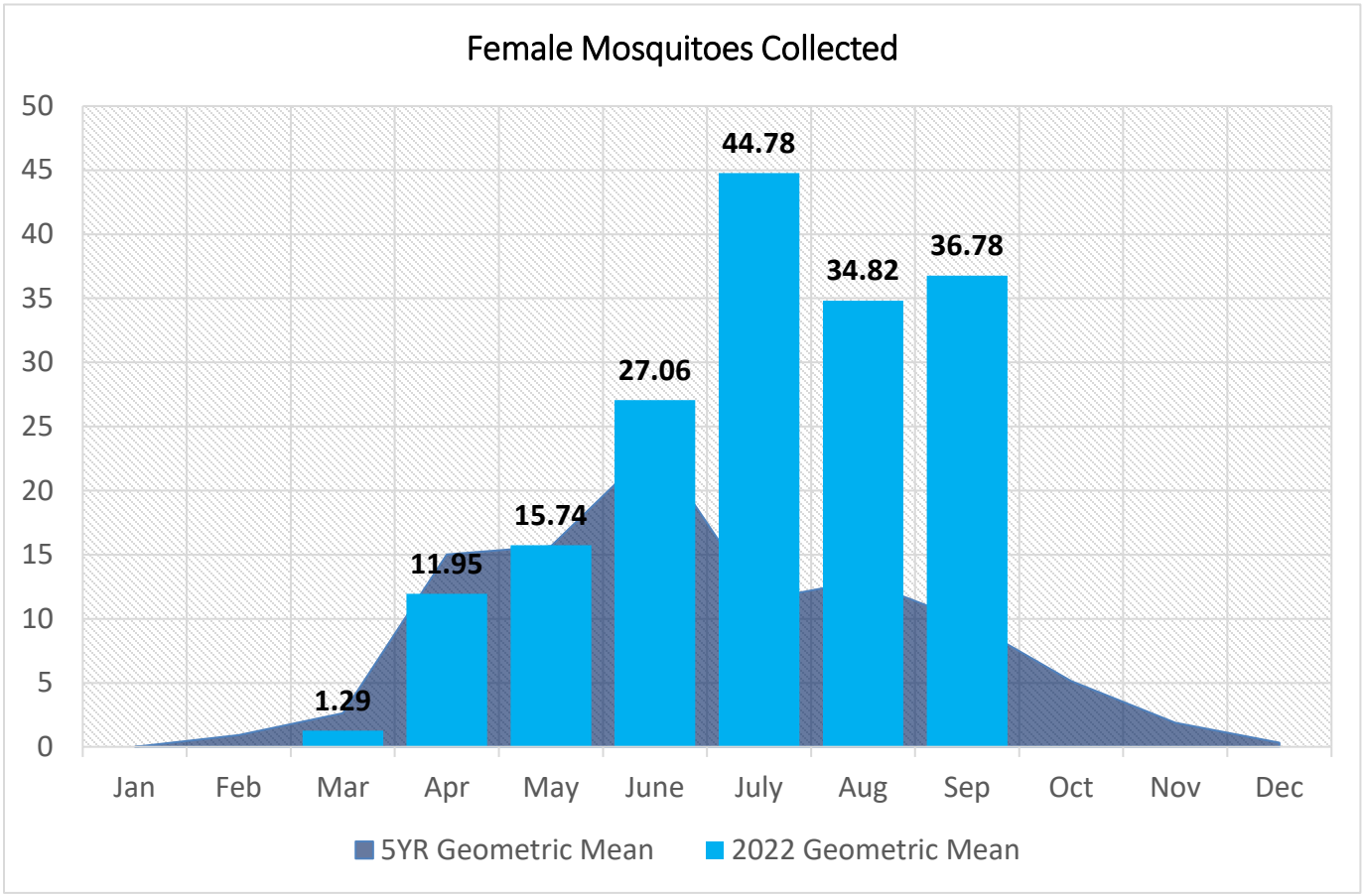


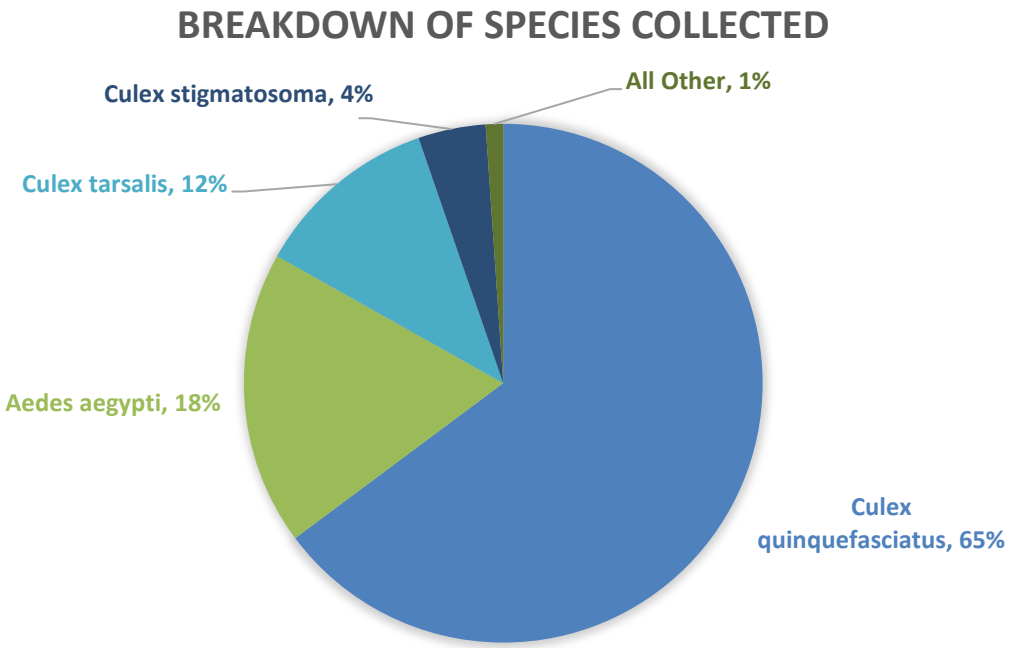
* Mosquito pools consist of 12-50 adult female mosquitoes tested by the Davis Arbovirus Research and Training Laboratory

Mosquito Disease Testing | September 2022

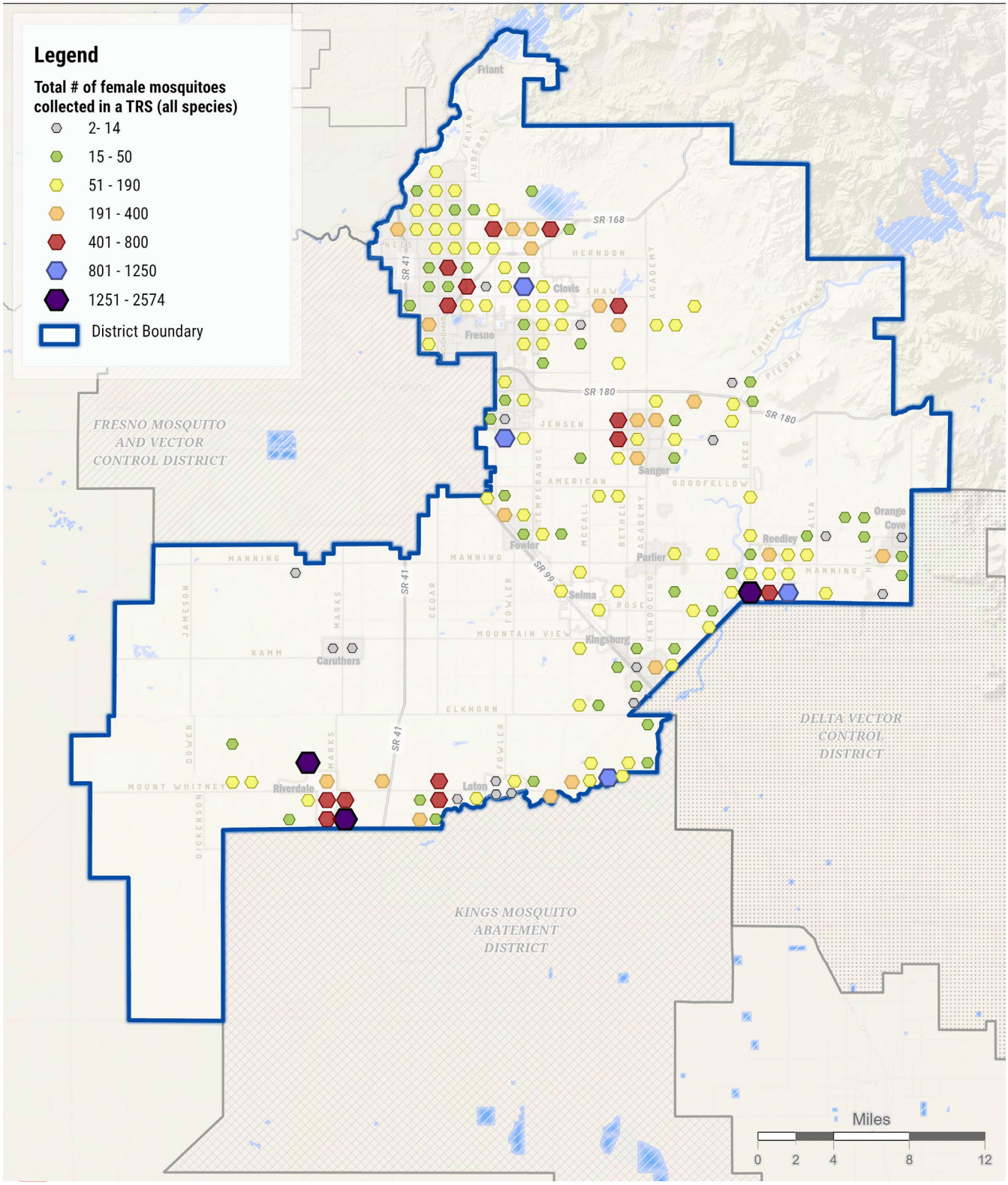


MOSQUITO AND DISEASE SURVEILLANCE

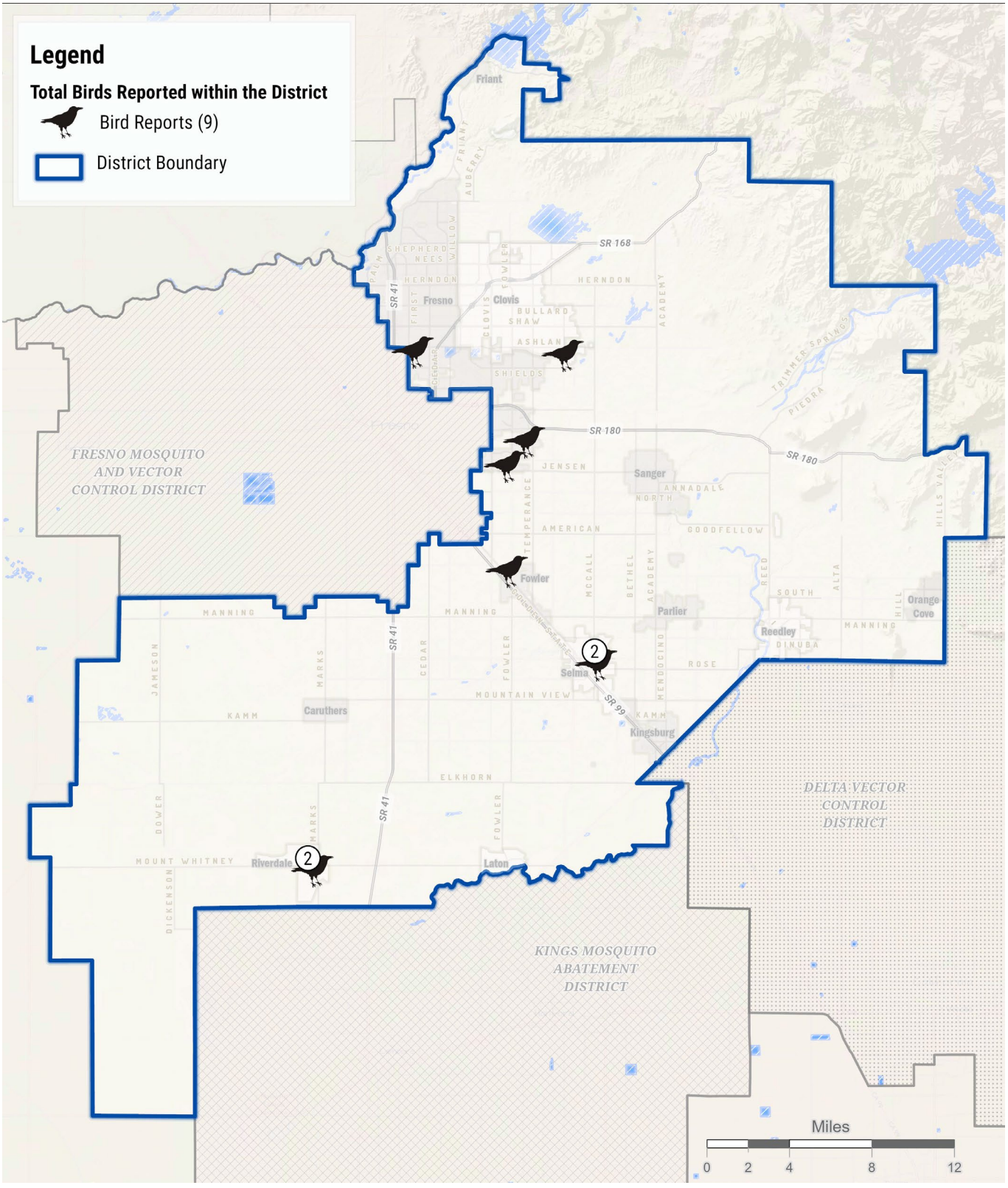




Mosquito Abundance Distribution | September 2022



CDPH Bird Reports | September 2022



Website (September)

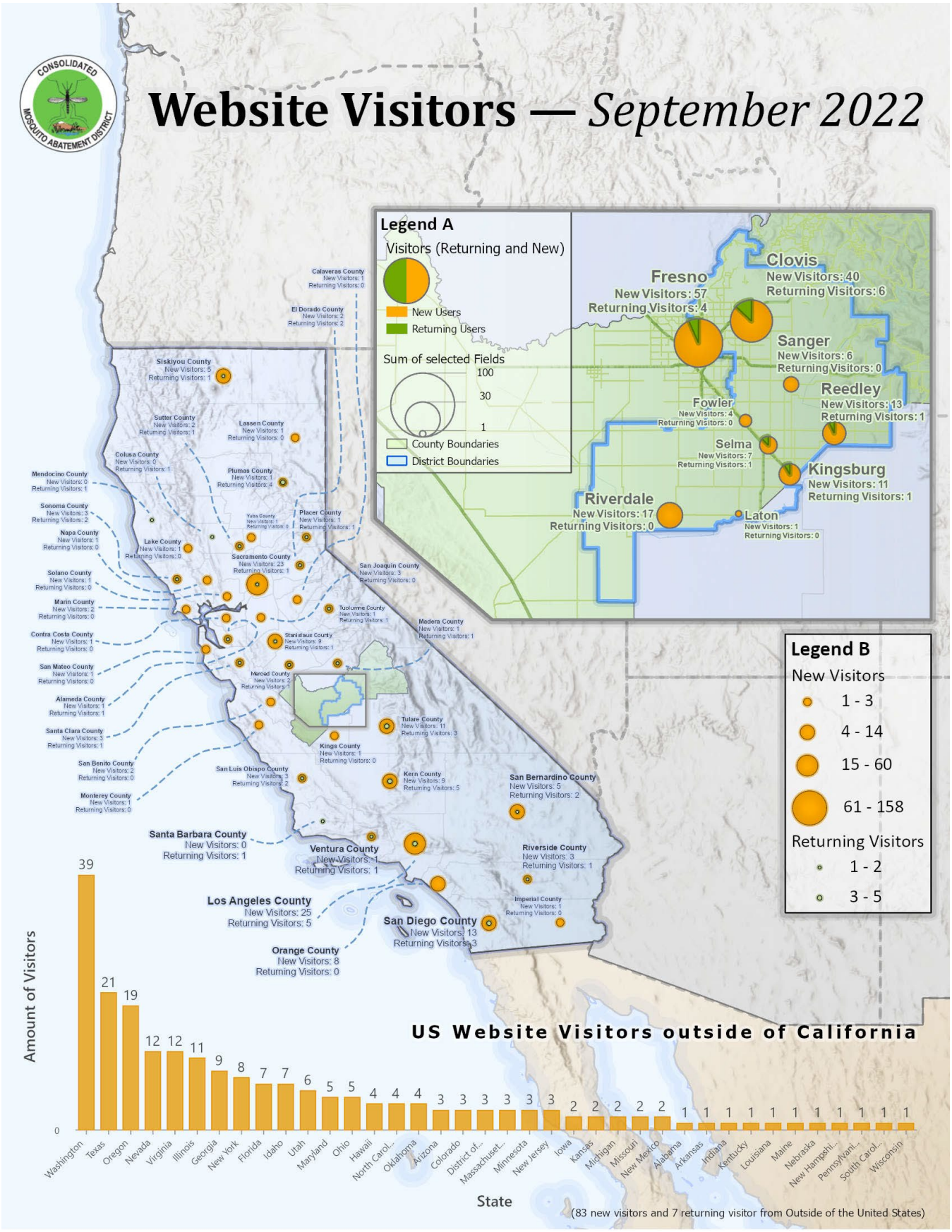
During September, there were 726 visitors to the District website.
Website analytics were used to gather performance data about the education pages combined as compared to a combined look at the standard website pages.

Category	*Percentage of pages viewed from total pages viewed*	*Most viewed page in category*	*Percentage of time a visitor entered our website through a page*	*Average amount of minutes a visitor viewed content on a page*
Education website pages combined	18%	How to screen your yard drains	24%	01:41
Standard website pages combined*	82%	Homepage	76%	01:08

*A standard web page would be a page that is not part of the education section, such as the homepage.

Social Media (September)

Social Media Platform	Number of Subscribers (change from previous month)	Number of posts	Engagement Rate
Facebook	430 (↑3)	34	9.3%
Twitter	324 (↑6)	32	5.3%
Nextdoor	121,197 (↑791)	12	0.2%
Instagram	184 (↑4)	34	91%


Website Visitors — September 2022
Legend A
Visitors (Returning and New)
New Users
Returning Users
Sum of selected Fields
100
30
1
County Boundaries
District Boundaries
Fresno
New Visitors: 57
Returning Visitors: 4
Clovis
New Visitors: 40
Returning Visitors: 6
Sanger
New Visitors: 6
Returning Visitors: 0
Reedley
New Visitors: 13
Returning Visitors: 1
Fowler
New Visitors: 4
Returning Visitors: 0
Selma
New Visitors: 7
Returning Visitors: 1
Kingsburg
New Visitors: 11
Returning Visitors: 1
Riverdale
New Visitors: 17
Returning Visitors: 0
Laton
New Visitors: 1
Returning Visitors: 0
Legend B
New Visitors
1 - 3
4 - 14
15 - 60
61 - 158
Returning Visitors
1 - 2
3 - 5
Santa Barbara County
New Visitors: 0
Returning Visitors: 1
Ventura County
New Visitors: 1
Returning Visitors: 1
Los Angeles County
New Visitors: 25
Returning Visitors: 5
San Diego County
New Visitors: 13
Returning Visitors: 3
Orange County
New Visitors: 8
Returning Visitors: 0
San Bernardino County
New Visitors: 5
Returning Visitors: 2
Riverside County
New Visitors: 3
Returning Visitors: 1
US Website Visitors outside of California
Amount of Visitors
State
(83 new visitors and 7 returning visitor from Outside of the United States)

Outreach Events

On September 18th the District staffed an informational table at the National Night Out event at Sanger Park in Sanger. The District spoke with over 150 Sanger residents and handed out tote bags, Heard the Buzz brochures, and repellent wipes; crayons and color pages were also handed out to the kids.

On September 28th the Fresno County Department of Public Health (FCDPH) assisted the three Fresno County Mosquito Control Districts by passing out Heard the Buzz brochures at the RAM Health Fair at Fresno City College.

Kingsburg Carrier

Protect Yourself

The West Nile virus has been detected the in City of Kingsburg and among neighboring cities by the Consolidated Mosquito Abatement District. Protect yourself and your family avoid bites by applying a U.S.EPA-registered insect repellent on exposed skin or wearing long sleeved shirts and long pants when outdoors from dusk till dawn. For more information on mosquito monitoring, visit the Consolidated Mosquito Abatement website.

Public Awareness of West Nile virus (WN) and St. Louis Encephalitis virus (SLE)

In partnership with the FCDPH, Fresno Mosquito and Vector Control, and Fresno Westside Mosquito Abatement District, two media releases were sent out in September. The first was sent out on September 1st announcing the first death due to WN in Fresno County. The second was sent out on September 23rd announcing the first Fresno County resident to test positive for SLE in 2022. On September 24th an internet news channel, *News Around You* printed the media release.

A WN awareness graphic was sent to cities within the District's service area. The City of Kingsburg reminded residents about mosquito safety and prevention within its weekly newsletter as well as by sharing the graphic on its Facebook page. The City of Fowler placed our graphic on the homepage of its website.

Superintendent of Operations, Jodi Holeman presented to the Association for Professionals in Infection Control and Epidemiology on September 16th via zoom on mosquito control and mosquito borne diseases in the central valley.

District staff participated in the FCDPH media briefing on September 23rd. Science Education Coordinator, Katherine Ramirez gave mosquito bite safety and mosquito development prevention information to the group.