

## CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

13151 E. Industrial Dr., Parlier, CA 93648

559-896-1085 | [www.mosquitobuzz.net](http://www.mosquitobuzz.net)

Board of Trustees Special Meeting

Monday, May 22, 2023

1:00PM

### AGENDA

**1. Roll Call:**

**2. Introduction of Visitors:**

The public may address the Board on each agenda item during the consideration of that item.

**3. Public Comments:**

This is an opportunity for public comment on non-agenda items. The President reserves the right to limit the duration of each speaker to five (5) minutes. It is the policy of the Board not to answer any questions impromptu.

**4. Items of General Consent:**

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Approval of April Minutes**
- B. Approval of April Payroll**
- C. Approval of April Bills**
- D. Quarterly Investment Report**

**5. Job Description: Outreach Assistant:**

Changes to the job description for the seasonal position of Outreach Assistant will be presented to the Board for approval.

**6. Resolution 01-2023 Designation of Agent for CalOES:**

A resolution to authorize the District Manager to act as the District's agent to apply for federal financial assistance for any existing or future grant program.

**7. Agreement for Mosquito Control Services at Fresno State:**

The yearly contract agreement with CSU, Fresno for mosquito control services on the CSUF campus and farm will be presented for approval.

**8. Meeting Date for Budget Committee:**

A date will be set for a special meeting of the Budget Committee to consider a proposed fiscal year 2023-2024 budget.

**9. District Travel and Meeting Attendance:**

The Board will be asked to approve District attendance at the CalPERS Educational Forum 2023 on October 2 – 4, 2023 in Los Angeles.

**10. Meeting Reports:**

Reports on District participation at authorized meetings will be given by those who attended.

**11. Board General Discussion:**

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**12. Staff Reports:**

This is an opportunity for staff to report on District activities.

**13. Adjournment:**

**Minutes of the Board of Trustees of the  
Consolidated Mosquito Abatement District  
April 17, 2023**

A meeting of the Board of Trustees of the Consolidated Mosquito Abatement District was held at the District Office, in Parlier at 1:00 PM on April 17, 2023.

**1. Roll Call:**

**Trustees Present:**

Pete Esraelian	Selma	arrived at 1:04 PM
Tok Fukuda	Kingsburg	
Leonard Hammer	Fowler	
Mary Anne Hill	County of Fresno	
Charles Lockhart	Orange Cove	
Karen Steinhauer	Sanger	
Bruce Taylor	County of Fresno	

**Trustees Absent:**

Abe Isaak	Reedley
Jennifer Willems	Clovis

**Vacancy:**

Fresno  
Parlier

**Others Present:**

Jodi Holeman	District Manager
Karan Cox	Office Administrator
Katherine Ramirez	Science Education Coordinator

**2. President Taylor called the meeting to order at 1:02 PM:**

**3. Public Comments:** None.

**4. Items of General Consent:** Trustee Esraelian arrived. The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

**A. Approval of March Minutes**

**B. Approval of March Payroll**

**C. Approval of March Bills**

Trustee Fukuda asked that item C. Approval of March Bills, be removed from the general consent for discussion and approval under a separate vote.

A motion was made by Trustee Lockhart, seconded by Trustee Fukuda and passed by unanimous vote to approve item A. Approval of March Minutes and item B. Approval of March Payroll from General Consent.

After discussion, a motion was made by Trustee Esraelian, seconded by Trustee Hammer and passed by unanimous vote to approve item C. Approval of March Bills.

5. **Support to UC Mosquito Research Lab:** A motion was made by Trustee Esraelian, seconded by Trustee Fukuda and passed by unanimous vote to approve the continuation of District collaboration and in-kind support of mosquito research projects with Dr. Anthony Cornel and the UC Mosquito Research Laboratory.
6. **Annual Report Approval:** A motion was made by Trustee Steinhauer, seconded by Trustee Lockhart and passed by unanimous vote to approve the 2022 Annual Report, distribution list and authorize the expenditure of funds to have them professionally printed by Minuteman Press.
7. **Selection of Auditor:** A motion was made by Trustee Esraelian, seconded by Trustee Hill and passed by unanimous vote to engage with the firm Sampson, Sampson & Patterson, LLP to conduct an audit of the District's financial statements for the year-ending June 30, 2023, for a fee of \$12,300.
8. **Purchase Approval:** A motion was made by Trustee Steinhauer, seconded by Trustee Lockhart and passed by unanimous vote to approve the purchase of totes for outreach and education events.
9. **District Participation at Meetings:** A motion was made by Trustee Fukuda, seconded by Trustee Hill and passed by unanimous vote to approve the Manager's participation at the California Special Districts Association (CSDA) annual General Manager Leadership Summit on June 25 – 27, 2023, in Olympic Valley, Ca.
10. **Meeting Reports:** A written report was submitted by GIS Coordinator Conner Schaak, and an oral report was given by District Manager Holeman on their attendance at the MVCAC Legislative Conference and Spring Meeting, March 20 – 22, 2023, in Sacramento, CA.
11. **Board General Discussion:** President Taylor informed the Board that the Policy Review Committee held its first meeting and completed the review of several policies that will be brought to the full Board for approval at a later date.

12. **Staff Reports:** District Manager Holeman presented the March Program report on District activities.

Science Education Coordinator Ramirez reported on the District's participation at the Fresno Home & Garden Show on March 3 – 5, 2023 and a collaboration with the County of Fresno for an Earth Day event on April 21, 2023.

Science Education Coordinator Ramirez also distributed a flyer and discussed a new program the District will implement to identify local beehives in the District.

13. **Adjournment:** The meeting was adjourned at 2:02 PM. The next Board meeting will be held on May 22, 2023.

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Attested  
Member, Board of Trustees

**Consolidated Mosquito Abatement  
Payroll Expenses  
April 2023**

<b>Check #</b>	<b>Gross Pay</b>	<b>Net Pay</b>	<b>Payee</b>	<b>Description</b>
28823	\$100.00	\$0.00	Abraham Isaak	Trustee
28824	\$2,827.50	\$1,925.04	Amy Garcia	Full-Time Employee
28825	\$2,200.00	\$1,627.52	Anita Munoz	Seasonal Employee
28826	\$1,008.00	\$918.10	Anthony Marty Martinez	Seasonal Employee
28827	\$3,262.50	\$2,201.33	Brittany Deegan	Full-Time Employee
28828	\$300.00	\$277.05	Bruce Taylor	Trustee
28829	\$300.00	\$277.05	Charles Lockhart	Trustee
28830	\$3,107.00	\$2,257.03	Chris Monis	Full-Time Employee
28831	\$2,744.00	\$1,954.76	Conner Schaak	Full-Time Employee
28832	\$3,452.50	\$2,516.13	Derek Hill	Full-Time Employee
28833	\$3,452.50	\$2,303.54	Devon Cornel	Full-Time Employee
28834	\$2,120.00	\$1,665.15	Donald McNeil	Seasonal Employee
28835	\$1,836.00	\$1,340.36	Eric Ferguson	Seasonal Employee
28836	\$3,107.00	\$2,239.11	Gha Vang	Full-Time Employee
28837	\$1,216.00	\$1,118.42	Heidi Hubbard	Seasonal Employee
28838	\$1,593.75	\$1,360.81	Jacob Uribe	Seasonal Employee
28839	\$1,211.25	\$1,118.59	Jesse Hernandez	Seasonal Employee
28840	\$6,041.65	\$3,818.07	Jodi Holeman	Full-Time Employee
28841	\$3,107.00	\$1,821.62	Jose Moreno	Full-Time Employee
28842	\$2,744.00	\$1,921.18	Jovana Benavides	Full-Time Employee
28843	\$3,597.00	\$2,450.78	Karan Cox	Full-Time Employee
28844	\$300.00	\$277.05	Karen Steinhauer	Trustee
28845	\$2,744.00	\$1,967.59	Katherine Brisco	Full-Time Employee
28846	\$4,501.50	\$2,804.17	Katherine Ramirez	Full-Time Employee
28847	\$300.00	\$277.05	Leonard Hammer	Trustee
28848	\$1,008.00	\$930.88	Lewis Nunes	Seasonal Employee
28849	\$300.00	\$277.05	Mary Anne Hill	Trustee
28850	\$1,120.00	\$963.08	Melanie Shmoon	Seasonal Employee
28851	\$100.00	\$92.35	Peggy Brisendine	Trustee
28852	\$200.00	\$184.70	Pete Esraelian	Trustee
28853	\$1,428.00	\$1,211.39	Robert Martinez	Seasonal Employee
28854	\$300.00	\$277.05	Tokuo Fukuda	Trustee
28855	\$1,617.00	\$1,240.16	Tracy Autrey	Seasonal Employee
28856	\$1,008.00	\$930.88	William Monge	Seasonal Employee
28876	\$210.00	\$193.93	Cody Horn	Seasonal Employee
28877	\$2,827.50	\$1,925.05	Amy Garcia	Full-Time Employee
28878	\$2,158.75	\$1,599.92	Anita Munoz	Seasonal Employee
28879	\$1,152.00	\$1,047.93	Anthony Marty Martinez	Seasonal Employee
28880	\$3,262.50	\$2,201.34	Brittany Deegan	Full-Time Employee
28881	\$720.00	\$658.48	Cha Her	Seasonal Employee

**Consolidated Mosquito Abatement  
Payroll Expenses  
April 2023**

<b>Check #</b>	<b>Gross Pay</b>	<b>Net Pay</b>	<b>Payee</b>	<b>Description</b>
28882	\$760.00	\$682.95	Cheng Vang	Seasonal Employee
28883	\$3,107.00	\$2,257.04	Chris Monis	Full-Time Employee
28884	\$740.00	\$666.92	Chulong Vang	Seasonal Employee
28885	\$840.00	\$773.07	Clarita Ramblas	Seasonal Employee
28885	\$2,744.00	\$1,954.78	Conner Schaak	Full-Time Employee
28887	\$560.00	\$517.16	David Guerra	Seasonal Employee
28888	\$760.00	\$676.54	David Rodriguez	Seasonal Employee
28889	\$3,452.50	\$2,516.12	Derek Hill	Full-Time Employee
28890	\$3,452.50	\$2,303.54	Devon Cornel	Full-Time Employee
28891	\$2,067.00	\$1,630.27	Donald McNeil	Seasonal Employee
28892	\$2,040.00	\$1,477.54	Eric Ferguson	Seasonal Employee
28893	\$3,107.00	\$2,239.13	Gha Vang	Full-Time Employee
28894	\$1,368.00	\$1,250.09	Heidi Hubbard	Seasonal Employee
28895	\$1,785.00	\$1,520.32	Jacob Uribe	Seasonal Employee
28896	\$1,258.75	\$1,162.45	Jesse Hernandez	Seasonal Employee
28897	\$6,041.67	\$3,818.07	Jodi Holeman	Full-Time Employee
28898	\$720.00	\$644.48	Jorge Rivas	Seasonal Employee
28899	\$3,107.00	\$1,821.64	Jose Moreno	Full-Time Employee
28900	\$2,744.00	\$1,921.20	Jovana Benavides	Full-Time Employee
28901	\$760.00	\$676.54	Justin Lor	Seasonal Employee
28902	\$3,597.00	\$2,450.80	Karan Cox	Full-Time Employee
28903	\$2,744.00	\$1,967.61	Katherine Brisco	Full-Time Employee
28904	\$4,501.50	\$2,804.17	Katherine Ramirez	Full-Time Employee
28905	\$1,344.00	\$1,222.20	Lewis Nunes	Seasonal Employee
28906	\$1,400.00	\$1,177.41	Melanie Shamoon	Seasonal Employee
28907	\$1,440.00	\$1,208.59	Melissa Thies	Seasonal Employee
28908	\$1,068.75	\$911.78	Michael Scotty Dunn	Seasonal Employee
28909	\$1,899.75	\$1,604.85	Robert Martinez	Seasonal Employee
28910	\$800.00	\$732.38	Rogelio Benavides	Seasonal Employee
28911	\$1,617.00	\$1,240.16	Tracy Autrey	Seasonal Employee
28912	\$1,152.00	\$1,058.98	William Monge	Seasonal Employee
<b>Total</b>	<b>\$137,563.32</b>	<b>\$101,060.47</b>		

**Consolidated Mosquito Abatement  
Payroll Expenses  
April 2023**

**Employee Deductions and Liabilities**

Check #	Amount	Payee	Description
28857	\$2,037.57	EDD	State Income Tax
28858	\$10,872.48	CMAD	Federal, Social Security, Medicare
28860	\$3,777.53	CalPERS	Retirement
28861	\$660.00	Mission Square	457K Retirement
28862	\$250.00	Valley First Credit Union	Credit Union
28913	\$2,152.70	EDD	State Income Tax
28914	\$16.07	CMAD	Federal, Social Security, Medicare
28915	\$11,701.58	CMAD	Federal, Social Security, Medicare
28916	\$3,901.83	CalPERS	Retirement
28917	\$660.00	Mission Square	457K Retirement
28918	\$250.00	Valley First Credit Union	Credit Union
28919	\$71.67	Aflac	Life Insurance
28928	\$151.42	Mutual of Omaha	Disability Insurance
Total Deductions	<b>\$36,502.85</b>		
Total Net Pay	<b>\$101,060.47</b>		
Total Gross Pay	<b>\$137,563.32</b>		



**Consolidated Mosquito Abatement District  
Maintenance and Operations Expenses  
April 2023**

**Bank of the West Checks**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
28858	\$4,920.13	CMAD	District Social Security & Medicare
28859	\$6,019.85	EDD	Unemployment Insurance Quarterly Payment
28860	\$4,468.28	CalPERS	District Retirement
28863	\$6,750.00	Premier Valley Bank	H S A 2nd Quarter Health Insurance Deductible
28864	\$750.00	Chris Monis	H S A 2nd Quarter Health Insurance Deductible
28865	\$1,500.00	Jose Moreno	H S A 2nd Quarter Health Insurance Deductible
28866	\$1,500.00	Gha Vang	H S A 2nd Quarter Health Insurance Deductible
28868	\$43.95	DoorKing, Inc.	Parlier Gate Monthly Service Fee
28869	\$458.00	Jim's Plumbing	Backflow device testing - Parlier facility
28870	\$743.23	City of Parlier	Water Sewer Disposal - Parlier facility
28871	\$0.00	Voided check	Void
28872	\$101.63	City of Sanger	Water Sewer Disposal - Sanger facility
28873	\$12,136.49	SDRMA	Monthly Health Insurance Premium
28874	\$3,098.66	Wex Bank - Valero	Fuel
28875	\$78.00	Vector-Borne Disease Acct.	Mosquito Certification Exam Fee
28914	\$16.07	CMAD	District Social Security & Medicare
28915	\$5,596.58	CMAD	District Social Security & Medicare
28916	\$4,605.84	CalPERS	District Retirement
28920	\$496.02	AT&T	Telephone - Clovis facility
28921	\$43.95	DoorKing, Inc.	Parlier Gate Monthly Service Fee
28922	\$50.00	Kingsburg District Chamber	Swedish Festival Educational Booth Fee
28923	\$921.03	Minuteman Press	Printing of 2022 annual report
28924	\$3,341.34	PG&E	Heat Light Power - Parlier, Clovis & Selma facilities
28925	\$35.80	Republic Services	Recycling services - Clovis facility
28926	\$657.74	SoCal Gas	Heat - Parlier facility
28927	\$40.68	Waste Management	Disposal - Selma facility
28928	\$115.65	Mutual of Omaha	Life Insurance - District
28929	\$4,865.47	Adapco	Insecticides
28930	\$300.00	All-Pro Janitorial	Janitorial Services - Parlier facility
28931	\$290.72	AutoZone, Inc.	Repair parts & batteries
28932	\$49.50	Bellwether, Inc.	IT Services - Remote Support
28933	\$107.72	Battery Systems	Battery
28934	\$531.34	California Embroidery	Baseball caps for employees
28935	\$23,860.76	Clarke Mosquito Control	Insecticides
28936	\$1,152.98	City of Clovis	Water Sewer Disposal - Clovis facility
28937	\$814.95	California Industrial Rubber	Rubber boots for employees
28938	\$655.52	Ernest Packaging	Essential supplies - bath tissue & paper towels
28939	\$734.83	Grainger	Gloves - PPE
28940	\$518.49	Jorgensen Company	Gloves & safety glass - PPE

**Consolidated Mosquito Abatement District  
Maintenance and Operations Expenses  
April 2023**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
28941	\$855.00	Kings Industrial Occupational	Pre-employment physical exams - 9 employees
28942	\$534.96	Linde Gas & Equipment, Inc.	Dry ice - surveillance traps
28943	\$545.60	Lozano Smith	Legal Fees
28944	\$609.56	Mission Uniform Service	Uniforms, towels & door mats
28945	\$444.29	NAPA	Repair parts / shop supplies
28946	\$100.00	Navia Benefit Solutions	Cobra Administration
28947	\$1,125.97	Nelson's Ace Hardware	Field equipment & tools
28948	\$10.84	Nelson's Power Center	Field equipment maintenance
28949	\$210.78	Office Depot	Miscellaneous Office Supplies
28950	\$341.77	O'Reilly Auto Parts	Repair parts
28951	\$179.68	PBM Supply & Mfg, Inc.	Field supplies - spray nozzles & tips
28952	\$200.00	Streamline	Website design & maintenance
28953	\$497.23	Uline	Gravid water jugs & protective sleeves for notices
28954	\$354.00	US Postal Service	Yearly post office box rental fee
28955	\$1,845.39	Verizon Wireless	District employee cell phones & field tablets
28956	\$16,973.95	Veseris	Insecticides
28957	\$325.99	Wizix Technology Group, Inc.	Copier maintenance & repairs
28958	\$180.00	World Oil Environmental Service	Hazardous material disposal fee
28959	\$13,924.84	US Bank	Credit Card Statement - see transaction list
<b>Total</b>	<b>\$131,631.05</b>		

**County of Fresno Checks**

<b>Check #</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
301752	\$107,022.20	Consolidated Mosquito	Transfer funds to checking
301753	\$88,762.97	Consolidated Mosquito	Transfer funds to checking
301754	\$59,484.36	Consolidated Mosquito	Transfer funds to checking
301755	\$13,924.84	Consolidated Mosquito	Transfer funds to checking
	<b>\$269,194.37</b>		

**Summary of April Expenses**

April 2023 Salaries & Wages	\$137,563.32
April 2023 Maintenance & Operations	\$131,631.05
<b>Total April 2023 Expenditures</b>	<b>\$269,194.37</b>

**Consolidated Mosquito Abatement District  
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2022/2023	SPENT TO DATE	BALANCE APR 30, 2023
<b><u>SALARIES, WAGES &amp; EMPLOYEE BENEFITS</u></b>				
6101-01	Salaried Wages	\$1,274,000.00	\$963,395.46	\$310,604.54
6101-06	Hourly Wages & Extra Help	\$665,000.00	\$397,667.20	\$267,332.80
6101-02	FICA Employers Contribution	\$150,000.00	\$100,452.63	\$49,547.37
6101-03	Unemployment Insurance	\$24,000.00	\$9,876.68	\$14,123.32
6101-04	Retirement District's Payment	\$150,000.00	\$99,394.26	\$50,605.74
6101-05	Group Health Insurance	\$300,000.00	\$177,499.48	\$122,500.52
6101-07	Pre-Employment & Misc. Expenses	\$8,000.00	\$2,295.86	\$5,704.14
	<b>TOTALS</b>	<b>\$2,571,000.00</b>	<b>\$1,750,581.57</b>	<b>\$820,418.43</b>
<b><u>OPERATING &amp; MAINTENANCE SUPPLIES &amp; EXPENSE</u></b>				
6102-01	Insecticides & Herbicides	\$400,000.00	\$329,812.25	\$70,187.75
6102-02	Power Spray & Field Equipment	\$25,000.00	\$16,550.77	\$8,449.23
6102-03	Misc Operating Supplies & Expense	\$6,000.00	\$4,648.10	\$1,351.90
6102-04	Fish Program	\$10,000.00	\$2,279.05	\$7,720.95
6102-05	Building & Ground Maintenance	\$40,000.00	\$28,285.59	\$11,714.41
6102-06	Airplane Expense	\$3,000.00	\$0.00	\$3,000.00
	<b>TOTALS</b>	<b>\$484,000.00</b>	<b>\$381,575.76</b>	<b>\$102,424.24</b>
<b><u>MOTOR VEHICLE SUPPLIES &amp; EXPENSE</u></b>				
6103-01	Fuel & Lubricants	\$180,000.00	\$104,592.03	\$75,407.97
6103-02	Repairs & Shop Tools	\$45,000.00	\$27,935.79	\$17,064.21
6103-03	Tires & Batteries	\$12,000.00	\$4,240.97	\$7,759.03
	<b>TOTALS</b>	<b>\$237,000.00</b>	<b>\$136,768.79</b>	<b>\$100,231.21</b>
<b><u>UTILITIES &amp; COMMUNICATIONS</u></b>				
6104-01	Heat, Light & Power	\$40,000.00	\$31,632.38	\$8,367.62
6104-04	Water Sewer & Disposal	\$18,000.00	\$13,419.15	\$4,580.85
6105-01	Telephone	\$25,000.00	\$16,756.07	\$8,243.93
6105-02	Cellular Phones & Tablets	\$30,000.00	\$18,835.51	\$11,164.49
	<b>TOTALS</b>	<b>\$113,000.00</b>	<b>\$80,643.11</b>	<b>\$32,356.89</b>
<b><u>OFFICE SUPPLIES &amp; EXPENSE</u></b>				
6106-02	Postage, Printing & Stationery	\$6,000.00	\$1,525.05	\$4,474.95
6106-04	Repairs & Maintenance	\$6,000.00	\$2,017.57	\$3,982.43
6106-05	Misc Office Supplies	\$13,000.00	\$8,751.79	\$4,248.21
6106-06	Office Equipment & Furniture	\$12,000.00	\$598.27	\$11,401.73
	<b>TOTALS</b>	<b>\$37,000.00</b>	<b>\$12,892.68</b>	<b>\$24,107.32</b>
<b><u>INSURANCE</u></b>				
6107-01	Liability, Property & Auto	\$98,000.00	\$91,673.00	\$6,327.00
6107-02	Workers Compensation	\$70,000.00	\$66,041.00	\$3,959.00
	<b>TOTALS</b>	<b>\$168,000.00</b>	<b>\$157,714.00</b>	<b>\$10,286.00</b>

**Consolidated Mosquito Abatement District  
Monthly Expenditures**

ACCOUNT NUMBER	ACCOUNT NAME	BUDGET FY 2022/2023	SPENT TO DATE	BALANCE APR 30, 2023
<b><u>TRAVEL &amp; SUBSISTENCE EXPENSE</u></b>				
6108-01	Meetings & Travel Allowance	\$75,000.00	\$41,293.21	\$33,706.79
6108-02	Trustee Allowance	\$1,000.00	\$0.00	\$1,000.00
6108-03	Meal Allowance	\$8,000.00	\$1,918.46	\$6,081.54
	<b>TOTALS</b>	<b>\$84,000.00</b>	<b>\$43,211.67</b>	<b>\$40,788.33</b>
<b><u>MISCELLANEOUS EXPENDITURES</u></b>				
6109-01	Rent: Land, Buildings and Equipment	\$2,000.00	\$0.00	\$2,000.00
6109-02	Dues, Subscriptions and Fees	\$28,000.00	\$14,348.00	\$13,652.00
6109-03	Education & Publicity	\$30,000.00	\$16,613.97	\$13,386.03
6109-04	Accounting	\$14,000.00	\$11,950.00	\$2,050.00
6109-05	Legal	\$10,000.00	\$4,133.20	\$5,866.80
6109-06	County Service Charge	\$55,000.00	\$0.00	\$55,000.00
6109-07	Uniforms, Safety Apparel & Equipment	\$30,000.00	\$19,003.87	\$10,996.13
6109-08	Surveillance & Research	\$50,000.00	\$27,502.51	\$22,497.49
6109-09	Other Miscellaneous Expenditures	\$15,000.00	\$1,758.03	\$13,241.97
6109-10	GIS & GPS	\$65,000.00	\$32,370.40	\$32,629.60
	<b>TOTALS</b>	<b>\$299,000.00</b>	<b>\$127,679.98</b>	<b>\$171,320.02</b>
<b>TOTAL OPERATIONAL EXPENDITURES</b>		<b>\$3,993,000.00</b>	<b>\$2,691,067.56</b>	<b>\$1,301,932.44</b>
<b><u>CAPITAL OUTLAY</u></b>				
6110-01	Office & Lab Furniture & Equipment	\$15,000.00	\$0.00	\$15,000.00
6110-02	Auto Equipment	\$300,000.00	\$0.00	\$300,000.00
6110-03	Shop Equipment	\$10,000.00	\$0.00	\$10,000.00
6110-04	Field Equipment	\$50,000.00	\$36,466.29	\$13,533.71
6110-05	Building & Ground Improvement	\$50,000.00	\$0.00	\$50,000.00
6110-06	Loan & Lease Purchase Payments	\$290,000.00	\$287,590.79	\$2,409.21
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$715,000.00</b>	<b>\$324,057.08</b>	<b>\$390,942.92</b>
<b>TOTAL EXPENDITURES</b>		<b>\$4,708,000.00</b>	<b>\$3,015,124.64</b>	<b>\$1,692,875.36</b>
<b><u>SPECIAL PROJECTS RESERVE</u></b>		\$250,000.00	\$0.00	\$250,000.00
<b><u>CONTINGENT LIABILITY RESERVE</u></b>		\$500,000.00	\$0.00	\$500,000.00
<b><u>BUILDING RESERVE</u></b>		\$2,000,000.00	\$0.00	\$2,000,000.00
<b><u>EQUIPMENT RESERVE</u></b>		\$600,000.00	\$0.00	\$600,000.00
<b><u>GENERAL RESERVE</u></b>		\$3,416,000.00	\$0.00	\$3,416,000.00
	<b>TOTAL RESERVES</b>	<b>\$6,766,000.00</b>	<b>\$0.00</b>	<b>\$6,766,000.00</b>
<b>TOTAL EXPENDITURES AND RESERVES</b>		<b>\$11,474,000.00</b>	<b>\$3,015,124.64</b>	<b>\$8,458,875.36</b>

**Consolidated Mosquito Abatement District  
Monthly Expenditures**

<b>FRESNO COUNTY ACCOUNT- BANK OF THE WEST</b>	
<b>CASH ON HAND, MARCH 31, 2023</b>	<b>\$7,864,730.66</b>
PROPERTY TAXES WITHHELD BY FRS COUNTY	\$0.00
APRIL REVENUE	\$0.00
APRIL INTEREST	\$4,769.51
TAXES - FRESNO COUNTY / KINGS COUNTY	\$1,824,366.58
TOTAL REVENUE FOR APRIL	<u>\$1,829,136.09</u>
<b>SUB-TOTAL</b>	<b>\$9,693,866.75</b>
COUNTY ADMIN COST FOR FY WITHHELD BY COUNTY	\$0.00
MONEY TRANSFERRED TO CHECKING	(\$269,194.37)
<b>CASH ON HAND, APRIL 30, 2023</b>	<b><u>\$9,424,672.38</u></b>

<b>YEARLY REVENUE THROUGH 03-31-23</b>	<b>\$2,561,297.46</b>
APRIL REVENUE	\$1,829,136.09
<b>YEARLY REVENUE THROUGH 04-30-23</b>	<b><u>\$4,390,433.55</u></b>

<b>CMAD CHECKING ACCOUNT - BANK OF THE WEST</b>	
<b>CASH ON HAND, MARCH 31, 2023</b>	<b>\$135,000.00</b>
MONEY TRANSFERRED FROM FRS CO ACCT	\$269,194.37
APRIL EXPENDITURES	(\$269,194.37)
<b>CASH ON HAND, APRIL 30, 2023</b>	<b><u>\$135,000.00</u></b>

<b>SALE OF REEDLEY DEPOT</b>	<b>\$185,000.00</b>
DOWN PAYMENT	(\$25,000.00)
MONTHLY PAYMENTS PAID TO DATE	(\$22,061.65)
<b>BALANCE DUE AS OF APRIL 30, 2023</b>	<b><u>\$137,938.35</u></b>



P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER**  
**STATEMENT DATE** 05-08-2023  
**AMOUNT DUE** \$13,924.84  
**NEW BALANCE** \$13,924.84  
PAYMENT DUE ON RECEIPT



000000337 01 SP 106481731179882 S  
CONSOLIDATED MOSQUITO  
ATTN KARAN COX  
13151 E. INDUSTRIAL DR.  
PARLIER CA 93648-9661

**AMOUNT ENCLOSED**  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

CONSOLIDATED MOSQUIT	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges +	- Credits	- Payments	New = Balance
Company Total	\$8,163.18	\$14,480.78	\$0.00	\$0.00	\$0.00	\$555.94	\$8,163.18	\$13,924.84

**CORPORATE ACCOUNT ACTIVITY**

CONSOLIDATED MOSQUITO				TOTAL CORPORATE ACTIVITY	
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-21	04-21	PAYMENT-THANK YOU Q		8,163.18 PY	
				\$8,163.18 CR	

**NEW ACTIVITY**

KATHERINE RAMIREZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$2,685.72	\$0.00	\$2,685.72
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-07	04-06	24692163096107811407722	4IMPRINT, INC 4IMPRINT.COM WI	99.63	
04-25	04-24	24692163114101873490732	4IMPRINT, INC 4IMPRINT.COM WI	2,456.09	
04-28	04-26	24445003117500482105257	REEDLEY CHAMBER REEDLEY CA	130.00	

**CUSTOMER SERVICE CALL**

800-344-5696

**ACCOUNT NUMBER**

**ACCOUNT SUMMARY**

STATEMENT DATE

DISPUTED AMOUNT

05/08/23

.00

PREVIOUS BALANCE 8,163.18

PURCHASES & OTHER CHARGES 14,480.78

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT CHARGES .00

CREDITS 555.94

PAYMENTS 8,163.18

**AMOUNT DUE**

**13,924.84**

**ACCOUNT BALANCE 13,924.84**

**SEND BILLING INQUIRIES TO:**

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program  
P.O. Box 6335  
Fargo, ND 58125-6335



Company Name: CONSOLIDATED MOSQUITO
Corporate Account Number:
Statement Date: 05-08-2023

NEW ACTIVITY					
<b>JOVANA BENAVIDES</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$4,485.29	\$0.00	\$4,485.29
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
04-27	04-26	24055233116083729853372	WALMART.COM 800-966-6546 AR		653.80
04-28	04-26	24941683117081240761150	EXPRESSIONS HM GALLERY 713-781-2222 TX		3,831.49
<b>DEVON CORNEL</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$849.97	\$0.00	\$849.97
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
04-27	04-26	74247283116820134777707	NOHOWE PRODUCT MIDBURST ON		849.97
<b>BRITTANY DEEGAN</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$538.70	\$565.89	\$0.00	\$27.19
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
04-07	04-06	24692163096107674497836	AMZN MKTP US*HS2879TM2 AMZN.COM/BILL WA		565.89
05-01	04-28	74692163118104559599041	AMZN MKTP US AMZN.COM/BILL WA		107.74 CR
05-01	04-28	74692163118104620819683	AMZN MKTP US AMZN.COM/BILL WA		107.74 CR
05-01	04-28	74692163118104640805233	AMZN MKTP US AMZN.COM/BILL WA		107.74 CR
05-01	04-28	74692163118104646172364	AMZN MKTP US AMZN.COM/BILL WA		107.74 CR
05-01	04-28	74692163118104652907430	AMZN MKTP US AMZN.COM/BILL WA		107.74 CR
<b>CONNER SCHAAK</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$129.57	\$0.00	\$129.57
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
04-18	04-17	24692163107106232879854	AMZN MKTP US*HV3O17361 AMZN.COM/BILL WA		129.57
<b>KATHERINE BRISCO</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$190.70	\$0.00	\$190.70
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
04-10	04-07	24755423098640982975564	HYATT PLACE UC DAVIS DAVIS CA 36151122 ARRIVAL: 04-06-23		190.70
<b>DEREK HILL</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$621.52	\$0.00	\$621.52



Company Name: CONSOLIDATED MOSQUITO
Corporate Account Number:
Statement Date: 05-08-2023

**NEW ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-11	04-09	24943013100010198790710	THE HOME DEPOT #1014 FRESNO CA	130.29
05-05	05-03	24789303124780301857705	BOOT BARN #43 CLOVIS CA	491.23

<b>KARAN COX</b>	<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
	\$0.00	\$1,629.24	\$0.00	\$1,629.24

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-10	04-08	24431063098083329520858	AMAZON.COM*HS70G7572 AMZN AMZN.COM/BILL WA	2.27
04-11	04-10	24692163100100697867675	AMZN MKTP US*HS3U61V2 AMZN.COM/BILL WA	24.55
04-12	04-11	24137463102001590058757	USPS PO 0558560648 PARLIER CA	84.15
04-17	04-13	24427333104710038635669	SAVEMART #654 KINGS KINGSBURG CA	5.00
04-17	04-14	24692163104103339599165	AMAZON.COM*HJ3MD5QG1 AMZN.COM/BILL WA	24.12
04-17	04-14	24692163104103357044904	AMZN MKTP US*HJ7ZQ1QM1 AMZN.COM/BILL WA	71.76
04-17	04-14	24692163104103611896057	AMZN MKTP US*HJ3SU96M1 AMZN.COM/BILL WA	13.89
04-17	04-16	24692163106105515314143	AMZN MKTP US*HV0C920Q0 AMZN.COM/BILL WA	15.25
04-18	04-17	24427333107740282650251	R-N MARKET PARLIER CA	14.97
04-19	04-18	24137463109001615580937	USPS PO 0558560648 PARLIER CA	4.75
04-19	04-18	24431063109083706409185	AMZN MKTP US*HV71E0A12 AM AMZN.COM/BILL WA	69.34
04-19	04-18	24692163108106987255499	AMZN MKTP US*HV9ER6B30 AMZN.COM/BILL WA	143.91
04-20	04-19	24692163109107478225834	KELLY PAPER SANTA FE SPRI CA	204.35
04-21	04-21	24692163111108911014039	AMZN MKTP US*HV6Y222Z1 AMZN.COM/BILL WA	22.86
04-25	04-24	24692163114101854099973	AMZN MKTP US*HF4TJ0H00 AMZN.COM/BILL WA	19.60
04-25	04-25	24692163115102117104500	AMZN MKTP US*HF99W11R1 AMZN.COM/BILL WA	51.70
04-26	04-24	24427333115710036091573	SAVEMART #654 KINGS KINGSBURG CA	34.24
04-26	04-24	24427333115710036091581	SAVEMART #654 KINGS KINGSBURG CA	4.99
04-26	04-25	24943003115091908000305	TOM'S DONUT SHOP KINGSBURG CA	17.50
04-27	04-26	24692163116103359390368	AMZN MKTP US*HF5WC3HN2 AMZN.COM/BILL WA	13.06
04-28	04-27	24692163117103990336985	AMZN MKTP US*HF5JG0K01 AMZN.COM/BILL WA	11.90
05-01	04-30	24431063120083326957220	AMZN MKTP US*HM2U833Z2 AM AMZN.COM/BILL WA	59.93
05-02	05-01	24692163121107465164784	IN *AMERICAN HEART SAVER 352-2866924 FL	550.00
05-02	05-02	24692163122107759233625	AMAZON.COM*HM5308VT1 AMZN.COM/BILL WA	56.20
05-04	05-04	24692163124109397527671	AMZN MKTP US*MW29G3F53 AMZN.COM/BILL WA	49.02
05-05	05-05	24692163125100158169638	AMZN MKTP US*IQ7XB67U3 AMZN.COM/BILL WA	59.93

<b>JOSE MORENO</b>	<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
	\$17.24	\$1,962.31	\$0.00	\$1,945.07

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-07	04-05	24028203096900012700047	RPM TRUCKSTUFF #2 FRESNO CA	252.93
04-12	04-10	24427333101120002851636	STAR 1 FOOD MART PARLIER CA	44.04
04-13	04-11	24943013102010188514805	THE HOME DEPOT #8529 SELMA CA	36.65
04-20	04-18	24943013109010189039474	THE HOME DEPOT #8529 SELMA CA	46.15
04-28	04-26	24943013117010184241075	THE HOME DEPOT #8529 SELMA CA	72.90
05-01	04-28	24943013119010187375977	THE HOME DEPOT #8529 SELMA CA	12.37
05-01	04-28	24943013119010187375985	THE HOME DEPOT #8529 SELMA CA	74.46
05-03	05-01	74943013122010185204039	THE HOME DEPOT #8529 SELMA CA	17.24
05-03	05-02	24431063123091292000013	BIG 5 SPORTING GOODS 358 FRESNO CA	151.61
05-03	05-01	24692163122108107663018	THE HOME DEPOT 8529 SELMA CA	300.00
05-04	05-02	24643723123030011707667	ARGO ADVENTURE 605-775-2917 SD	590.86
05-08	05-04	24137463126501165219694	TRACTOR SUPPLY CO #1883 DINUBA CA	347.19
05-08	05-04	24943013125010188122685	THE HOME DEPOT #8529 SELMA CA	33.15

CR





Company Name: CONSOLIDATED MOSQUITO
Corporate Account Number:
Statement Date: 05-08-2023

**NEW ACTIVITY**

NEW ACTIVITY					
JODI HOLEMAN		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,360.57	\$0.00	\$1,360.57
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-10	04-09	2401134309900005876357	CANVA* I03750-0582072 HTTPSCANVA.CO DE	149.90	
04-19	04-19	24692163109107243406065	AMZN MKTP US*HV8EW5QW0 AMZN.COM/BILL WA	119.64	
04-20	04-20	24692163110108074952521	AMZN MKTP US*HV3HX89D0 AMZN.COM/BILL WA	221.97	
04-20	04-20	24692163110108077643663	AMZN MKTP US*HV7HX89D0 AMZN.COM/BILL WA	35.95	
04-25	04-25	24430993115400813008141	MSFT * E0700N9JPD MSBILL.INFO WA	74.25	
04-28	04-27	24692163117103746190710	ADOBE *800-833-6687 ADOBE.LY/ENUS CA	599.88	
05-02	05-01	24011343121000042182340	SP SUMMIT CHEMICAL S HTTPSSUMMITCH MD	100.00	
05-08	05-05	24551943127018016270807	MAINSTREET CAFE REEDLEY CA	58.98	

Department: 00000 Total: \$13,924.84  
 Division: 00000 Total: \$13,924.84

Employee	Transaction		Transaction			CMAD	
Name	Date	Reference Number	Merchant Name	Amount	Item Description	Account #	Purchase Purpose
K. Ramirez	2023/04/06	24692163096107811407722	4IMPRINT, INC	\$99.63	Value Outdoor Banner - 2' x 10'	6109-03	Outreach events
K. Ramirez	2023/04/24	24692163114101873490732	4IMPRINT, INC	\$2,456.09	Cotton Sheeting Natural Totes	6109-03	Outreach giveaway
K. Ramirez	2023/04/26	24445003117500482105257	REEDLEY CHAMBER	\$130.00	Information booth fee	6109-03	Informational booth - Reedley Street Faire
J. Benavides	2023/04/26	24941683117081240761150	EXPRESSIONS HM GALLERY	\$3,831.49	DELTA STRYKE F/S TUB FILLE	6109-08	disputed / fraudulent activity / will be credited
J. Benavides	2023/04/26	24055233116083729853372	WALMART.COM	\$653.80	Coleman 150 quart ice chest	6109-08	holds dry ice buckets
D. Cornel	2023/04/26	74247283116820134777707	NOHOWE PRODUCT	\$849.97	2 - Liquid backpack sprayers	6102-02	mosquito spray equipment
B. Deegan	2023/04/06	24692163096107674497836	AMZN MKTP US*HS2879TM2	\$538.70	Igloo Polar 120 Qt. Cooler - returned	6109-08	ice chests to hold dry ice buckets in
B. Deegan	2023/04/06	24692163096107674497836	AMZN MKTP US*HS2879TM2	\$27.19	Neoprene Sponge Foam Rubbe	6109-08	ice chests to hold dry ice buckets in
B. Deegan	2023/04/28	74692163118104559599041	AMZN MKTP US	(\$107.74)	Igloo Polar 120 Qt. Cooler - returned	6109-08	ice chests to hold dry ice buckets in
B. Deegan	2023/04/28	74692163118104620819683	AMZN MKTP US	(\$107.74)	Igloo Polar 120 Qt. Cooler - returned	6109-08	ice chests to hold dry ice buckets in
B. Deegan	2023/04/28	74692163118104640805233	AMZN MKTP US	(\$107.74)	Igloo Polar 120 Qt. Cooler - returned	6109-08	ice chests to hold dry ice buckets in
B. Deegan	2023/04/28	74692163118104646172364	AMZN MKTP US	(\$107.74)	Igloo Polar 120 Qt. Cooler - returned	6109-08	ice chests to hold dry ice buckets in
B. Deegan	2023/04/28	74692163118104652907430	AMZN MKTP US	(\$107.74)	Igloo Polar 120 Qt. Cooler - returned	6109-08	ice chests to hold dry ice buckets in
C. Schaak	2023/04/17	24692163107106232879854	AMZN MKTP US*HV3O17361	\$129.57	FOVAL 175W Power Inverter	6102-02	for charging device in vehicle
K. Brisco	2023/04/07	24755423098640982975564	HYATT PLACE UC DAVIS	\$190.70	1 - night hotel room	6108-01	Pac-Vec conference
D. Hill	2023/04/09	24943013100010198790710	THE HOME DEPOT #1014	\$130.29	Bucket jockey, first aid kits,	6102-02	pool crew supplies
D. Hill	2023/05/03	24789303124780301857705	BOOT BARN #43	\$491.23	Fire rated clothing - PG&E crew	6109-07	Required PPE to work on PG&E vaults
K. Cox	2023/04/08	24431063098083329520858	AMAZON.COM*HS70G7572	\$2.27	Avery hole reinforcements	6106-05	Reinforce papers in binders
K. Cox	2023/04/10	24692163100100697867675	AMZN MKTP US*HS3U61IV2	\$24.55	SHARPIE 1735790Dz Markers,	6106-05	Office supplies
K. Cox	2023/04/11	24137463102001590058757	USPS PO 0558560648	\$84.15	Priority postage	6106-02	Mail Board packet
K. Cox	2023/04/13	24427333104710038635669	SAVEMART #654 KINGS	\$5.00	pastry	6108-03	celebrate employee birthdays
K. Cox	2023/04/14	24692163104103357044904	AMZN MKTP US*HJ7ZQ1QM1	\$71.76	laminating supplies, folder	6106-05	Office supplies
K. Cox	2023/04/14	24692163104103339599165	AMAZON.COM*HJ3MD5QG1	\$24.12	Dry Erase pen, post-its	6106-05	Office supplies
K. Cox	2023/04/14	24692163104103611896057	AMZN MKTP US*HJ3SU96M1	\$13.89	Ergodyne Chill Its 8935CT hat	6102-02	highly visible cooling hat for field crew
K. Cox	2023/04/16	24692163106105515314143	AMZN MKTP US*HV0C920Q0	\$15.25	Amazon Basics 9 x 12-Inch envelopes	6106-05	Mailing Board packet
K. Cox	2023/04/17	24427333107740282650251	R-N MARKET	\$14.97	pastries	6108-03	Board meeting
K. Cox	2023/04/18	24692163108106987255499	AMZN MKTP US*HV9ER6B30	\$143.91	Ergodyne Chill Its 8935CT hats	6109-07	highly visible cooling hat for field crew
K. Cox	2023/04/18	24431063109083706409185	AMZN MKTP US*HV71E0A12	\$69.34	Avery labels, laminating supplies	6106-05	Office supplies
K. Cox	2023/04/18	24137463109001615580937	USPS PO 0558560648	\$4.75	First-Class Package	6106-02	Mailing educational material
K. Cox	2023/04/19	24692163109107478225834	KELLY PAPER	\$204.35	Door hanger paper	6106-05	Notices
K. Cox	2023/04/21	24692163111108911014039	AMZN MKTP US*HV6Y222Z1	\$22.86	type C charger cords	6106-05	Replacement chargers for seasonals
K. Cox	2023/04/24	24427333115710036091573	SAVEMART #654 KINGS	\$34.24	refreshments / supplies	6108-03	New employee training sessions
K. Cox	2023/04/24	24692163114101854099973	AMZN MKTP US*HF4TJ0HO0	\$19.60	Dry Erase White Board 12"	6106-05	Office supplies
K. Cox	2023/04/24	24427333115710036091581	SAVEMART #654 KINGS	\$4.99	refreshments / supplies	6108-03	New employee training sessions
K. Cox	2023/04/25	24692163115102117104500	AMZN MKTP US*HF99W11R1	\$51.70	OFF! Deep Woods Insect Rep	6109-07	Bug spray
K. Cox	2023/04/25	24943003115091908000305	TOM'S DONUT SHOP	\$17.50	pastries	6108-03	New employee training sessions
K. Cox	2023/04/26	24692163116103359390368	AMZN MKTP US*HF5WC3HN2	\$13.06	MarkDomain Label Maker Tape	6106-05	Office supplies
K. Cox	2023/04/27	24692163117103990336985	AMZN MKTP US*HF5JG0K01	\$11.90	ZEBRA , bulk pack of 24 pens	6106-05	Office supplies
K. Cox	2023/04/30	24431063120083326957220	AMZN MKTP US*HM2U833Z2	\$59.93	VCAN half face motorcycle helmet	6109-07	Required safety equipment while using ATV's

Employee Name	Transaction Date	Reference Number	Merchant Name	Transaction Amount	Item Description	CMAD Account #	Purchase Purpose
K. Cox	2023/05/01	24692163121107465164784	SAVER	\$550.00	First Aid Class deposit	6109-03	Employee first aid certification class
K. Cox	2023/05/02	24692163122107759233625	AMAZON.COM*HM5308VT1	\$56.20	32 lb Cotton paper, envelopes	6106-05	Mailing annual report
K. Cox	2023/05/04	24692163124109397527671	AMZN MKTP US*MW29G3F53	\$49.02	18 - helmet skull caps	6102-02	Skull caps to be used under helmets
K. Cox	2023/05/05	24692163125100158169638	AMZN MKTP US*IQ7XB67U3	\$59.93	VCAN half face motorcycle helmet	6109-07	Required safety equipment while using ATV's
J. Moreno	2023/04/05	24028203096900012700047	RPM TRUCKSTUFF #2	\$252.93	Trailer hitch	6103-02	for field vehicle # 27
J. Moreno	2023/04/10	24427333101120002851636	STAR 1 FOOD MART	\$44.04	propane	6103-01	fuel for forklift
J. Moreno	2023/04/11	24943013102010188514805	THE HOME DEPOT #8529	\$36.65	Buckets & lids	6102-02	Buckets for seasonal crew
J. Moreno	2023/04/18	24943013109010189039474	THE HOME DEPOT #8529	\$46.15	SQUARE TUBE	6103-02	Brace for Argo
J. Moreno	2023/04/26	24943013117010184241075	THE HOME DEPOT #8529	\$72.90	Buckets	6102-02	Buckets for seasonal crew
J. Moreno	2023/04/28	24943013119010187375985	THE HOME DEPOT #8529	\$74.46	Extreme mounting tape	6102-05	For installation of bird deterrent
J. Moreno	2023/04/28	24943013119010187375977	THE HOME DEPOT #8529	\$12.37	LID	6102-02	to go with the buckets for seasonal crew
J. Moreno	2023/05/01	24692163122108107663018	THE HOME DEPOT 8529	\$300.00	Scissor lift rental	6102-05	To install bird deterrent in front entry way
J. Moreno	2023/05/01	74943013122010185204039	THE HOME DEPOT #8529	(\$17.24)	Scissor lift rental	6102-05	To install bird deterrent in front entry way
J. Moreno	2023/05/02	24643723123030011707667	ARGO ADVENTURE	\$590.86	Argo Repair Parts	6103-02	Cooling fan for Argo brakes
J. Moreno	2023/05/02	24431063123091292000013	BIG 5 SPORTING GOODS 358	\$151.61	5 gallon water carrier	6102-02	Installed on field crew trucks
J. Moreno	2023/05/04	24137463126501165219694	TRACTOR SUPPLY CO #1883	\$347.19	metal truck box	6103-02	To be installed on vehicle # 13
J. Moreno	2023/05/04	24943013125010188122685	THE HOME DEPOT #8529	\$33.15	GOGGLES	6109-07	Safety goggles for crew that wear glasses
J. Holeman	2023/04/09	24011343099000005876357	CANVA* I03750-0582072	\$149.90	Digital design software	6106-05	Creating documents, reports & images
J. Holeman	2023/04/19	24692163109107243406065	US*HV8EW5QW0	\$119.64	Indoor flagpole - returned	6102-05	Flagpole for Board room - returned
J. Holeman	2023/04/20	24692163110108074952521	AMZN MKTP US*HV3HX89D0	\$221.97	Petslandia Bird Deterrent	6102-05	Keeping birds from nesting at the front door
J. Holeman	2023/04/20	24692163110108077643663	AMZN MKTP US*HV7HX89D0	\$35.95	XIFAN Premium California S	6102-05	California flag for Board room
J. Holeman	2023/04/25	24430993115400813008141	MSFT * E0700N9JPD	\$74.25	Microsoft 365 Apps	6106-05	Monthly microsoft
J. Holeman	2023/04/27	24692163117103746190710	ADOBE *800-833-6687	\$599.88	Creative Cloud All Apps	6106-05	Yearly fee - creating outreach publications
J. Holeman	2023/05/01	24011343121000042182340	SP SUMMIT CHEMICAL S	\$100.00	Mosquito Dunks - Mosquito	6102-02	Insecticides
J. Holeman	2023/05/05	24551943127018016270807	MAINSTREET CAFE	\$58.98	Boxed lunches	6108-03	In house ethics training participants

\$13,924.84

6102-02	Insecticides	\$1,546.27
6102-05	Building & Ground	\$734.78
6103-01	Fuel	\$44.04
6103-02	Repairs & Shop Tools	\$1,237.13
6106-02	Postage	\$88.90
6106-05	Misc Office Expenses	\$1,359.29
6108-01	Meetings & Travel	\$190.70
6108-03	Meal Allowance	\$135.68
6109-03	Education & Publicity	\$3,235.72
6109-07	Safety Supplies & Equip	\$839.85
6109-08	Surveillance	\$4,512.48
	<b>Total</b>	<b>\$13,924.84</b>

# Consolidated Mosquito Abatement District

## Investment Report

Quarter Ending March 31, 2023

A review of the financial statements indicates there are sufficient funds to meet the expected requirements for the next six months.

The County of Fresno Treasury is the primary investment instrument for District funds, including the District's unobligated funds maintained by the Central California Vector Control Joint Powers Agency (CCVCJPA). A business checking account at Bank of the West is maintained by the District for payment of District payroll and bills. District funds are also invested as member contingency funds in the Vector Control Joint Powers Agency (VCJPA). Copies of the most recent financial statements from these institutions are attached.

The foregoing accounts, cash and investments of the Consolidated Mosquito Abatement District are in conformity with the District's Investment Policy.

Respectfully submitted,



Jodi Holeman  
District Manager

Report ID: GLSF9109  
 Program: GLSF9109

PeopleSoft  
 MONTHLY GENERAL LEDGER TRIAL BALANCE

Fiscal Year 2023  
 Through Period 9

Page No. 1  
 Run Date 04/04/2023  
 Run Time 09:05:48

Fund:	4580	Beginning Balance		Year-to-Date		Transaction		Current Balances	
Consolidated Mosquito Abtmt		Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts	Debits Accts	Credit Accts
Subclass: 10000									
General Subclasses									
0110 Cash In Treasury		7,779,572.25		0.00	305,116.54			7,474,455.71	0.00
0315 Interest Receivable		25,332.19		0.00	25,332.19			0.00	0.00
1435 Due To Other Governmental		0.00	8,131,972.65	0.00	20,366.14			0.00	8,152,338.79
1450 Deposits Held For Others-T		0.00	1,668.49	0.00	0.00			0.00	1,668.49
1480 Fiduciary Closing		0.00	26,580,111.14	0.00	0.00			0.00	26,580,111.14
2230 Fund Balance - Unassigned		0.00	-26,908,847.84	0.00	0.00			0.00	-29,803,970.89
3005 RDA ABX1 26 Property Tax		0.00		2,895,123.05	89,957.74			0.00	89,957.74
3006 Redeem Tax Increm Reimb		0.00		0.00	40,777.90			0.00	40,777.90
3010 Property Taxes-Current Sec		0.00		0.00	2,081,305.22			0.00	2,081,305.22
3011 Suppl-Current Secured		0.00		0.00	58,439.32			0.00	58,439.32
3015 Property Taxes-Current Uns		0.00		0.00	193,041.43			0.00	193,041.43
3017 Property Taxes-Curr Unsec		0.00		0.00	6,116.36			0.00	6,116.36
3046 Joint County Funds		0.00		0.00	574.56			0.00	574.56
3380 Interest		0.00		0.00	59,427.36			0.00	59,427.36
3565 State-I/J Homeowners Prop		0.00		0.00	14,265.31			0.00	14,265.31
4369 Federal In Lieu - Housing		0.00		0.00	344.32			0.00	344.32
5804 ABX126 Other Revenue		0.00		0.00	58.66			0.00	58.66
SUB CLASS TOTAL		7,804,904.44	7,804,904.44	2,895,123.05	2,895,123.05	7,474,455.71	7,474,455.71		

End of Report

# BANK OF THE WEST

A trade name used by BMO Harris Bank N.A.

P.O. Box 2830, Omaha, NE 68103-2830

## Account Statement

March 1, 2023 - March 31, 2023

Page 1 of 16



CONSOLIDATED MOSQUITO DISTRICT  
P O BOX 784  
PARLIER CA 93648-0784

### At your service



bankofthewest.com



1-800-488-2265



1-800-659-5495 TTY

00013 3529128 000111 000221 0002/0009

## REGULAR BUSINESS CHECKING

CONSOLIDATED MOSQUITO DISTRICT

### ACCOUNT SUMMARY

<b>Beginning Balance</b>	<b>\$154,530.58</b>
0 Credits	0.00
4 Deposits	543,070.09
15 Withdrawals	-56,329.97
104 Checks	-470,229.44
<b>Ending Balance</b>	<b>\$171,041.26</b>

### EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Interest credited prior year	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$195,070.56



#### For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.





# Vector Control Joint Powers Agency

## Member Contingency Fund

For the Quarter Ended  
March 31, 2023

Member District	Balance at Beginning of Quarter	Contribution	(Withdrawals)	Interest Earned	Allocated Admin.	Balance at End of Quarter
Alameda County	346,337			7,503	(8)	353,832
Burney Basin	33,750	404		736	(1)	34,889
Butte County	328,393	6,754		7,188	(8)	342,327
Coachella Valley	834,183	52,966		18,647	(20)	905,776
Coalinga-Huron	7,506	109		164	0	7,779
Colusa	87,004	1,377		1,900	(2)	90,279
Compton Creek	65,358			1,416	(2)	66,772
<b>Consolidated</b>	<b>401,769</b>			<b>8,704</b>	<b>(9)</b>	<b>410,464</b>
Contra Costa	1,208,158	1,040	(436)	26,182	(28)	1,234,916
Durham	4,071	400		93	0	4,564
Fresno	209,450			4,538	(5)	213,983
Glenn County	40,392			875	(1)	41,266
Greater Los Angeles County	1,470,836	79,959		32,732	(35)	1,583,492
Lake County	134,308	3,334		2,946	(3)	140,585
Los Angeles County West	705,257	6,327	(9,348)	15,247	(16)	717,467
Marin-Sonoma	785,674	11,173		17,143	(18)	813,972
Monterey County	19,319	2,383		444	0	22,146
Napa County	1,276,368			27,653	(30)	1,303,991
Northwest	254,923			5,523	(6)	260,440
Orange County	414,847	115,928		10,244	(11)	541,008
Oroville *	0			0	0	0
Pine Grove	31,333	237		681	(1)	32,250
Placer	226,526	9,299		5,008	(5)	240,828
Sacramento-Yolo	1,664,402	4,650		36,110	(39)	1,705,123
San Gabriel Valley	125,453			2,718	(3)	128,168
San Joaquin County	427,064	16,423		9,430	(10)	452,907
San Mateo County	469,114			10,163	(11)	479,266
Santa Barbara County	76,453	2,954		1,688	(2)	81,093
Shasta	243,575			5,277	(6)	248,846
Sutter-Yuba	271,031	5,334		5,930	(6)	282,289
Tehama County	262,027			5,677	(6)	267,698
Turlock	32,038	4,769		746	(1)	37,552
West Valley	304,269	679		6,599	(7)	311,540
<b>Total</b>	<b>12,761,187</b>	<b>326,499</b>	<b>(9,784)</b>	<b>279,905</b>	<b>(300)</b>	<b>13,357,507</b>

**Notes:**

Yield to maturity rate on the VCJPA portfolio is 1.93% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.

\* Oroville MCF balance of \$11,063 as of September 30, 2022 was transferred to Butte County MCF at December 31, 2022.

CENTRAL CALIFORNIA VECTOR CONTROL JOINT POWERS AGENCY

UNOBBLIGATED FUNDS		BEG. BAL.		ACTIV.		END. BAL.		3rd Quarter (Ending 3/31/23) (End Bal.)		FUND SHARE	
CONSOLIDATED-10		\$131,013.36		\$696.30		\$131,709.66		6.840689279			
FWMAD-19		\$539,563.18		\$2,867.63		\$542,430.81		28.17257767			
KINGS-23		\$217,274.80		\$1,154.76		\$218,429.56		11.34471647			
MADERA-27		\$229,775.60		\$1,221.19		\$230,996.79		11.99742878			
MERCED-29		\$93,056.72		\$494.57		\$93,551.29		4.858833487			
West Side - 47		\$702,349.70		\$3,732.80		\$706,082.50		36.6722607			
OPER. - 60		\$2,173.64		\$11.55		\$2,185.19		0.113493618			
TOTAL		\$1,915,207.00		\$10,178.80		\$1,925,385.80		100.00			
<b>DETAIL SUMMARY OF ACTIVITY (operational fund &amp; life funds)</b>											
	CMAD	FWMAD	KINGS	MADERA	MERCED	WEST SIDE	OP FUND				
\$	696.30	\$ 2,867.63	\$ 1,154.76	\$ 1,221.19	\$ 494.57	\$ 3,732.80	\$ 11.55	Interest			
								Dues			
								Audit			
	\$696.30	\$2,867.63	\$1,154.76	\$1,221.19	\$494.57	\$3,732.80	\$11.55				



## **Agenda Item 5: Outreach Assistant I**

### **Background:**

The Board approved the job description for Outreach Assistant II in 2017. The Salary, Wage and Related Benefits Plan lists Outreach Assistant I and Outreach Assistant II. The District is looking to expand its outreach efforts and provide additional assistance in the office to support the call load we anticipate for the 2023 season. The Outreach Assistant I job description has not been approved, which would be more appropriate for the position the District is like to hire for. Included is a proposed job description for an Outreach Assistant I position. Also, included is the Salary, Wage and Related Benefits Plan, as well as the approved job description for the Outreach Assistant II position.

### **Action requested:**

The Board is asked to approve the amended job description for the seasonal position of Outreach Assistant as proposed.

## Consolidated Mosquito Abatement District Salary, Wage and Related Benefits Plan

b. Seasonal, Temporary and Special Project Employees will be paid at the following hourly rates:

<u>Position Classification</u>	<u>Yearly Step Increments</u>				
<b><u>Level I</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	
<b>Seasonal Tech I</b>					
<b>Surveillance Assistant I</b>					
<b>Outreach Assistant I</b>					
<b>Office Aide I</b>					
current	\$17.50	\$18.00	\$18.50	\$19.00	
<b><u>Level II</u></b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>7</u></b>	<b><u>8</u></b>	
<b>Seasonal Tech II</b>					
<b>Surveillance Assistant II</b>					
<b>Outreach Assistant II</b>					
<b>Office Aide II</b>					
current	\$19.50	\$20.00	\$20.50	\$21.00	
<b><u>Level III</u></b>					
<b>Seasonal Tech III</b>					
current	\$24.50	\$25.50	\$26.50	\$27.50	\$28.50
<b>Clerical Assistant</b>					
current	\$23.50	\$24.50	\$25.50	\$26.50	\$27.50
		<b><u>Step Increments</u></b>			
<b>Special Project</b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>
	\$17.50	\$18.00	\$18.50	\$19.00	\$19.50

Level I Step increments (1 - 4) are based on the year of service with the District, Level II Step increments (5 - 8) are based on discretion of the Manager. Employees may be placed at a different step based upon the employee's experience or education or for the benefit of the District at the determination and discretion of the Manager.

# CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

## OUTREACH ASSISTANT

### **Position Definition, Description and Characteristics:**

Under supervision, the Outreach Assistant performs routine assignments in public communication, education and outreach relevant to the control of mosquitoes and mosquito-borne disease. The Outreach Assistant assists with the District's public information program, represents the District in community outreach, and promotes public awareness of the control and prevention of mosquitoes and protection from mosquito-borne disease. Work is performed in accordance with established methods and techniques. The Outreach Assistant assists with the development and utilization of the District's social media applications and with development of informational literature. The Outreach Assistant assists with taking calls from the public and routing appropriately. This classification is a temporary, at-will position with total hours of work not to exceed 1,000 hours within a calendar year and no expectation of continued employment.

### **Example of Duties:**

- Assists with community and media events to profile and promote public awareness of the District's activities and function;
- Assists with planning, preparation and evaluation of multimedia forms of informational and educational material such as pamphlets, flyers, exhibits and audio-visual presentations for the general public, legislative bodies, agencies and associations, and other targeted groups;
- Assists with development and maintenance of the District social media applications;
- Assists with development of informative articles associated with District activities and events, and with preparation of news releases, feature articles, public service announcements, reports and newsletters;
- Develops and maintains current lists of media, civic groups and legislative contacts;
- Assists in identifying appropriate city, community and neighborhood leaders, associations, networks and resources to obtain support for mosquito and vector control and public health issues;
- Assists with dissemination of information to the public and to the media when appropriate;
- Answers questions and complaints from the public concerning mosquito and vector control, distributes literature and refers inquiries to appropriate sources;
- Participates in exhibits at local community events, fairs, shows and parades;
- Assists with surveys to determine effectiveness and efficiency of District activities, projects and services including door to door campaigns;
- Keeps informed on current developments in mosquito and vector control through assigned trainings.
- Answers the telephone, takes service requests and routes incoming phone calls. Prepares service requests from the public and routes them to the appropriate personnel using a database and mapping system.
  
- Performs, occasionally, other tasks or functions not stated in the description, but within the scope of experience and capabilities; and
- Performs related work as required.

## **MINIMUM EMPLOYMENT STANDARDS:**

### **Education and Experience:**

Applicants must be at least eighteen years of age and be a high school graduate or equivalent.

Any combination of training, education and experience that demonstrates an ability to perform the duties of the position. A Bachelor's degree from an accredited college or university with an emphasis on communication, public relations or marketing is desirable.

Applicant must have a valid California Driver's License with a good driving record and be insurable under the guidelines of the District's insurance carrier.

Applicant must successfully complete a pre-placement physical examination and drug screen.

### **Knowledge, Skills and Abilities:**

#### **Knowledge of:**

- Correct English usage, spellings, grammar and punctuation;
- Principles of composition and report writing;
- Principles of public and community relations;
- Use and operation of MS Windows®-based PC system and applicable software, including word processors, spread sheets, data bases, computer graphics, and desktop publishing; and
- Professional standards and ethics when communicating with the public and media;

#### **Abilities:**

- Speak clearly and effectively in English;
- Write effectively in English and prepare clear and concise records and reports;
- Learn and use new methods as technology becomes available;
- Accept assignments from persons working at a higher level;
- Accept constructive criticism;
- Keep a neat, well-groomed, professional appearance;
- Establish and maintain effective relationships with those contacted in the course of work;
- Work congenially and cooperatively with others;
- Work with a high degree of independence;
- Be accountable for effective use of time and resources to meet goals;
- Communicate with the public in a tactful, courteous and professional manner; and
- Operate a motor vehicle in a safe and legal manner.

The Employee must possess the ability to collaborate effectively; the willingness to contribute personal skills, talents and interests to further the organization; and the ability to pursue valid information to better serve the District goals and objectives.

**Essential Functions:**

Employee must be sighted, with the ability to demonstrate close vision, distance vision, peripheral vision and depth perception and have a minimum of single-ear aided hearing. Employee must have the complete and normal mobility of arms to reach and to carry objects, and dexterity of hands to grasp and manipulate small objects. Employee must be able to perform repetitive motion associated with and during extensive computer use. Employee must be able to stand, stoop, reach and bend.

**Working Conditions:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to high, precarious places such as step stools or ladders; fumes or airborne particles such as dust; and outside weather conditions. The employee may be exposed to verbally abusive behavior from hostile individuals. The noise level in the work environment is usually moderate. The individual may be called on for evening and weekend work, as assigned.

# CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

## OUTREACH ASSISTANT II

### **Position Definition, Description and Characteristics:**

Under supervision, the Outreach Assistant II performs routine assignments in public communication, education and outreach relevant to the control of mosquitoes and mosquito-borne disease. The Outreach Assistant II is expected to have more working knowledge and takes on a greater level of responsibility than the Outreach Assistant I. The Outreach Assistant II assists with the District's public information program, represents the District in community outreach, and promotes public awareness of the control and prevention of mosquitoes and protection from mosquito-borne disease. Work is performed in accordance with established methods and techniques. The Outreach Assistant II assists with the development and utilization of the District's website, with electronic and social media applications and with development of informational literature. This classification is a temporary, at-will position with total hours of work not to exceed 1,600 hours within a calendar year and no expectation of continued employment. The employee is paid at an hourly rate with no additional benefits, except that the employee may be required to participate in a retirement plan through contract with CalPERS.

### **Example of Duties:**

- Assists with planning and scheduling community and media events to profile and promote public awareness of the District's activities and function;
- Assists with planning, preparation and evaluation of multimedia forms of informational and educational material such as pamphlets, flyers, exhibits and audio-visual presentations for the general public, legislative bodies, agencies and associations, and other targeted groups;
- Assists with development and maintenance of the District web site and social media applications;
- Assists with development of informative articles associated with District activities and events, and with preparation of news releases, feature articles, public service announcements, reports and newsletters;
- Develops and maintains current lists of media, civic groups and legislative contacts;
- Assists in identifying appropriate city, community and neighborhood leaders, associations, networks and resources to obtain support for mosquito and vector control and public health issues;
- Assists with dissemination of information to the public and to the media when appropriate;
- Answers questions and complaints from the public concerning mosquito and vector control, distributes literature and refers inquiries to appropriate sources;
- Participates in exhibits at local community events, fairs, shows and parades;
- Assists with surveys to determine effectiveness and efficiency of District activities, projects and services;
- Keeps informed on current developments in mosquito and vector control and attends training sessions, workshops and conferences as required;
- Performs, occasionally, other tasks or functions not stated in the description, but within the scope of experience and capabilities; and
- Performs related work as required.

## **MINIMUM EMPLOYMENT STANDARDS:**

### **Education and Experience:**

Any combination of training, education and experience that demonstrates an ability to perform the duties of the position. A Bachelor's degree from an accredited college or university with an emphasis on communication, public relations or biological science is desirable.

Applicant must have a valid California Driver's License with a good driving record and be insurable under the guidelines of the District's insurance carrier.

Applicant must successfully complete a pre-placement physical examination and drug screen.

### **Knowledge, Skills and Abilities:**

#### **Knowledge of:**

- Correct English usage, spellings, grammar and punctuation;
- Principles of composition and report writing;
- Principles of public and community relations;
- Use and operation of MS Windows®-based PC system and applicable software, including word processors, spread sheets, data bases, computer graphics, and desktop publishing; and
- Professional standards and ethics when communicating with the public and media;

#### **Abilities:**

- Speak clearly and effectively in English;
- Speak before governmental, professional, civic and other groups;
- Write effectively in English and prepare clear and concise records and reports;
- Learn and use new methods as technology becomes available;
- Accept assignments from persons working at a higher level;
- Accept constructive criticism;
- Keep a neat, well-groomed, professional appearance;
- Establish and maintain effective relationships with those contacted in the course of work;
- Work congenially and cooperatively with others;
- Work with a high degree of independence;
- Be accountable for effective use of time and resources to meet goals;
- Communicate with the public in a tactful, courteous and professional manner; and
- Operate a motor vehicle in a safe and legal manner.

The Employee must possess the ability to collaborate effectively; the willingness to contribute personal skills, talents and interests to further the organization; and the ability to pursue valid information to better serve the District goals and objectives.

**Essential Functions:**

Employee must be sighted, with the ability to demonstrate close vision, distance vision, peripheral vision and depth perception and have a minimum of single-ear aided hearing. Employee must have the complete and normal mobility of arms to reach and to carry objects, and dexterity of hands to grasp and manipulate small objects. Employee must be able to perform repetitive motion associated with and during extensive computer use. Employee must be able to stand, stoop, reach and bend.

**Working Conditions:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to high, precarious places such as step stools or ladders; fumes or airborne particles such as dust; and outside weather conditions. The employee may be exposed to verbally abusive behavior from hostile individuals. The noise level in the work environment is usually moderate. The individual may be called on for evening and weekend work, as assigned.



## **Agenda Item 6: Resolution 01-2023 Designation of Agent for CalOES**

### **Background:**

On April 3, 2023, President Biden declared a major disaster making federal disaster aid available to Calaveras, Los Angeles, Monterey, and Tulare Counties for the California Severe Winter Storms, Straight-line Winds, Flooding, Landslides, and Mudslides and on April 14, 2023 amended to include Alpine, Fresno, Kern Kings, Mariposa, Merced, San Benito, Sierra, Trinity, and Tuolumne Counties. Affected counties can submit a Request for Public Assistance (RPA). In addition to the RPA, agencies must submit to Cal OES the OES-FPD-130/130SA, Resolution.

The District continues to see flooding accompanied by mosquito development in areas that are historically dry. The District expects the mosquito season to last well beyond the average mosquito season. There is also a high potential to see increased flooding along the San Joaquin and Kings River systems. It is unclear the extent to which flooding may occur. Resolution 01-2023 allows the District Manager to apply for federal grant money to recoup any cost the District expends to go above and beyond our normal control program to address increased mosquito production as a result of flooding.

The District's legal counsel has reformatted OES-FPD-130/130SA, Resolution to adhere to District resolution standards.

### **Action requested:**

The Board is asked to approve Resolution 01-2023 Designation of agent for CalOES

BEFORE  
THE BOARD OF TRUSTEES  
OF THE  
CONSOLIDATED MOSQUITO ABATEMENT DISTRICT

In the Matter of	)	Resolution No.: 2023 - _____
	)	
CONSOLIDATED MOSQUITO	)	A RESOLUTION OF THE BOARD OF
ABATEMENT DISTRICT	)	TRUSTEES OF THE CONSOLIDATED
	)	MOSQUITO ABATEMENT DISTRICT
	)	DESIGNATING AN AUTHORIZED
	)	AGENT FOR CALIFORNIA GOVERNOR’S
	)	OFFICE OF EMERGENCY SERVICES
	)	(CAL OES) FINANCIAL ASSISTANCE
_____	)	PROGRAMS

**WHEREAS**, Consolidated Mosquito Abatement District is a public agency organized and operating under the laws of the State of California including Section 2000, et seq. of the California Health and Safety Code; and

**WHEREAS**, the District desires to apply for federal financial assistance through the California Governor’s Office of Emergency Services including assistance under any existing or future grant programs.

**NOW, THEREFORE**, the Board of Trustees hereby resolves as follows:

1. The Consolidated Mosquito Abatement District, a public entity established under the laws of the State of California, hereby authorizes its agent, Jodie Holeman, District Manager to apply to the Governor’s Office of Emergency Services (OES) for federal assistance under one or more of the following programs:

A. Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM), under: Public Law 93-288 as amended by

the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

B. Flood Mitigation Assistance Program (FMA), under Section 1366 of the National Flood Insurance Act of 1968.

C. National Earthquake Hazards Reduction Program (NEHRP) 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141.

D. California Early Earthquake Warning (CEEW) under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12.

2. The District Manager is further authorized to supply OES with documents and assurances and to execute such agreements as may be required by OES.

3. This Resolution is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.

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**PASSED AND ADOPTED** by the Board of Trustees of the Consolidated Mosquito

Abatement District on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Member, Board of Trustees  
Consolidated Mosquito Abatement District

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

Member, Board of Trustees  
Consolidated Mosquito Abatement District

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

## **Agenda Item 7: Agreement for Mosquito Control Services at Fresno State**

### **Background:**

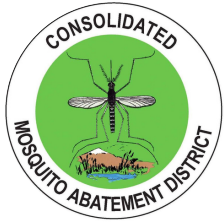
As part of its ongoing activities, the District provides mosquito control services on the California State University, Fresno (Fresno State) campus, and farm. Because the District collects no property tax revenue from Fresno State, the District has developed an agreement to be reimbursed for expenses incurred by its mosquito control activities associated with Fresno State.

The Standard Agreement provides for payment by Fresno State for the District's actual labor cost based on hourly wages and employer payroll expenses, as well as the actual cost to the District of insecticide used by District personnel or furnished to Fresno State for control of mosquitoes on the campus and farm. These amounts are billed to Fresno State for reimbursement.

The District Manager annually submits a letter to CSUF Purchasing Department to request renewal of the Standard Agreement (attached).

### **Action requested:**

The Board is asked to approve the renewal of the Standard Agreement between the District and California State University, Fresno, for mosquito control services on the Fresno State campus and farm.



## Consolidated Mosquito Abatement District

13151 E Industrial Drive  
Parlier, CA 93648  
Phone: 559-896-1085  
Fax: 559-896-6425  
www.mosquitobuzz.net  
info@mosquitobuzz.net

May 23, 2023

Brian Cotham  
Purchasing Department  
California State University, Fresno  
5150 N Maple Ave, M/S JA 111  
Fresno, CA93740-8026

Dear Mr. Cotham:

It is time to renew the Standard Agreement between Consolidated Mosquito Abatement District, a government entity, and California State University, Fresno (CSUF), for mosquito control services on the CSUF campus and farm. The following items should be included in the new agreement for fiscal year July 1, 2023 – June 30, 2024.

1. Labor at actual cost to the District based on payroll.
2. Insecticides at actual cost to the District.

Please note that item number 1, labor cost, will be charged at the actual cost based on current hourly wages and employer payroll expenses. The District will include its costs for FICA, SUTA and CalPERS (if applicable). At this time, the District does not include other costs (either direct or indirect) in the charge for services; however, the District does reserve the right to charge for these costs, if it deems necessary or appropriate. While CSUF may budget for a specific cap amount, CSUF is financially responsible for payment to reimburse the District all costs necessary to control mosquitoes on the campus and farm.

As mentioned in previous correspondence, there continues to be a significant cost, particularly in our staff time, expended in efforts to control mosquitoes produced on the CSUF farm. Despite our directed efforts, irrigation practices employed in crop production on the CSUF farm often produce exceeding numbers of adult mosquitoes which impact campus residents as well as residents in neighborhoods adjacent to CSUF. Mosquito production caused by over-application or mismanagement of irrigation water can and should be reduced through increased vigilance and better water management practices by CSUF staff. It is important that CSUF develop and implement policies focused on eliminating mosquito production and promoting water conservation and management and that these be actively practiced throughout the campus and farm. Such practices will enhance efforts to control mosquitoes and help minimize mosquito control costs, as well as conserve our valuable water resources.

As always, we are available to discuss these issues. If you desire more information concerning my letter or this agreement, please contact me at your earliest convenience.

Sincerely,

Jodi Holeman  
District Manager

## Agenda Item 9: District Travel and Meeting Attendance

### Background:

The CalPERS Educational Forum 2023 will take place in Los Angeles, October 2-4, 2023. The Forum offers educational sessions and discussions on important issues relevant to the District's CalPERS retirement plan, as well as opportunities to meet with CalPERS experts one-on-one.

Office Administrator Cox works with the District's CalPERS program and issues. It continues to be important that she stay abreast of CalPERS policies and programs. This is also an opportunity for new Manager Holeman to become more familiar with the District's retirement program.

### Estimated Cost:

Registration	\$449.00	early bird registration
Hotel - JW Marriott L.A. Live	\$780.00	estimate
Parking	\$140.00	estimate
Transportation/Mileage	\$90.64	412 miles x .22 per mile
Meals per diem	\$296.00	
<b>Estimate Travel Expense</b>	<b>\$1,755.64</b>	
Total All Attendees	\$3,420.64	

### Action requested:

The Board is asked to authorize and approve Manager Holeman and Office Administrator Cox to attend the CalPERS Educational Forum 2023 on October 2-4, 2023, in Los Angeles.

To: Board of Trustees

From: Katherine Brisco, Westside Area Supervisor

Attendance Report: PacVec Annual Meeting; Davis, CA; April 6<sup>th</sup>-7<sup>th</sup>, 2023

The PacVec Annual Meeting was held at UC Davis this year and had two foci – first, an overview of the first five years of PacVec funded research and second, an introduction to the research goals for the next five years of funding. PacVec is unique in that there is near equal representation of people from different sectors of public health (students, researchers, vector control agencies, state health departments, and the CDC) from throughout the Pacific Southwest region and there are no pesticide company sponsorships. The focus is on applied research to improve vector control capacities, techniques, and outcomes meanwhile fostering collaboration between the different sectors of public health within our Pacific Southwest region to accomplish these goals.

PacVec has a strong focus on improving community education and increasing vector control capacity through increased staff training. A few of the talks discussed the need to evaluate our public outreach efforts. Vector control agencies and state health departments do a fantastic job of engaging with the public and presenting information on minimizing vector-borne disease risk. However, we often assume that a simple increase in knowledge about vectors and vector borne diseases will produce changed attitudes/opinions about vector control and result in corresponding human behavioral changes to mitigate these risks. However, that might not actually be the case. For example, do “Dump and Drain” messages regarding mosquito production in residential yards really influence people to inspect their yards regularly and/or dump/drain standing water in their yards? The goal of outreach is to produce this active dumping and draining behavioral change, not simply raising awareness of the vector problem standing water can create. Public health agencies really need to evaluate their outreach efforts for effectiveness. If we are increasing knowledge and raising awareness, how can we convert that to an opinion/attitude change? If we are successful in convincing our residents that their actions can impact (positively or negatively) vector borne disease risks and vector control, how can we further convert that into behavioral changes where residents start taking responsibility for vector control in their own yards/neighborhoods?

I also enjoyed hearing about a study comparing the effectiveness of different mosquito repellents. Although many people are focusing on picaridin as the preferred mosquito repellent alternative to DEET due to its non-greasy, odorless properties, it turns out DEET is still the more effective repellent because it is a non-volatile compound. Volatile compounds can be stronger repellents (repel vectors within a larger area due to the plume of repellent compounds emitted), but they break down and are lost to the environment faster. Non-volatile compounds are weaker repellents (only effective on contact or in close proximity because they do not produce a plume of repellent compounds), but they do not break down as easily and therefore provide protection over a longer period of time. This is useful information when educating residents on mosquito repellent options.

In addition, PacVec has started creating a resource video library for training vector control staff. Some video series, such as the series on surveillance trapping and equipment calibrations, will be useful for training new vector control staff, especially considering many agencies suffer through seasonal turnover on an annual basis. Others, such as the insecticide resistance testing series (partly created by me), will be useful for capacity building within vector control agencies.



Another major focus of PacVec is increasing insecticide resistance testing and management capacities to reduce vector abundance, vector biting, and vector-borne disease risk. One study looked at polydatin, a natural compound commonly used for anti-inflammatory and cancer treatments, has recently been discovered to have insecticide resistance inhibiting properties. It is now being investigated as a potential new, environmentally friendly synergist for adulticide formulations. Another group has been conducting environmental studies on adulticide applications and has found that despite the public's high perceived risk of environmental contamination due to adulticiding, the actual risk of environmental contamination due to adulticiding is quite low. Instead, there is much higher risk of environmental contamination from the use of mainstream (readily commercially available to the public) pesticides and herbicides. This was encouraging data offering continued support for vector control adulticiding efforts in response to rising public concerns. However, it's also challenging data from the perspectives of community education and resistance management. Lastly, there was a very disappointing presentation regarding the status of insecticide resistance in Arizona. Maricopa County Vector Control (which serves Phoenix, AZ) sets over 700 traps per week and adulticides nearly every two days. However, they had never conducted unbiased insecticide resistance testing, even though they had the resources, personnel, and training to do so. In 2021, Arizona suffered from an unprecedented WNV outbreak and it seemed that despite their efforts, vector control could not contain or disrupt the outbreak. Post-outbreak Maricopa County Vector Control finally decided to start conducting their own insecticide resistance testing and found that both of the adulticides they were routinely applying (sumithrin and permethrin) produced less than 10% control at 2 hours in the bottle bioassays. This was clear evidence that these adulticide applications were not effective. If Maricopa County Vector Control had obtained this data during the outbreak, they could have switched to a more effective product. Worse is the thought that if they had this data prior to the outbreak, the outbreak might have never occurred. As a public health worker, this gave me a gut-wrenching, sickening feeling. This story is just another reminder that it doesn't matter how much effort we put forward if we don't know that what we're doing is effective.

PacVec also focuses on vector surveillance, especially for early detection of invasive species and vector-borne disease risk. On the invasive species front, one group found that geosmin, a compound found in beet root peels, is a better oviposition attractant than hay-infusion for gravid *Ae. aegypti*. On the virus detection front, Maricopa County used viral genomics to map their 700+ trap sites and were able to determine which locations serve as viral sinks and which as viral sources. Considering that most districts don't have the surveillance capacity that Maricopa County does, so knowing where to set traps to get the most "bang for your buck" is very useful. In addition, early viral detection can influence control decisions in the area and trigger targeted early warning messaging from vector control to the surrounding public. I'm really curious to know how much surveillance pooling data would be required to generate accurate viral surveillance maps.

Overall, I really enjoyed this PacVec meeting. I'm really excited about the applied research PacVec has generated and is still funding. In addition, the collaborations PacVec promotes are game-changers for driving and shaping this applied research in ways that will directly benefit vector control. I always enjoy catching up with colleagues and collaborators from within our region. In addition, it was a treat for me to see so much of my previous work with PacVec highlighted. Thank you to our Board and our District Manager for providing me with the opportunity to attend this meeting.

# April

## Summary Report



2023



### Surveillance

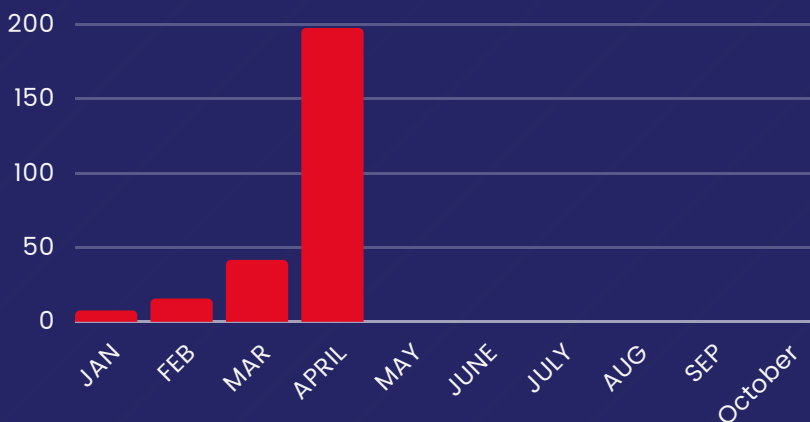
The District began setting traps for the 2023 season. One hundred twenty-three traps were set in April. Trap collections varied throughout the month as temperatures were still variable. Several areas were detected with high abundances of Culex tarsalis.

Historically the District has observed Culex tarsalis in higher abundance during flood years. April is typically too early in the season to detect arbovirus in the District however; two positive mosquito pools have been detected in California this year, in Alameda and Los Angeles Counties.

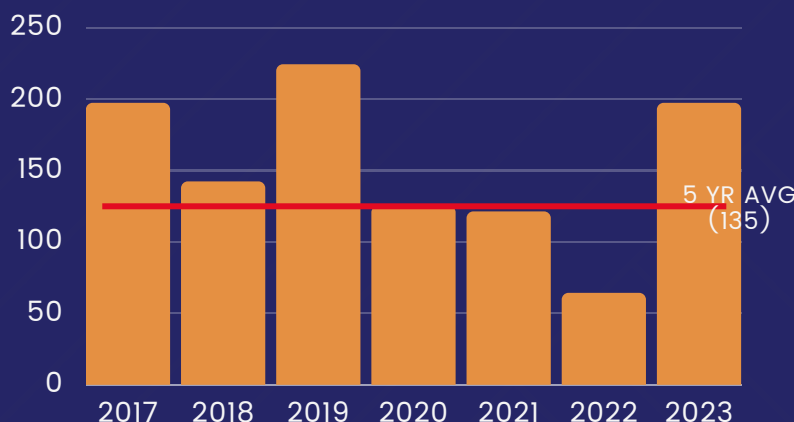
### Service Requests

One hundred ninety-seven requests for service were called in during April, bringing the total for the year to 260. The majority of requests (60%) for service are regarding high mosquito activity. Requests for service are trending above the 5-Year average and similar to our highest call load year in 2019. The District is planning and preparing for a high call volume year.

2023 Service Requests



April Service Requests 2017-2023



### Surveillance

3,985

Site Inspections/Visits

1,398

Treatments

35%

Percent of site visits requiring treatment



# OUTREACH EVENTS SUMMARY



## GRIZZLIES BASEBALL GAME:

The District represented Fresno County Mosquito Districts during the Healthy Fresno County night on Saturday, April 15th, at the Grizzlies baseball game. This is the 3rd time the District has participated in this event. Staff interacted with approximately 80 residents from around Fresno County. The FREE mosquito repellent wipes were a big hit with residents.



## EARTH DAY:

The District represented Fresno County Mosquito Districts during Earth Day at the Courthouse Park in Downtown Fresno on Friday, April 21st. This is the 2nd time the District has participated in this event. Staff interacted with over 100 residents from around Fresno County. Again, the FREE mosquito repellent wipes were a big hit with residents. One hundred eighty-four special Earth Day mosquito awareness stickers created for this event were handed out.



## RIVERDALE SPRING PARADE:

On May 6th, the District drove a ULV spray truck decorated with two oversize *Aedes aegypti* mosquito models in the parade. The District has participated in this parade for many years.



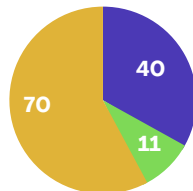
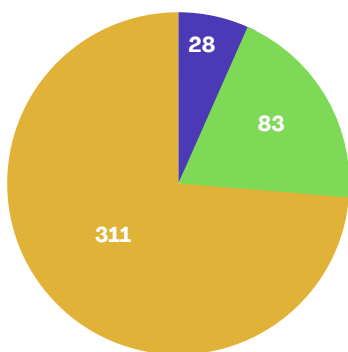
## REEDLEY STREET FAIRE:

The District participated in the Reedley Street Faire on G Street in downtown Reedley on May 7th. This was the first time the District participated in this event. Staff interacted with over 300 residents from Reedley and the surrounding areas. The FREE mosquito repellent wipes and FREE tote bags attracted residents to the District's informational table.

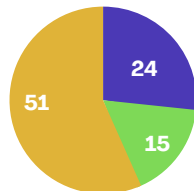


## GIVEAWAYS HANDED OUT DURING EVENTS

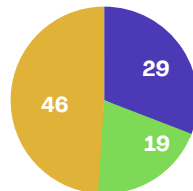
Total number of Heard the Buzz brochures handed out



Mosquito buster sticker



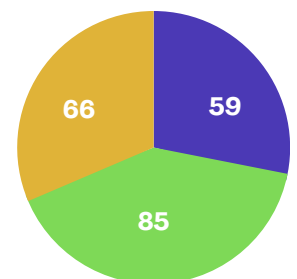
Color sheets



Crayon packs

Color Key: ● 4/15 ● 4/21 ● 5/7

Total number of mosquito checklist magnets handed out



99 Total repellent wipes handed out



300 Total tote bags handed out